



CHORLEYWOOD PARISH COUNCIL

Notice is hereby given that the **ANNUAL MEETING** of the Parish Council will be held in the Council Chamber, South Lodge, Chorleywood House, on 14th May 2013 upon the rising of the Annual Parish Meeting which will commence at 8 pm, and you are hereby summoned to attend.

7th May 2013

Mrs Y Merritt
Clerk of the Council

AGENDA

1. **ELECTION OF CHAIRMAN OF THE COUNCIL**

To accept the Election of Cllr Khiroya as Chairman of the Council for the municipal year 2013/14

2. **ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**

To elect Vice Chairman of the Council for the Municipal Year 2013/14.

3. **APOLOGIES FOR ABSENCE**

4. **APPROVAL OF THE MINUTES**

Enc

If so resolved to confirm the Minutes of the Annual Meeting of the Council held on Tuesday, 8th May 2012, which were noted at the Council meeting held on 26th June 2012.

5. **MEMBERSHIP OF COMMITTEES 2012/13**

To appoint members of Committees of the Council for the Municipal Year 2013/14.

- | | | |
|----|---|-----|
| a) | Open Spaces, Lawn Cemetery & Allotments Committee | (7) |
| b) | Planning Committee | (7) |
| c) | Chorleywood Village Halls Management Committee | (7) |
| d) | Cricket Club Advisory Committee | (5) |

(N.B. The Chairman and Vice-Chairman of the Council are ex officio members of the above Committees)

There will be a short adjournment to nominate the committee Chairman and Vice-Chairman to sit on the Policy and Resources Committee

Policy & Resources Committee

N.B. The composition of this Committee is:-

Chairman – Parish Council
Vice Chairman – Parish Council
Chairman & Vice Chairman – Open Spaces, Lawn Cemetery & Allotment
Committee
Chairman & Vice Chairman – Planning Committee
Chairman & Vice Chairman – Chorleywood Village Halls Management Committee

The Outgoing Chairman of the Council will automatically hold a place on the Policy and Resources Committee regardless of whether he holds the position of a Chairman or Vice Chairman of a Committee.

6. REPRESENTATION ON OTHER BODIES 2013/14

To consider the Parish Councils representation on the following bodies:-

- | | | |
|----|---|-------------------|
| a) | Joint Committee of Parish Councils in Three Rivers District Council
(Chairman & Vice-Chairman) | |
| b) | Chorleywood Youth Club | 1 representative |
| c) | Chiltern Open Air Museum | 1 representative |
| d) | Hertfordshire Association of Parish & Town Councils | 1 representative |
| e) | Chorleywood Twinning Association | 2 representatives |
| f) | Herts Association Larger Local Councils | 2 representatives |
| g) | TRDC Environmental Forum | 1 representative |
| h) | Highways Forum | 1 representative |

7. BANK MANDATE

To nominate three Members to be authorised signatories to the Council's cheques -
Currently Cllrs.Edwards, Green, Mrs Hayward, and Mrs Jarrett.

8. CHORLEYWOOD MATTERS EDITORIAL TEAM

To elect members for the Chorleywood Matters editorial team.
Currently Cllrs Mrs Boatman, Mrs Jarrett and Mrs Worrall

9. HUMAN RESOURCES PANEL

To elect three Members to the Human Resources Panel
Currently Cllrs Mrs Boatman, Mrs Hayward, Mrs Lantree, Morris, Mrs Preedy, and Mrs Worrall

10. ANNUAL SUBSCRIPTIONS AND DONATIONS

Enc

To consider the attached list of annual subscriptions

11. CLOSURE

CHORLEYWOOD PARISH COUNCIL

ANNUAL MEETING

Agenda item 10

TUESDAY 14th May 2013

LIST OF ANNUAL SUBSCRIPTIONS AND DONATIONS

HAPTC Herts Association of Parish and Town Councils	£1484.41*
*Includes the subscription to NALC	
National Assoc Rural Community Councils (ACRE)	£10.00
Chiltern Society	£25.00
Chiltern Open Air Museum	£250.00
Society of Local Council Clerks	£251.00
Council for Protection of Rural England (CPRE)	£29.00
Community Development Agency (CDA)	£30.00
Open Spaces Society	£40.00
LCR The Official Magazine for NALC	£16.00
Conservation Land Management	£16.00
Journal of the Assoc of Small Historic Towns & Villages	£35.00
Hertfordshire Building Preservation Trust	£30.00
ICCM Institute of Cemetery and Crematorium Management	£90.00
Total	£2306.41