

CHORLEYWOOD PARISH COUNCIL

MINUTES of the ANNUAL MEETING of the Parish Council held in the Council Chamber, South Lodge, Chorleywood, on Tuesday 8th May 2012

MEMBERSHIP & ATTENDANCE

Councillors:	* Mrs W Boatman	*R Kipps
	*T Edwards	* Mrs V Lantree
	*Dr N O Eve	*G Liley
	*M Green	*K Morris
	*Mrs A Hayward	*Mrs A Preedy
	*Miss P Howell	*Mrs L Sutherland
	*Mrs M Jarrett	*S Watkins
	*R Khiroya	Mrs J White
		*Mrs J Worrall

* Denotes Member present

There were two members of the public present

12/08 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs White.

12/09 ELECTION OF CHAIRMAN OF THE COUNCIL

In accordance with Standing Orders (Appendix 5), Chenies Ward Cllr Mrs Lyn Sutherland. Cllr Mrs Sutherland accepted the office.

The Council

RESOLVED

The confirmation of **Cllr Mrs Lyn Sutherland** as Chairman of the Council for the Municipal Year 2012/2013.

This was carried 13 in favour with three abstentions.

(Upon her election the Chairman signed her declaration of acceptance of office).

12/10 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

In accordance with Standing Orders (Appendix 5), Chorleywood West Ward was to select a Vice Chairman. They nominated Cllr Khiroya.

Cllr Khiroya accepted the office.

The Council

RESOLVED

That **Cllr Khiroya** is Vice-Chairman of the Council for the Municipal Year 2012/2013.

This was carried 13 in favour with three abstentions.

12/11 APPROVAL OF THE MINUTES

The Council

RESOLVED

That subject to the changes made at the Full Council meeting of 28th June 2011, to formally approve the minutes of the Annual Meeting of 10th May 2011 as a true and correct record.

12/12 MEMBERSHIP OF COMMITTEES 2012/2013

The Council
RESOLVED

That the composition of the Committees of the Council in the Municipal Year 2012/2013 (with the addition of the Chairman and Vice-Chairman of the Council being ex officio members of each) be as follows:-

Open Spaces:

Those members to sit on the Opens Spaces Committee were as follows:-

Councillors

Mrs W Boatman
Mr T Edwards
Mrs M Jarrett
Mr R Khiroya (ex officio)
Mrs V Lantree
Mr G Liley
Mrs A Preedy
Mrs L Sutherland (ex officio)
Mrs J Worrall

Planning:

Those members to sit on the Planning Committee were as follows:-

Councillors:

Cllr Edwards
Mr M Green
Miss P Howell
Mr R Khiroya (ex officio)
Mr G Liley
Mrs L Sutherland (ex officio)
Mr S Watkins
Mrs J White
Mrs J Worrall

Chorleywood Village Halls Management Trust:

Those members to sit on the Chorleywood Village Halls Management Committee were as follows:-

Councillors:

Mr M Green
Miss P Howell
Mr R Khiroya (ex officio)
Mr R Kipps
Mrs V Lantree
Mr K Morris
Mrs A Preedy
Mrs L Sutherland (ex officio)
Mr S Watkins

Cricket Club Advisory Committee

Those members to sit on the Cricket Club Advisory Committee were as follows:-

Councillors:

Dr N Eve
Mrs M Jarrett
Mr R Kipps
Mr R Khiroya
Mrs A Preedy

12/13 ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES

(i) Open Spaces

Cllr Mrs Jarrett proposed Cllr Edwards as Chairman. This was seconded by Cllr Mrs Sutherland and unanimously agreed.

Cllr Edwards proposed Cllr Mrs Jarrett as Vice Chairman. This was seconded by Cllr Mrs Sutherland and unanimously agreed.

(ii) Planning Committee

Cllr Liley proposed Cllr Mrs Worrall as Chairman. This was seconded by Cllr Edwards and unanimously agreed.

Cllr Mrs Worrall proposed Cllr Mrs White as Vice Chairman. This was seconded by Cllr Watkins and unanimously agreed.

(iii) Chorleywood Village Halls Management Committee

Cllr Miss Howell proposed Cllr Watkins as Chairman. This was seconded by Cllr Mrs Sutherland.

Cllr Morris proposed Cllr Green as Chairman. This was seconded by Cllr Mrs Preedy

After a ballot Cllr Watkins was elected as Chairman

Cllr Morris proposed Cllr Green as Vice Chairman. This was seconded by Cllr Mrs Preedy

Cllr Watkins proposed Cllr Mrs Lantree as Vice Chairman this was seconded by Cllr Khiroya.

After a show of hands Cllr Mrs Lantree was elected as Vice Chairman.

(iv) Policy & Resources Committee

The Council

RESOLVED

That the Policy & Resources Committee be made up as follows:

Chairman – Cllr Mrs Sutherland

Vice-Chairman – Cllr Khiroya

Outgoing Chairman – Cllr Mrs Hayward

Chairman Open Spaces – Cllr Edwards.

Vice-Chairman Open Spaces – Cllr Mrs Jarrett.

Chairman of Planning – Cllr Mrs Worrall

Vice-Chairman of Planning – Cllr Mrs White

Chairman of Chorleywood Village Halls Management Committee – Cllr Watkins

Vice-Chairman of Chorleywood Village Halls Management Committee – Cllr Mrs Lantree

These positions were unanimously agreed en-bloc.

12/14 REPRESENTATION ON OTHER BODIES 2011/2012

The Council

RESOLVED

that the Parish Council's representation in the municipal year should be as follows:

a) Joint Committee of Parish Councils in TRDC

Chairman, Vice-Chairman and Clerk.

b) **Chorleywood Youth Club**

Cllr Khiroya.

a) **Chorleywood & District Citizens Advice Bureau**

Although no Councillors had been called to a meeting in the past year it was agreed that a Councillor should be nominated.

Cllr Mrs Boatman

d) **Chiltern Open Air Museum**

Cllr Watkins

e) **Chorleywood Common Youth Football Club**

Although no Councillors had been called to a meeting in the past year it was agreed that a Councillor should be nominated

Cllr Kipps

f) **Hertfordshire Association of Town & Parish Councils**

Cllr Mrs Lantree

g) **Chorleywood Twinning Association**

Cllr Mrs Boatman and Cllr Mrs Lantree

h) **Herts Association Larger Local Councils**

Cllr Mrs Jarrett and Cllr Morris

j) **Three Rivers Environmental Forum**

Cllr Edwards

These positions were unanimously agreed en-bloc.

12/15 BANK MANDATE

The Council
RESOLVED

That the authorised signatories to the Council's cheques be Cllrs Edwards, Mrs Hayward and Mrs M Jarrett, the Clerk and the Senior Admin Officer.

12/16 EDITORIAL TEAM OF CHORLEYWOOD MATTERS.

The Council
RESOLVED

That the Chorleywood Matters editorial team be made up of Cllrs Mrs Boatman, Miss Howell, Mrs Jarrett and Mrs Worrall.

That Members of the Council would be asked to put forward articles for publication.

This was proposed from the Chair and unanimously agreed.

12/17 HUMAN RESOURCES PANEL

The Council
RESOLVED

That Cllrs Mrs Boatman, Mrs Hayward, Mrs Lantree, Morris, Mrs Preedy and Mrs Worrall make up the Human Resources Panel.

This was proposed by the Chairman and unanimously agreed.

12/18 ANNUAL SUBSCRIPTIONS AND DONATIONS

The Council
RESOLVED

To note the Annual Subscriptions and Donations as set out on the schedule (Appendix 1).

This was proposed by the Chairman and unanimously agreed.

12/19 CLOSURE

The meeting have commenced at 8.45 pm closed at 9.35 pm.

These minutes have been checked by the Chairman

Signed agreed via email Dated 14th May 2012.....

These minutes have been agreed by the Council and signed by the Chairman

Signed Dated