

CHORLEYWOOD PARISH COUNCIL

MINUTES of the ANNUAL MEETING of the Parish Council held in the Council Chamber, South Lodge, Chorleywood, on Tuesday 14th May 2013

MEMBERSHIP & ATTENDANCE

Councillors:	* Mrs W Boatman	* Mrs V Lantree
	*T Edwards	* G Liley
	* M Green	* F Mahon-Daly
	* Mrs A Hayward	* K Morris
	* Miss P Howell	* Mrs A Preedy
	Mrs M Jarrett	* Mrs L Sutherland
	* R Khiroya	* S Watkins
	* R Kipps	* Mrs J White
	Mrs J Worrall	

* Denotes Member present

There were three members of the public present

Cllr Mrs A Hayward joined the meeting at 8.46pm.

13/01 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs M Jarrett and Cllr Mrs J Worrall

13/02 ELECTION OF CHAIRMAN OF THE COUNCIL

In accordance with Standing Orders (Appendix 5), Quickwood Ward Cllr R Khiroya accepted the office of Chairman for the municipal year 2013/14

The Council unanimously
RESOLVED

The confirmation of **Cllr R Khiroya** as Chairman of the Council for the Municipal Year 2013/2014.

(Upon his election the Chairman signed his declaration of acceptance of office).

The new Chairman thanked members for giving him the opportunity as Chairman and requested that everyone worked together as Councillors elected by the Parish and forget Party politics. He stated that this year the Council should prove that it means business and work closely with the community. In doing so Cllr Khiroya quoted the following "It is better to live one year as a lion than ten as a lamb". Cllr Khiroya formally thanked Cllr Mrs Sutherland for a good year and her hard work as Chairman over the previous municipal year.

13/03 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

The Chairman asked for nominations for the Vice Chairman. The Clerk advised that she had received one nomination from Cllr Mrs Sutherland. There were no other nominations.

The Council
RESOLVED

That **Cllr Mrs L Sutherland** is elected as Vice-Chairman of the Council for the Municipal Year 2013/2014.

This was carried 14 in favour with 1 abstention.

13/04 APPROVAL OF THE MINUTES

The Council
RESOLVED

To formally approve the minutes of the Annual Meeting of 8th May 2012 as a true and correct record.

13/05 MEMBERSHIP OF COMMITTEES 2013/2014

The Council
RESOLVED

That the composition of the Committees of the Council in the Municipal Year 2013/2014 (with the addition of the Chairman and Vice-Chairman of the Council being ex officio members of each) be as follows:-

Open Spaces:

Those members to sit on the Opens Spaces Committee were as follows:-

Councillors

Mrs W Boatman
Mr T Edwards
Mrs M Jarrett
Mr R Khiroya (ex officio)
Cllr F Mahon-Daly
Mrs A Preedy
Mrs L Sutherland (ex officio)
Mr S Watkins
Mrs J Worrall

Planning:

Those members to sit on the Planning Committee were as follows:-

Councillors:

Mr M Green
Miss P Howell
Mr R Khiroya (ex officio)
Mrs V Lantree
Mr G Liley
Mrs L Sutherland (ex officio)
Mr S Watkins
Mrs J White
Mrs J Worrall

Chorleywood Village Halls Management Trust:

Those members to sit on the Chorleywood Village Halls Management Committee were as follows:-

Councillors:

Mrs A Hayward
Mr R Kipps
Mr R Khiroya (ex officio)
Mrs V Lantree
Mr F Mahon-Daly
Mr K Morris
Mrs A Preedy
Mrs L Sutherland (ex officio)
Mr S Watkins

Cricket Club Advisory Committee

Those members to sit on the Cricket Club Advisory Committee were as follows:-

Councillors:

Mrs M Jarrett

Mr R Kipps
Mr R Khiroya
Mrs A Preedy

13/06 ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES

(i) Open Spaces

Cllr Edwards was proposed as Chairman, Cllr Mrs Jarrett as Vice Chairman. There were no other nominations therefore the Committee unanimously agreed to the appointment of

Cllr Edwards as Chairman of Open Spaces and
Cllr Mrs Jarrett as Vice Chairman of Open Spaces

(ii) Planning Committee

Cllr Mrs White was proposed as Chairman, Cllr Mrs Worrall as Vice Chairman. There were no other nominations therefore the Committee unanimously agreed the appointment of

Cllr Mrs White as Chairman of Planning
Cllr Mrs Worrall as Vice Chairman of Planning

(iii) Chorleywood Village Halls Management Committee

Cllr Kipps was proposed as Chairman, Cllr Mahon-Daly as Vice Chairman. There were no other nominations therefore the Committee unanimously agree the appointment of

Cllr Kipps as Chairman of the Chorleywood Village Halls Management Committee
Cllr Mahon-Daly as Vice Chairman of the Chorleywood Village Halls Management Committee

(iv) Policy & Resources Committee

The Council
RESOLVED

That the Policy & Resources Committee be made up as follows:

Chairman – Cllr R Khiroya
Vice-Chairman – Cllr Mrs L Sutherland
Chairman Open Spaces – Cllr Edwards.
Vice-Chairman Open Spaces – Cllr Mrs M Jarrett
Chairman of Planning – Cllr Mrs J White
Vice-Chairman of Planning – Cllr Mrs J Worrall
Chairman of Chorleywood Village Halls Management Committee – Cllr R Kipps
Vice-Chairman of Chorleywood Village Halls Management Committee – Cllr F Mahon-Daly

These positions were unanimously agreed en-bloc.

13/07 REPRESENTATION ON OTHER BODIES 2013/2014

The Council
RESOLVED

that the Parish Council's representation in the municipal year should be as follows:

a) Joint Committee of Parish Councils in TRDC

Chairman, Vice-Chairman and Clerk.

b) Chorleywood Youth Club

Cllr Khiroya.

- c) **Chiltern Open Air Museum**
Cllr Watkins
- d) **Hertfordshire Association of Town & Parish Councils**
Cllr Mrs Lantree
- e) **Chorleywood Twinning Association**
Cllr Mrs Boatman and Cllr Mrs Lantree
- f) **Herts Association Larger Local Councils**
Cllr Mrs Jarrett and Cllr Morris
- g) **Three Rivers Environmental Forum**
Cllr Edwards
- h) **Highways**
Cllr Mrs J White

These positions were unanimously agreed en-bloc.

13/08 BANK MANDATE

The Council
RESOLVED

That the authorised signatories to the Council's cheques be Cllrs Green, Edwards, Mrs Hayward and Mrs Jarrett, the Clerk and the Senior Admin Officer.

13/09 EDITORIAL TEAM OF CHORLEYWOOD MATTERS.

The Council
RESOLVED

That the Chorleywood Matters editorial team be made up of Cllrs Mrs Boatman, Miss Howell, Mrs Jarrett and Mrs Worrall.

That Members of the Council would be asked to put forward articles for publication.

13/10 HUMAN RESOURCES PANEL

The Council
RESOLVED

That Cllrs Mrs Boatman, Mrs Hayward, Mrs Lantree, Morris, Mrs Preedy and Mrs Worrall make up the Human Resources Panel.

That officers be able to call upon the Committee as required.

8.46 Cllr Mrs Hayward Joined the meeting.

13/11 ANNUAL SUBSCRIPTIONS AND DONATIONS

The Council
RESOLVED

To note the Annual Subscriptions and Donations as set out on the schedule (Appendix 1).

This was proposed by Cllr Kipps, seconded by Cllr Khiroya and unanimously agreed.

13/12 CLOSURE

The meeting have commenced at 8.23 pm closed at 8.51 pm.

These minutes have been checked by the Chairman

Signed ...Approved via email Dated13th June 2013.....

These minutes have been agreed by the Council and signed by the Chairman

Signed Dated