

CHORLEYWOOD PARISH COUNCIL

MINUTES of the ANNUAL MEETING of the Parish Council held in the Council Chamber, South Lodge, Chorleywood, on Tuesday 6th May 2008.

MEMBERSHIP & ATTENDANCE

Councillors:	*A Barton	*R Kipps
	*R Booth	*G Liley
	Mrs F Caplin	*K Morris
	*Dr N O Eve	*Mrs P Mytom-Hart
	*Mrs B Green	*Mrs L Smith
	*M Green	*Mrs S Stibbs
	*Mrs M Jarrett	*S Watkins
	*Mrs M Hampton	*Mrs J Worrall
	*P Kemp	

* Denotes Member present

There were six members of the public present

08/1 APOLOGIES FOR ABSENCE

Cllr Barton had previously advised he would arrive late, Cllr Mrs Caplin was absent.

08/2 ELECTION OF CHAIRMAN OF THE COUNCIL

In accordance with Standing Orders (Appendix 5), Chorleywood West Ward selected Cllr Mrs Marilyn Hampton as Chairman. Cllr Mrs Hampton accepted the office.

The Council
RESOLVED

The confirmation of **Cllr Mrs Marilyn Hampton** as Chairman of the Council for the Municipal Year 2008/2009.

(Upon her election the Chairman signed her declaration of acceptance of office).

Cllr Mrs Hampton thanked Cllr Kipps for his work as Chairman in the past year, especially representing the Parish Council in Dardilly on the 10th Anniversary of the Twinning of both Chorleywood and Dardilly. She stated that she would try her best to listen and help with the needs of the Council, parishioners and staff. She said she wanted Members to respect each others opinions and to work together amicably for the good of the whole community .

08/3 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

In accordance with Standing Orders (Appendix 5), Chorleywood Chenies Ward selected Councillor Richard Booth as Vice-Chairman. This was proposed by the Chairman, Cllr Mrs Hampton

Cllr Richard Booth accepted the office.

The Council unanimously
RESOLVED
That **Cllr Richard Booth** be Vice-Chairman of the Council for the Municipal Year
2008/2009.

08/4 APPROVAL OF THE MINUTES

The Council
RESOLVED
To formally approve the minutes of the Annual Meeting of 8th May 2007 as a true and
correct record.

This was proposed by Cllr Mrs Worrall, seconded by Cllr Mrs Jarrett and unanimously
agreed.

08/5 MEMBERSHIP OF COMMITTEES 2008/2009

The Council
RESOLVED
That the composition of the Committees of the Council in the Municipal Year 2008/2009
(with the addition of the Chairman and Vice-Chairman of the Council being ex officio
members of each) be as follows:-

a) **Open Spaces:**

Those members to sit on the Opens Spaces Committee were as follows:-

Councillors	Mr A Barton
	Dr N Eve
	Mrs B Green
	Mrs M Jarrett
	Mr G Liley
	Mr S Watkins
	Mrs J Worrall
	Mrs M Hampton (ex officio)
	Mr R Booth (ex officio)

b) **Planning:**

Those members to sit on the Planning Committee were as follows:-

Councillors:

	Mr M Green
	Mr P Kemp
	Mr R Kipps
	Mrs Mytom-Hart
	Mrs S Stibbs
	Mr S Watkins
	Mrs J Worrall
	Mrs M Hampton (ex officio)
	Mr R Booth (ex officio)

c) **Chorleywood Village Halls Management Trust:**

Those members to sit on the Chorleywood Village Halls Management Committee were as follows:-

Councillors:

Dr N Eve
Mr M Green
Mr R Kipps
Mr G Liley
Mr K Morris
Mrs L Smith
Mrs S Stibbs
Mrs M Hampton (ex officio)
Mr R Booth (ex officio)

ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES

(i) Open Spaces

Cllr Mrs Green proposed Cllr Mrs Jarrett as Chairman. This was seconded by Cllr Eve and unanimously agreed.

Cllr Mrs Worrall proposed Cllr Liley as Vice-Chairman. This was seconded by Cllr Eve and unanimously agreed

(ii) Planning Committee

Cllr Mrs Worrall proposed Cllr Green as Chairman. This was seconded by Cllr Kipps and unanimously agreed.

Cllr Kipps proposed Cllr Watkins as Vice-Chairman. This was seconded by Cllr Green.

(iii) Chorleywood Village Halls Management Committee

Cllr Mrs Stibbs proposed Cllr Kipps as Chairman. This was seconded by Cllr Green and unanimously agreed

Cllr Liley proposed Cllr Morris as Vice- Chairman. This was seconded by Cllr Kipps

Cllr Eve proposed himself as Vice –Chairman but did not receive a seconder.

Cllr Morris was unanimously agreed as Vice-Chairman.

(iv) Policy & Resources Committee

The Council

RESOLVED

That the Policy & Resources Committee be made up as follows:

Chairman – Cllr Mrs Hampton.

Vice-Chairman – Cllr Booth.

Chairman Open Spaces – Cllr Mrs Jarrett.

Vice-Chairman Open Spaces – Cllr Liley.

Chairman of Chorleywood Village Halls Management Committee – Cllr Kipps

Vice-Chairman of Chorleywood Village Halls Management Committee – Cllr Morris

Chairman of Planning – Cllr Green

Vice-Chairman of Planning – Cllr Watkins

Apart from Chorleywood Village Halls Management Trust (where the voting is given above) these positions were unanimously agreed en-bloc.

08/6 REPRESENTATION ON OTHER BODIES 2008/2009

The Council
RESOLVED

that the Parish Council's representation in the municipal year should be as follows:

a) **Joint Committee of Parish Councils in TRDC**

Chairman, Vice-Chairman and Clerk.

b) **Chorleywood Youth Club**

Cllr Mrs Worrall.

c) **Chorleywood & District Citizens Advice Bureau**

Cllr Mrs Mytom-Hart.

d) **Chiltern Open Air Museum**

Cllr Mrs Hampton

e) **Chorleywood Common Youth Football Club**

Cllrs Booth and Mrs Stibbs

f) **Local Library User Group**

This group had not met in the past year and therefore no representatives were nominated. The Library was advised accordingly.

g) **Hertfordshire Association of Town & Parish Councils**

Cllr Mr Kipps had been nominated

h) **Chorleywood Twinning Association**

Cllr Mrs Stibbs

i) **Herts Association Larger Local Councils**

Cllrs Mrs Jarrett and Morris

8.45 pm Cllr Barton Joined the meeting.

j) **Three Rivers Environmental Forum**

Cllr Mrs Jarrett

These positions were unanimously agreed en-bloc.

08/8 BANK MANDATE

The Council
RESOLVED

That the authorised signatories to the Council's cheques be Cllrs Mrs M Jarrett, M Green and R Kipps, the Clerk and the Senior Admin Officer

Cllr Green stated that Standing Order 17 (page 9) and 5.3 (page 23) of the Financial Regulations should be updated accordingly

08/9 EDITORIAL TEAM OF CHORLEYWOOD MATTERS.

Cllr Mrs Worrall stated that in view of past criticisms she wished to propose herself. This was seconded by Cllr Morris.

Cllr Mrs Jarrett also stated that she wished to propose herself. This was seconded by Cllr Mrs Worrall.

Cllr Morris proposed Cllr Eve, however Cllr Eve declined.

It was considered that Cllr Mrs Hampton and Booth be part of the editorial team in an observational capacity. This was proposed by Cllr Mrs Jarrett and seconded by Cllr Mrs Mytom- Hart.

The Council
RESOLVED

That the Chorleywood Matters editorial team be made up of Cllrs Mrs Jarrett and Mrs Worrall with the Chairman and Vice Chairman of the Council taking an observational role.

08/10 ANNUAL SUBSCRIPTIONS

The Council
RESOLVED

To note the Annual Subscriptions as set out on the attached schedule (Appendix 1).

This was proposed by Cllr Kipps, seconded by Cllr Booth and unanimously agreed.

08/11 CLOSURE

The meeting have commenced at 8.35pm closed at 9.07pm.

These minutes have not been checked by the Chairman

Signed Dated

These minutes have been agreed by the Council and signed by the Chairman

Signed Dated