

CHORLEYWOOD PARISH COUNCIL

Notice is hereby given that the **ANNUAL MEETING** of the Parish Council will be held in the Council Chamber, South Lodge, Chorleywood House, on **12th May 2009** commencing upon the arising of the Annual Parish Meeting, and you are hereby summoned to attend.

1st May 2009

Mrs Y Merritt
Clerk of the Council

AGENDA

1. APOLOGIES FOR ABSENCE

2. ELECTION OF CHAIRMAN OF THE COUNCIL

To elect the Chairman of the Council for the Municipal Year 2009/10 in accordance with the procedure agreed at Council on 20th September, 1999, as set out in Standing Orders (appendix 3). Chorleywood West Ward has selected Councillor Richard Booth as Chairman. Also to receive the Chairman's Declaration of Office.

3. ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

To elect Vice Chairman of the Council for the Municipal Year 2009/10 in accordance with the procedure agreed at Council on 20th September, 1999, as set out in Standing Orders (appendix 5) to be selected by the members of Chorleywood East Ward. Members have selected Councillor Mrs Jackie Worrall.

4. APPROVAL OF THE MINUTES

Enc

If so resolved to confirm the Minutes of the Annual Meeting of the Council held on Tuesday, 6th May 2008, which were noted at the Council meeting held on 24th June 2008.

5. MEMBERSHIP OF COMMITTEES 2009/10

To appoint members of Committees of the Council for the Municipal Year 2009/10.

- | | | |
|----|---|-----|
| a) | Open Spaces, Lawn Cemetery & Allotments Committee | (7) |
| b) | Planning Committee | (7) |
| c) | Chorleywood Village Halls Management Committee | (7) |
| d) | Cricket Club Advisory Committee | (5) |

(N.B. The Chairman and Vice-Chairman of the Council are ex officio members of the above Committees)

There will be a short adjournment to nominate the committee Chairman and Vice-Chairman to sit on the Policy and Resources Committee

- e) Policy & Resources Committee

N.B. The composition of this Committee is:-

Chairman – Parish Council
Vice Chairman – Parish Council
Chairman & Vice Chairman – Open Spaces, Lawn Cemetery & Allotment
Committee
Chairman & Vice Chairman – Planning Committee
Chairman & Vice Chairman – Chorleywood Village Halls Management Committee

The Outgoing Chairman of the Council will automatically hold a place on the Policy and Resources Committee regardless of whether he holds the position of a Chairman or Vice Chairman of a Committee.

6. REPRESENTATION ON OTHER BODIES 2009/10

To consider the Parish Councils representation on the following bodies:-

- | | | |
|----|---|-------------------|
| a) | Joint Committee of Parish Councils in Three Rivers District Council
(Chairman & Vice-Chairman) | |
| b) | Chorleywood Youth Club | 1 representative |
| c) | Chorleywood & District Citizens Advice Bureau | 1 representative |
| d) | Chiltern Open Air Museum | 1 representative |
| e) | Chorleywood Youth Football Club | 2 representatives |
| f) | Local Library User Group | 2 representatives |
| g) | Hertfordshire Association of Parish & Town Councils | 1 representative |
| h) | Chorleywood Twinning Association | 2 representatives |
| i) | Herts Association Larger Local Councils | 2 representatives |
| j) | TRDC Environmental Forum | 1 representative |

7. BANK MANDATE

To nominate three Members to be authorised signatories to the Council's cheques -
Currently Cllrs. Mrs Jarrett, Green and Kipps.

8. CHORLEYWOOD MATTERS EDITORIAL TEAM

To elect members for the Chorleywood Matters editorial team.
Currently Cllrs Mrs Jarrett and Mrs Worrall

9. HUMAN RESOURCES PANEL

To elect three Members to the Human Resources Panel
Currently Cllrs Barton, Green and Watkins.

10. ANNUAL SUBSCRIPTIONS

Enc

To consider the attached list of annual subscriptions

11. CLOSURE

CHORLEYWOOD PARISH COUNCIL

ANNUAL MEETING

Agenda item 8

TUESDAY 12th MAY 2009

LIST OF ANNUAL SUBSCRIPTIONS

HAPTC Herts Association of Parish and Town Councils	£1421
ACRE National Assoc Rural Community Councils	£10.00
Chiltern Society	£25.00
Chiltern Open Air Museum	£250.00
Society of Local Council Clerks	£190.00
Council for Protection of Rural England	£28.00
Community Development Agency (CDA)	£30.00
Open Spaces Society	£30.00
Zurich Municipal Local Council Advisory Service	£180.00
Centre for Voluntary Service in Three Rivers	£25.00
Conservation Land Management	£16.00
Journal of the Assoc of Small Historic Towns & Villages	£15.00
Hertfordshire Building Preservation Trust	£30.00
Total	£2250.00

