



**CHORLEYWOOD
PARISH
COUNCIL**

**ANNUAL REPORT
2014 ~ 2015**

Our Mission Statement:

To foster the social, economic and environmental welfare of the Chorleywood Parish and to contribute to a sustainable and inclusive community.

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COUNCILLORS

Chairman Tony Edwards

Jo Clarke	John Copley	Harry Davies	Barbara Dickens
Barbara Green	Raj Khiroya	Rodney Kipps	Jill Leeming
Ken Morris	Alison Preedy	David Raw	Martin Trevett
Steve Watkins	Jane White	Jenny Wood	Jackie Worrall

STAFF

Clerk to the Council Yvonne Merritt

Claire James Deputy Clerk	Michelle Putman Admin Officer	Laura Hamilton Admin Officer	
Chris Watts Parish Ranger	Andrew Goddard Parish Ranger	Phil Palmer Assistant Ranger	
Mike Arnold Caretaker	Derek Sears Caretaker	John Ruth Caretaker	Lynne Watts Cleaner

Parish Office: South Lodge, Rickmansworth, Road Chorleywood, Herts. WD3 5SL
Tel: 01923 285594 Email: info@chorleywood-pc.gov.uk
Village Halls Booking Line 01923 282568
Web: www.chorleywood-pc.gov.uk

Electorate 9,191 Area 3.78 sq miles 2014/15 Precept £400,000

CHAIRMAN'S REPORT

CLLR TONY EDWARDS



It has been an honour and privilege to be elected and to serve as Chairman of the Parish Council for the year 2014/15. I have attended a variety of events covering a wide range of topics which have all been interesting, educational and enjoyable.

We have had a varied calendar of events this year: the summer saw the return of grazing on the Common in the form of six longhorn cows. In addition to the ecological advantages the cows bring to the Common they were also a real attraction with visitors.

Our ever popular Village Day was once again a great success visited by an estimated 4000 people. The weather was glorious and a great day was had by all.

The 2nd August commemorated the start of WW1 with candles being lit at 11.00am in the Memorial Hall to remember the 49 Chorleywood residents who lost their lives in the Great War. A book launch, The "Assassination of the Arch Duke" took place in the afternoon followed by readings of WW1 poetry by the Smethurst family and refreshments were donated by Budgens, prepared by the RVS and served by the scouts. I would like to thank Jackie Worrell whose idea it was to hold this event.

August also saw the culmination of the Chorleywood in Bloom competition with prizes awarded to the three most colourful front gardens. This year the Parish's Chorleywood in Bloom initiative is far more ambitious, driven by ex Councillor Lyn Sutherland, and we will see the village centre decorated with hanging baskets and large planters.

By late summer we saw the completion of the first phase of the refurbishment of the Memorial Hall which now boasts smart new toilets and changing rooms. The next phase of the refurbishment will start in August with the construction of a new meeting room and a storage area for the chairs and indoor bowls equipment.

The annual Charity Quiz Night was as popular as ever and this year raised in excess of £9,000 with each local charity receiving £372. Our grateful thanks once again go to Bob and Diana Whitney who organised and ran this event for us.

The results of the Community Plan were published in the spring edition of Chorleywood Matters and the Council now has a clearer idea of what the community wants: their likes and dislikes. Not all the issues covered are within our remit but hopefully we can work to achieve those that are and try to influence the relevant authorities for the rest.

For three days over the Easter holiday we ran a scavenger hunt on the Common for the children and all participants were rewarded with an Easter egg. The Rangers showed off their woodcraft skills making chainsaw carvings, hurdles and bird boxes.

None of these events would have been possible without the hard work and organisational skills of the Parish staff.

This year we have been pleased to welcome two new PCSO's to Chorleywood. Aristie Wright and Jamie Fannon-Hall are becoming familiar faces around the village and we are all benefitting from the invaluable work they are doing.

In my year as Chairman I have attended a number of events on behalf of the Council

- Village Day
- Chorleywood Horticultural Society Summer Show
- WW1 Memorial Service
- Dementia Friendly Chorleywood inaugural meeting (and subsequent committee meetings)
- Presentation of flowers to Mrs Joan Thompson on her 105th birthday
- Chorleywood Horticultural Society Show and Prize Giving
- Homestart AGM
- Charity Quiz Night
- RVS Christmas lunch to distribute Christmas gifts
- Friends of Chorleywood Common AGM
- Local Area Forum
- The Lady Ela Exhibition at the Pavilion in Chorleywood House grounds
- The Chorleywood Common project and scavenger hunt.

Finally I would like to take this opportunity to thank Steve Watkins my Vice Chairman, my fellow Parish Councillors, the Parish Clerk and officers and the Rangers for their support and guidance over the past year .My grateful thanks also to the Caretakers and Cleaners who have done a wonderful job of looking after our village halls .

Chairman's Charity

When I was appointed Chairman I decided to launch a Chairman's Charity and my chosen charity was **CLIC Sargent for Children with Cancer**.

With stalls on Village Day and at the Christmas late night shopping, a "heads or tails" competition on the Charity Quiz Night, a street collection, a raffle, social media "Just Giving" and the Waitrose green token scheme I have raised approximately £1650.

I would like to thank everybody who has supported my fundraising efforts and particularly my sponsors The Entertainer, Chess Valley Plumbing, Sewell and Gardner and Chiltern Physiotherapy.



The Open Spaces Committee is responsible for most of the green spaces in Chorleywood, including the allotments, the Parish footpaths, the Lawn Cemetery, and the Common, all of which have seen improvements over the past year, thanks to the work carried out by our dedicated team of Parish Rangers.

The Lawn Cemetery will benefit from a new planting scheme this year which will replace a significant number of plants and create new beds in order to enhance the appearance of this contemplative space. The special area for child burials will be delineated from the rest of the section by a small hedge and the entrance gates have been repainted. Regular mowing and a high level of maintenance, including new pot-holders for visitors bringing flowers, ensures that this area looks its best throughout the year.

Following the award, from Natural England, of a Higher Level Stewardship Agreement for the Common a number of changes have taken place in the maintenance regime of the grassland. Areas which were previously regularly conventionally mown are now receiving once or twice yearly 'cut and lift' using new Parish machinery. Other areas are left uncut, on a rotational basis, to provide habitat for overwintering invertebrates. These areas are cut and lifted biannually. As a result a marked increase in flora has been noted including a fantastic display of Pyramidal orchids, Bee orchids (which have not been seen for 10 years on the Common), Coralroot (which is a rare plant specific to the Chilterns), and Star of Bethlehem. Alongside these improvements in flora, the butterfly and moth populations on the Common are booming. The return of conservation grazing on Larks Meadow has also added to this increase in biodiversity where, in a recent count, 70 species of plant (not including grasses) were identified. The cattle returned to the Common following the installation of 'virtual fencing' in May 2014 for a trial period. This new system, which involves a small electrical impulse which is transmitted from an underground wire to collars worn by the cattle, enables them to remain in a confined area without the need for conventional fencing. Following the success of the trial the cattle will now continue with their twice yearly visits to Larks Meadow.

In order to help and inform visitors to the Common three new Information Lecterns were installed in January, thanks to funding from the Heritage Lottery Fund through the Chilterns Conservation Board Commons Project. These boards, which can be found at Larks Meadow, Christchurch Pond and the WW11 Bunker, provide illustrations of plants, insects and animals which can be spotted on the Common including our very rare Great-Crested Newt, as well as historical information about how the area has changed over the years.

Alongside all of the regular maintenance of trees, grassland and ponds on the Common as well as regular litter-picking, a programme of activities is undertaken every year by our

Parish Rangers for local schools and groups and for children and parents during school holidays. This year these have included nocturnal animal walks, scavenger hunts, pond-dipping, and mini-beast hunts, many of which have been helped by the Friends of Chorleywood Common.

Over the last few months Chorleywood Cricket Club has agreed plans with the Parish Council for a new cricket pavilion on the Common. This is to be built on the same footprint as the old building which is in a poor state and does not meet current ECB requirements. Planning permission is likely to be sought later in the year along with special permission from DEFRA.

Last summer an application was made to the Heritage Lottery Fund for funding towards a new Nature Trail on the Common. This application was unsuccessful but a new application is due to be re-submitted soon and it is hoped this project can then get underway.

The Allotments have also been receiving regular mowing and maintenance throughout the year, and plans are afoot shortly to introduce bee-hives to one of the sites for a trial period. These will be limited to one specific area on the allotment, well away from cultivated plots, but it is hoped the bees will enhance the work of the allotment-holders and improve fruit and vegetable harvests.

And finally, resurfacing works to the permissive parking areas at the Cricket Club and the Memorial Hall, Alms Houses and the tracks leading to Cherry Tree Dell and Artichoke Dell were agreed in March and were completed in April. Parking in the Memorial Hall and Shepherd's Bridge parking areas have been greatly improved since the introduction of the new parking scheme. This has significantly reduced the incidence of commuter parking in these areas and has made more spaces available for residents and visitors to enjoy our open spaces.



**CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE
CLLR. RODNEY KIPPS**



The War Memorial Hall, Bullsland Hall and Hollybush Hall continue to serve the community.

War Memorial Hall offers facilities from Carol Kristian Dance Classes to wedding receptions, Chorleywood Bookshop book events, children's parties, indoor bowls, jive evenings, U3A meetings, TRDC monthly tea dances, NADFAS meetings and the three Horticultural Society flower shows. WiFi is now available at this hall.

During 2014 the War Memorial Hall had a major refurbishment of both the Ladies and Gentlemen's cloakrooms and during 2015 as reported in Chorleywood Matters work will commence on a front extension either side of the main entrance. On the left hand side this will create a large meeting room where in future the Parish Council will hold their meetings and will be available for hire. The refurbishment will also make the storage of tables and chairs more available for setting the hall up for functions.

I wish to thank the members of the Village Hall Committee for their support this year, especially on Sundays for the table top sales which raised additional funds for use at the hall.

Bullsland Hall continues to be used as Headquarters for Meals on Wheels and the weekly Luncheon Club. The hall also offers Hartbeeps music for Children and art classes. WiFi is now available at this hall. The hall is also available to hire for parties or small events.

The Hollybush Hall is also a small venue which can be used for small events and parties.

Information on hiring of the halls can be obtained from the Parish Council office.

I would like to thank again the members of the Management Committee who give freely of their time for meetings and events. Also the staff of the Parish Office who support the Committee in administrating all the halls, the caretakers of all three halls and not least the cleaner who cleans the halls.





In the twelve months that has passed since the last Annual Report, little has changed within the property market. The planning applications made within Chorleywood Parish continues to illustrate the huge pressure brought to bear on scant vacant residential land; new houses are being sought on plots carved from others' back gardens, and the replacement of existing houses with two or more properties is now commonplace. We have also witnessed a rise in the number of people wishing to add an additional storey to bungalows, and a small - but growing - desire for basements. The age of the housing stock in Chorleywood versus the modern desire for spacious living is also reflected in the very many applications to remodel older properties; the loss of garages to provide additional living space, and the removal of internal walls to offer large kitchen/living spaces.

The Planning Committee continues to consider all planning applications within the Parish. During 2014/2015 269 applications came before the Committee (a 16% increase on the previous year), of which 194 were passed without objection. The Planning Committee registered concerns for 40 applications and objected to the remaining 18 applications which were considered by TRDC Development Control Committee. TRDC approved 229 of those applications (broadly the same ratio as the previous year), 20 were refused and 20 were withdrawn (the remaining 17 applications are yet to be determined at time of writing). Additionally, 10 applications were taken to Appeal during the last year of which 4 were dismissed and 5 were allowed (1 is pending).

The Parish Planning Committee plays a vital role in supporting Parishioners' views on local planning matters. We encourage residents to attend our meetings to use their right to address the Committee, and we consider all representations (in person, or via letter or email) in our deliberations. We have offered residents advice on planning legislation and support on speaking at TRDC's Development Control Committee meetings. A member of the Chorleywood Planning Committee always attends TRDC's meetings where there is a Parish application under consideration. We also consider and make representations on a wide range of projects in neighbouring districts and counties where Chorleywood Parish Council is a statutory consultee.

The Planning Committee is closely involved with the Chorleywood Community Plan, which carried out a residents' survey in December 2014 on a wide range of aspects of Chorleywood life. The results of this survey are being analysed and we look forward to receiving the Community Plan for Chorleywood later in 2015.



**CRICKET CLUB ADVISORY COMMITTEE
GREEN**

CLLR BARBARA

To Follow

**PLAY AREA ADVISORY COMMITTEE
GREEN**

CLLR BARBARA

To follow

**TRDC ENVIRONMENTAL FORUM
GREEN**

CLLR. BARBARA



The Environmental Forum convenes three times a year and includes representatives from a wide range of local groups and organisations. Local Parish and District Councillors are also present and guest speakers are often called to present on a range of topics of interest to environmentalists.

In July 2014, topics ranged from new recycling arrangements within the District, reduced cutting of grass verges to encourage wild flowers, to hedgehog surveys. Members of the group are encouraged to exchange information during the Forum and on this occasion there was information about the Rickmansworth Canal Festival which took place in June, and an address by a representative from Spokes, an organisation for safer cycling, who had organised a petition to deliver safer cycle routes to schools. HS2 was also discussed.

In the October meeting a request was made for presentations on such topics as ‘bees and their decline’, strategies for reducing water consumption within the District, and suggestions for ways of reducing the use of pesticides and herbicides by local councils. A presentation was given by ‘Green Deal Together’ and concerns were expressed about two recent instances of sewage in Rickmansworth High St.

The Environmental Forum is always a lively meeting with opportunity for a free exchange of ideas and issues amongst its members.

**THE PARISH REPRESENTATIVE ON HIGHWAYS 2014/2015
CLLR. JANE WHITE**



Chorleywood Parish Council is committed to representing the views and needs of its Parishioners and takes a keen interest in the maintenance and function of the Parish highways, which fall under the jurisdiction of Herts County Council. Herts CC holds a number of “Highways Liaison” meetings throughout the year, which are attended by a representative of Chorleywood Parish Council.

We are pleased that the long-awaited report into the flooding of Green Street has been published, but to date, Herts CC has not been able to agree on a suitable course of action to remedy the problem. We continue to lobby the County Council to resolve this issue, and support our County Councillors’ calls for more regular inspections of this part of the road.

Elsewhere in the Parish we are pleased to see that the land drain installed in the pavement stretch by St Clement Dane’s last year seems to have resolved the awful flooding experienced there during the winter. And very recently, we have been delighted to see a programme of remedial works to fill potholes & road damage has commenced on Parish roads.

CHORLEYWOOD YOUTH CLUB

CLLR. RAJ KHIROYA



The Youth Club had painful months dealing on legal matters with the new lease from TRDC and at the same time negotiating with the existing two sub tenants namely Kumon & Little Cakes Montessori School with their respective licenses. I am pleased to report that this matter has finally been concluded satisfactorily.

The running of the Youth Club has been delegated to the YMCA and is running well with attendance on the increase.

CHORLEYWOOD YOUTH COUNCIL

CLLR. RODNEY KIPPS



The Chorleywood Youth Council held an awareness bands evening to promote the Youth Council in October and since this event The Youth Connection have taken the lead with the young people.

For more information please contact Youth Connections: 01923 482828

CHORLEYWOOD TWINNING ASSOCIATION

CLLR. JOHN COPLEY & CLLR. JO CLARKE



In the year 2014/15 it was the turn of members of the Chorleywood Twinning Association to visit their counterparts in Dardilly, the town outside Lyon with which we are twinned (October 2014). This meant that a lot of fund raising events have occupied the Association's Committee and Members this year.

Activities for 2014/15:

- May – French Market: A successful day for the Association with great interest received at the stall, raising the Association's profile.
- June – Visit of French Horticultural Students from Dardilly: The annual visit of the students to work for 3 weeks with Three Rivers mainly on the Aquadrome is now well established. Association members continued to support it by providing some of the accommodation.
- June – Visit of the Chiltern Choir to Dardilly: In 2014 the choir's trip was to Dardilly. Thanks to the contacts of the Twinning Association our counterparts in Dardilly were involved. They were instrumental in making the whole trip a great success. The joint concert with the Dardilly choir went so well that a return visit to Chorleywood is planned for June 2016.
- July – Chorleywood Village Day: A successful day for the Association with great interest received at the stall, raising the Association's profile.
- October – Association Visit to Dardilly: This was the first autumn exchange for some years. Despite the misgivings of some the weather in the Lyon area was magnificent

at the end of October. The main excursion was to the Abbey of Cluny in Burgundy, north of Lyon. As ever we enjoyed excellent hospitality from our French hosts.

- January – Joint Event with Chorleywood Film Club: A French film, Les Intouchables, was shown at an event shared with the film club. The attendance was good and the event was profitable. Both organisations want to repeat the event in the future.
- April – Quiz Evening: Featuring good food, challenging questions and a lively atmosphere.
- The French Conversation Group: A group of 17 regulars meet every two weeks during term time to improve their conversational French. There are now two groups: one meets on Monday evenings and the other on Wednesday afternoons.

The next twinning visit is from 17th – 21st October 2015 when we will be welcoming visitors from Dardilly to Chorleywood.

A lot of work goes into making events happen, like those detailed above, for which the Committee members are owed a lot of thanks.

As ever, the CTA are looking for new members, particularly families with children of school age. The notice-board in the Library will give more details as they become available.

Committee: Tom Lantree (Chairman), Pat Howell, Diana Whitney, Patricia Ellingham, Rodney Kipps, Anne Sanders, Wendy Boatman, Vivien Lantree, John Copley (CWPC rep) and Jo Clarke (CWPC rep).

CHILTERN OPEN AIR MUSEUM

CLLR. STEPHEN WATKINS



This year's meeting at the Museum with fellow Councillors began with a tour of the grounds to view new or improved exhibits.

The well head from Harpenden now has the added attraction of recorded messages played every time a coin is rolled down a chute into the well.

The 1940s Pre-fab has been cleaned out and spruced up for the summer season.

One of the barns has been re-thatched at a cost of £50,000. This task took five months and the thatcher had to live on site during the week.

We arrived during the lambing season and so far twelve lambs had been born, with more expected. The 1830s Haddenham house is nearing completion. The three bedrooms are being decorated in the styles of the 1830s, 1910 and the 1970s. The last family to live there are advising on the décor used in their time of residence.

Television companies continue to film at the Museum. B.B.C.'s Country File (aired on 10th May) and This Week both recorded on the 23rd April. The black comedy Inside Number 9, made use of the Arbour field Barn for a 16th Century witch trial.

There has been a 16% increase in school visits, with 12,000 children being taken to the Museum in 2014. More interest is being shown in pre history up to the Anglo Saxon period. Children are able to take part in building , thatching, cooking and literacy workshops. Adults can book into ‘ Experience Days ‘ to be taught blacksmithing, historic baking and handling heavy horses. The Museum continues to thrive , individual visits are up by 29%. 40,000 people visited the Museum in 2014. Social media following has doubled in the last few years. There is a full calendar of events throughout the year, with classic car shows, jousting and military re enactments. Finishing the year with Halloween and Christmas celebrations. The Museum now has a full wedding Licence for the ceremony and reception. Five weddings are booked for this year and several for 2016 and 2017.

POLICE COMMUNITY SUPPORT OFFICERS

PCSO 6267 Fannon-Hall and PCSO 6292 Wright



Annual crime rates have risen slightly from last year. This is due to the new changes of how crimes are recorded. Chorleywood East has risen by 1% and Chorleywood West has risen by 7%.

- Speeding has been an issue on Green Street, Shire Lane and The Clump. We have taken action on this by conducting random speed checks using our SID machine.
- The monthly Beat Surgeries are still being conducted in the local area but to try and help increase the attendance we have held them at a number of locations at different days/times. We will continue to do this throughout the year.
- Burglaries are currently down by 27% compared to last year, however due to the time of year we are stepping up our patrols in burglary hot spot areas.
- Theft from motor vehicle has risen by 37%, we will be patrolling car parks that are likely to be busy throughout summer to deter this.

FINANCIAL SUMMARY

Chorleywood Parish Council
Draft Income & Expenditure Sheet

31/03/14		31/03/15
£		£
	INCOME	
3,544.50	Allotments	3,852.00
2,193.00	Open Spaces - Other	4,395.20
345,500.00	Precept	400,000.00
58,364.10	Cemetery	46,992.65
0.00	Grants - General	9,946.00
6,089.59	Grants - Open Spaces	12,583.50
51.00	Sale of Parish Map	2.00
1,180.50	Trade Concessions/Wayleaves	1,030.50
1,718.35	War Memorial Hall VAT Refund	2,042.20
1,860.96	Interest on Investments	484.17
21,379.08	Miscellaneous	19,832.54
441,881.08	TOTAL INCOME	501,160.76
	EXPENDITURE	
30,218.62	General Administration	29,816.21
3,847.50	Chorleywood Matters	3,678.00
28,500.00	Community Police	21,375.00
50.00	S. 137 Payments	50.00
37,959.29	Capital Schemes	95,680.23
2,507.69	Allotments	1,453.15
6,392.24	Lawn Cemetery & Churchyard - Other	6,914.35
13,236.97	Open Spaces - Other	6,869.34
2,680.14	Health and Safety	2,170.54
3,992.04	Expenditure	6,331.88
1,718.35	War Memorial Hall VAT Payment	2,030.50
2,110.00	Audit	2,133.00
249.05	Chairman's Allowance	148.74
9,446.32	Insurance	12,699.37
5,405.00	Legal - General	1,418.80
0.00	Legal - Open Spaces	602.57
19,486.50	Maintenance - Open Spaces	16,885.39
17,918.24	Memorial Plaques	12,989.85
126,079.47	Salaries - General	135,583.60
90,824.59	Salaries - Open Spaces	103,393.92
10,905.06	Services - General	11,243.45
2,160.41	Subscriptions	1,987.97
20,823.00	Grants	21,208.00
	TOTAL EXPENDITURE	496,663.86
436,510.48	Balance as at 01/04/14	266,471.90
261,101.30	Add Total Income	501,160.76
441,881.08		767,632.66
702,982.38		767,632.66
436,510.48	Deduct Total Expenditure	496,663.86
0.00	Stock Adjustment	0.00
0.00	Transfer to/ from reserves	0.00
266,471.90	Balance as at 31/03/15	270,968.80

CHORLEYWOOD VILLAGE HALLS TRUST
Draft Income & Expenditure Sheet

31/03/14 £		31/03/15 £
	INCOME	
19,800.00	Grants - General	20,000.00
41,818.27	Hall Lettings	44,248.11
56.37	Interest on Investments	41.38
2,415.45	Miscellaneous Income	1,940.37
64,090.09	INCOME TOTAL	66,229.86
	EXPENDITURE	
180.00	Audit	184.50
4,271.41	General Administration	3,582.30
8,009.41	Hall Maintenance	8,665.45
1,977.00	Insurance	1,481.64
1,969.71	Miscellaneous Expenditure	537.10
37,365.43	Salaries - General	39,580.24
7,212.30	Services - General	6,049.56
60,985.26	EXPENDITURE TOTAL	60,080.79
9,402.92	Balance as at 01/04/14	12,400.22
64,090.09	Add Total Income	66,229.86
73,493.01		78,630.08
60,985.26	Deduct Total Expenditure	60,080.79
0.00	Stock Adjustment	0.00
-107.53	Transfer to/ from reserves	0.00
12,400.22	Balance as at 31/03/15	18,549.29

ANNUAL ATTENDANCE RECORD

Councillor	Meetings Required to Attend	Meetings Attended	Additional Meetings Attended	Total Meetings Attended
J Clark	13	12	0	12
J Copley	13	13	5	18
H Davies	31	11	0	11
B Dickens	26	20	1	21
T Edwards	36	35	5	40
B Green	18	16	0	16
R Khiroya	23	14	0	14
R Kipps	31	24	0	24
J Leeming	13	13	0	13
K Morris	13	13	0	13
A Preedy	31	28	0	28
D Raw	21	19	0	19
M Trevett	18	15	0	15
S Watkins	36	36	0	36
J White	26	17	27	44
J Wood	13	11	1	12
J Worrall	26	22	1	23

***END of REPORT ***