

## CHORLEYWOOD PARISH COUNCIL

### MINUTES of the ANNUAL MEETING of the Parish Council held in the Council Chamber, South Lodge, Chorleywood, on Tuesday 8<sup>th</sup> June 2010.

#### MEMBERSHIP & ATTENDANCE

|                     |                       |                          |
|---------------------|-----------------------|--------------------------|
| <b>Councillors:</b> | <b>Mrs W Boatman</b>  | <b>*R Kipps</b>          |
|                     | <b>*T Edwards</b>     | <b>* Mrs V Lantree</b>   |
|                     | <b>*Dr N O Eve</b>    | <b>*G Liley</b>          |
|                     | <b>*M Green</b>       | <b>*K Morris</b>         |
|                     | <b>*Mrs A Hayward</b> | <b>*Mrs A Preedy</b>     |
|                     | <b>*Miss P Howell</b> | <b>*Mrs L Sutherland</b> |
|                     | <b>*Mrs M Jarrett</b> | <b>*S Watkins</b>        |
|                     | <b>*R Khiroya</b>     | <b>*Mrs J White</b>      |
|                     |                       | <b>*Mrs J Worrall</b>    |

\* Denotes Member present\*

#### **10/1 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs W Boatman

#### **10/2 ELECTION OF CHAIRMAN OF THE COUNCIL**

The Chairman of the Council Cllr Mrs Jackie Worrall welcomed the newly elected council congratulating the eight re-elected members and the eight new members. She wished to thank everyone for the past twelve months and wished every success to Cllr Rodney Kipps who had been selected as Chairman for the municipal year.

In accordance with Standing Orders (Appendix 5), Chorleywood West Ward selected Cllr Rodney Kipps as Chairman. Cllr Kipps accepted the office.

The Council unanimously

RESOLVED

The confirmation of **Cllr Rodney Kipps** as Chairman of the Council for the Municipal Year 2010/2011.

(Upon his election the Chairman signed his declaration of acceptance of office).

Firstly Cllr Kipps formally wished to thank Cllr Mrs Worrall for all her hard work over the past year.

Cllr Kipps went on to thank the Council for allowing him to be chairman for the forthcoming year. He felt that this was to be a good year as we have a lot of new councillors all with different talents and knowledge. We have nine councillors who have served the parish for many years so between us we can work together hopefully forgetting our political persuasions to serve the community of Chorleywood. He also stated that a training session would be set up in the near future. This would help newly elected councillors but also update councillors who had served before. He went on to say that if

any councillors or officers had any issues that they were not happy with they should ask the Chairman or the Clerk as we are all here to support each other.

The Chairman suspended the meeting at 8.10pm to allow the councilors and staff to introduce themselves. The meeting reconvened at 8.15pm.

### **10/3 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**

In accordance with Standing Orders (Appendix 5), Chorleywood East Ward selected Councillor Mrs Alex Hayward as Vice-Chairman.

Cllr Mrs Alex Hayward accepted the office.

The Council unanimously

RESOLVED

That **Cllr Mrs Alex Hayward** be Vice-Chairman of the Council for the Municipal Year 2010/2011.

### **10/4 APPROVAL OF THE MINUTES**

The Council

RESOLVED

To formally approve the minutes of the Annual Meeting of 12<sup>th</sup> May 2009 as a true and correct record.

### **10/5 MEMBERSHIP OF COMMITTEES 2010/2011**

The Council

RESOLVED

That the composition of the Committees of the Council in the Municipal Year 2010/2011 (with the addition of the Chairman and Vice-Chairman of the Council being ex officio members of each) be as follows:-

#### **a) Open Spaces:**

Those members to sit on the Opens Spaces Committee were as follows:-

Councillors

Mrs W Boatman  
T Edwards  
Dr N Eve  
Mrs A Hayward (ex officio)  
Mrs M Jarrett  
Mr R Kipps (ex officio)  
Mr G Liley  
Mrs A Preedy  
Mr S Watkins

b) **Planning:**

Those members to sit on the Planning Committee were as follows:-

Councillors:

Mr M Green  
Mrs A Hayward (ex officio)  
Miss P Howell  
Mr R Khiroya  
Mr R Kipps (ex officio)  
Mrs V Lantree  
Mr G Liley  
Mrs J White  
Mrs J Worrall

c) **Chorleywood Village Halls Management Trust:**

Those members to sit on the Chorleywood Village Halls Management Committee were as follows:-

Councillors:

Dr N Eve  
Mr M Green  
Mrs A Hayward (ex officio)  
Miss P Howell  
Mr R Kipps (ex officio)  
Mr K Morris  
Mrs A Preedy  
Mrs L Sutherland  
Mr S Watkins

d) **Cricket Club Advisory Committee**

Those members to sit on the Cricket Club Advisory Committee were as follows:-

Councillors:

Dr N Eve  
Mrs A Hayward  
Mrs M Jarrett  
Mr S Watkins  
Mrs J Worrall

**10/6 ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES**

**(i) Open Spaces**

Cllr Watkins proposed Cllr Mrs Jarrett as Chairman. This was seconded by Cllr Eve and unanimously agreed.

Cllr Mrs Jarrett proposed Cllr Eve as Vice Chairman. This was seconded by Cllr Liley and unanimously agreed.

**(ii) Planning Committee**

Cllr Liley proposed Cllr Mrs Worrall as Chairman. This was seconded by Cllr Mrs A Hayward and unanimously agreed.

Cllr Mrs Worrall proposed Cllr Liley as Vice-Chairman. This was seconded by Cllr Mrs Hayward and unanimously agreed.

**(iii) Chorleywood Village Halls Management Committee**

Cllr Mrs Sutherland proposed Cllr Watkins as Chairman. This was seconded by Cllr Miss Howell.

Cllr Morris proposed Cllr Green as Chairman. This was seconded by Cllr Mrs Preedy

Cllr Green was elected as Chairman following a secret ballot

Cllr Mrs Sutherland proposed Cllr Watkins as Vice Chairman this was seconded by Cllr Miss Howell and this was unanimously agreed.

**(iv) Policy & Resources Committee**

The Council

RESOLVED

That the Policy & Resources Committee be made up as follows:

Chairman – Cllr Kipps

Vice-Chairman – Cllr Mrs Hayward

Chairman Open Spaces – Cllr Mrs Jarrett.

Vice-Chairman Open Spaces – Cllr Eve.

Chairman of Chorleywood Village Halls Management Committee – Cllr Green

Vice-Chairman of Chorleywood Village Halls Management Committee – Cllr Watkins

Chairman of Planning – Cllr Mrs Worrall

Vice-Chairman of Planning – Cllr Liley

These positions were unanimously agreed en-bloc.

**10/7 REPRESENTATION ON OTHER BODIES 2010/2011**

The Council

RESOLVED

that the Parish Council's representation in the municipal year should be as follows:

a) **Joint Committee of Parish Councils in TRDC**

Chairman, Vice-Chairman and Clerk.

b) **Chorleywood Youth Club**

Cllr Mrs Lantree.

c) **Chorleywood & District Citizens Advice Bureau**

Cllr Mrs Boatman

d) **Chiltern Open Air Museum**

Cllr Watkins

e) **Chorleywood Common Youth Football Club**

The representatives had not been invited to any meetings for the past three years therefore members decided not to nominate any representatives unless approached by the Club to do so.

f) **Local Library User Group**

Notice was given that this group had been disbanded

g) **Hertfordshire Association of Town & Parish Councils**

Cllr Mr Kipps had been nominated

h) **Chorleywood Twinning Association**

Cllr Miss Howell, Cllr Kipps

i) **Herts Association Larger Local Councils**

Cllr Mrs Jarrett and Cllr Morris

j) **Three Rivers Environmental Forum**

Cllr Mrs Jarrett

These positions were unanimously agreed en-bloc.

**10/8 BANK MANDATE**

The Council  
RESOLVED

That the authorised signatories to the Council's cheques be Cllrs Mrs M Jarrett, M Green and R Kipps, the Clerk and the Senior Admin Officer.

**10/9 EDITORIAL TEAM OF CHORLEYWOOD MATTERS.**

The Council  
RESOLVED

That the Chorleywood Matters editorial team be made up of Cllrs Eve, Mrs Jarrett and Mrs Worrall.

This was proposed by Cllr Morris, seconded by Cllr Watkins and unanimously agreed.

**10/10 HUMAN RESOURCES PANEL**

The Council  
RESOLVED

That Cllrs Morris, Mrs Sutherland and Mrs Worrall make up the Human Resources Panel.

**10/11 ANNUAL SUBSCRIPTIONS**

Cllr Eve asked if the contribution to the Chiltern Open Air Museum was a subscription or a donation. The Clerk advised that the Council were formally asked for this sum and it had always been under this heading. Cllr Mrs Hayward proposed that this be moved from the Subscriptions budget head to be considered in the future under the grants heading. This was seconded by Cllr Eve. The vote was lost with five in favour, nine against and one abstention.

The Council  
RESOLVED

To note the Annual Subscriptions as set out on the schedule (Appendix 1).

This was proposed by Cllr Watkins, seconded by Cllr Green and unanimously agreed.

**10/12 CLOSURE**

The meeting have commenced at 8.00 pm closed at 9.10pm.

These minutes have been checked by the Chairman

Signed ..... Dated .....

These minutes have been agreed by the Council and signed by the Chairman

Signed ..... Dated .....