

CHORLEYWOOD PARISH COUNCIL

MINUTES of the ANNUAL MEETING of the Parish Council held in the Council Chamber, South Lodge, Chorleywood, on Tuesday 12th May 2009.

MEMBERSHIP & ATTENDANCE

Councillors:	A Barton	*R Kipps
	R Booth	*G Liley
	*Dr N O Eve	*K Morris
	Mrs B Green	*Mrs P Mytom-Hart
	*M Green	*Mrs L Smith
	*Mrs A Hayward	*Mrs S Stibbs
	*Mrs M Jarrett	*S Watkins
	*Mrs M Hampton	*Mrs J Worrall
	*P Kemp	

* Denotes Member present

09/1 APOLOGIES FOR ABSENCE

Apologies were received form Cllrs Barton, Booth and Mrs Green.

09/2 ELECTION OF CHAIRMAN OF THE COUNCIL

The Chairman of the Council Cllr Mrs Marilyn Hampton, advised the Council that for personal reasons, Cllr Richard Booth would be unable to take the position of Chairman of the Council. Cllr Mrs Jackie Worrall as the nominated Vice Chairman had agreed to stand for election of Chairman.

There being nothing in Standing Orders covering this situation

The Council
RESOLVED

That Cllr Mrs Jackie Worrall is elected as Chairman of the Council for the Municipal Year 2009/2010.

This was proposed by Cllr Morris, seconded by Cllr Liley and unanimously approved.

(Upon her election the Chairman signed her declaration of acceptance of office).

Cllr Mrs Worrall advised that the Council had only received notification about the situation the day before and that this was an exceptional circumstance. She thanked Cllr Mrs Hampton for her work as Chairman in the past year

09/3 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

In view of the exceptional circumstances Cllr Mrs Worrall proposed from the Chair that the election of the Vice Chairman be deferred until the next Council meeting.

This was seconded by Cllr Morris

The Council
RESOLVED

To defer the election of the Vice chairman until the next Council meeting.

09/4 APPROVAL OF THE MINUTES

The Council
RESOLVED

To formally approve the minutes of the Annual Meeting of 6th May 2008 as a true and correct record.

This was proposed by Cllr Watkins, seconded by Cllr Mrs Jarrett and unanimously agreed.

09/5 MEMBERSHIP OF COMMITTEES 2009/2010

The Council
RESOLVED

That the composition of the Committees of the Council in the Municipal Year 2009/2010 (with the addition of the Chairman and Vice-Chairman of the Council being ex officio members of each) be as follows:-

a) **Open Spaces:**

Those members to sit on the Opens Spaces Committee were as follows:-
Councillors

Dr N Eve
Mrs B Green
Mrs A Hayward
Mrs M Jarrett
Mr P Kemp
Mr G Liley
Mr S Watkins
Mrs J Worrall (ex officio)

b) **Planning:**

Those members to sit on the Planning Committee were as follows:-
Councillors:

Mr M Green
Mrs A Hayward
Mr R Kipps
Mrs S Stibbs
Mr S Watkins
Mrs J Worrall (ex officio)

There remain two vacancies on this committee

c) **Chorleywood Village Halls Management Trust:**

Those members to sit on the Chorleywood Village Halls Management Committee were as follows:-

Councillors:

Dr N Eve
Mr R Kipps
Mr G Liley
Mr K Morris
Mrs P Mytom-Hart
Mrs L Smith
Mrs S Stibbs
Mrs J Worrall (ex officio)

09/6 ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES

(i) Open Spaces

Cllr Watkins proposed Cllr Mrs Jarrett as Chairman. This was seconded by Cllr Eve and unanimously agreed.

Cllr Mrs Worrall proposed Cllr Mrs Hayward. This was seconded by Cllr Eve. and unanimously agreed.

(ii) Planning Committee

Cllr Watkins proposed Cllr Green as Chairman. This was seconded by Cllr Mrs Stibbs and unanimously agreed.

Cllr Stibbs proposed Cllr Watkins as Vice-Chairman. This was seconded by Cllr Green and unanimously agreed.

(iii) Chorleywood Village Halls Management Committee

Cllr Mrs Stibbs proposed Cllr Kipps as Chairman. This was seconded by Cllr Eve and unanimously agreed.

Cllr Kipps proposed Cllr Morris as Vice- Chairman. This was seconded by Cllr Mrs Worrall. and unanimously agreed.

(iv) Policy & Resources Committee

The Council

RESOLVED

That the Policy & Resources Committee be made up as follows:

Chairman – Cllr Mrs Worrall.

Vice-Chairman – To Be confirmed.

Chairman Open Spaces – Cllr Mrs Jarrett.

Vice-Chairman Open Spaces – Cllr Mrs Hayward.

Chairman of Chorleywood Village Halls Management Committee – Cllr Kipps

Vice-Chairman of Chorleywood Village Halls Management Committee – Cllr Morris
Chairman of Planning – Cllr Green
Vice-Chairman of Planning – Cllr Watkins
Cllr Mrs Hampton, as outgoing Chairman of the Council

These positions were unanimously agreed en-bloc.

(v) **Cricket Club Advisory Committee**

Cllr Green Proposed that the makeup of the Cricket Club advisory committee remain as in the previous year for the sake of continuity. All members were prepared to stand again and therefore this proposal was seconded by Cllr Morris.

The Council
RESOLVED

That Cllrs Eve, Mrs Hayward, Mrs Jarrett, Watkins and Mrs Worrall comprise of the members of the Cricket Club Advisory Committee.

09/7 REPRESENTATION ON OTHER BODIES 2009/2010

The Council
RESOLVED

that the Parish Council's representation in the municipal year should be as follows:

a) **Joint Committee of Parish Councils in TRDC**

Chairman, Vice-Chairman and Clerk.

b) **Chorleywood Youth Club**

Cllr Mrs Worrall.

c) **Chorleywood & District Citizens Advice Bureau**

Cllr Mrs Mytom-Hart.

d) **Chiltern Open Air Museum**

Cllr Mrs Hampton

e) **Chorleywood Common Youth Football Club**

Cllrs Kipps and Mrs Stibbs

f) **Local Library User Group**

Cllrs Eve and Morris

g) **Hertfordshire Association of Town & Parish Councils**

Cllr Mr Kipps had been nominated

h) **Chorleywood Twinning Association**

Cllr Mrs Hampton

i) **Herts Association Larger Local Councils**

Cllrs Mrs Jarrett and Morris

j) **Three Rivers Environmental Forum**

Cllr Mrs Jarrett

These positions were unanimously agreed en-bloc. However Cllr Kipps requested that the Policy & Resources committee look at the necessity of Councillors being nominated to sit on some of the outside bodies as it appeared that Councillors were not invited to meetings. It was agreed that this item would be placed on a future agenda for discussion.

09/8 BANK MANDATE

The Council

RESOLVED

That the authorised signatories to the Council's cheques be Cllrs Mrs M Jarrett, M Green and R Kipps, the Clerk and the Senior Admin Officer.

09/9 EDITORIAL TEAM OF CHORLEYWOOD MATTERS.

The Council

RESOLVED

That the Chorleywood Matters editorial team be made up of Cllrs Eve, Mrs Jarrett and Mrs Worrall.

This was proposed by Cllr Morris, seconded by Cllr Watkins and unanimously agreed.

09/10 HUMAN RESOURCES PANEL

Cllr Watkins advised that due to current work commitments he wished to stand down from this panel. Cllr Barton and Worrall had both agreed to stand again, Cllr Morris volunteered himself to sit on the panel.

The Council

RESOLVED

That Cllrs Barton, Morris and Mrs Worrall make up the Human Resources Panel.

09/11 ANNUAL SUBSCRIPTIONS

The Council

RESOLVED

To note the Annual Subscriptions as set out on the attached schedule (Appendix 1).

This was proposed by Cllr Liley, seconded by Cllr Morris and unanimously agreed.

08/12 CLOSURE

The meeting have commenced at 9.00pm closed at 9.50pm.

These minutes have been checked by the Chairman

Signed Dated

These minutes have been agreed by the Council and signed by the Chairman

Signed Dated