

## CHORLEYWOOD PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL held in the Council Chamber,  
South Lodge, Rickmansworth Road, Chorleywood, on Tuesday 27<sup>th</sup> April 2010

### MEMBERSHIP & ATTENDANCE

	<b>Chairman:</b>	<b>* Mrs J Worrall</b>
<b>Councillors:</b>	<b>* A Barton</b>	<b>* P Kemp</b>
	<b>* R Booth</b>	<b>* R Kipps</b>
	<b>* Dr N O Eve</b>	<b>* G Liley</b>
	<b>* Mrs B Green</b>	<b>K Morris</b>
	<b>* M. Green</b>	<b>* Mrs P Mytom-Hart</b>
	<b>* Mrs M Hampton</b>	<b>* Mrs L Smith</b>
	<b>* Mrs A Hayward</b>	<b>* Mrs S Stibbs</b>
	<b>* Mrs M Jarrett</b>	<b>* S Watkins</b>

\*Denotes Member present.

#### **09/67 PUBLIC FORUM**

There were two members of the public present.

#### **0968 REPRESENTATIONS FROM THE DISTRICT AND COUNTY COUNCILLORS**

Written representation was received from County Councillor Hayward at the meeting and District Councillor Trevett.

The meeting was suspended at 8.03pm in order that Members could read the reports.

The meeting re-convened at 8.06pm

Members enquired if a site had been located for the new senior school. Cllr Barton confirmed that this was still being investigated.

Members wished to thank both Councillors for their comprehensive reports and noted the contents.

#### **09/69 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Morris.

#### **09/70 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **09/71 APPROVAL OF MINUTES**

There was one member of the public present at the meeting.

The minutes of the meeting dated 2<sup>nd</sup> February 2010 were approved as a true and correct record.

#### **09/72 MATTERS ARISING**

There were no matters arising

## **09/73 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman advised that she had attended three official engagements since the last meeting.

- The St Andrews Church Collation. She stated that she had not appreciated that this was a legal ceremony, with the Bishop of St Albans and a barrister present. She welcomed xxxx on behalf of the Parish.
- The Chairman attended the Three Rivers Civic Ceremony which was an enjoyable and well attended evening.
- Finally the Chairman advised that she had attended the opening of the Cricket nets, where the Parish Council were officially thanked for their financial contribution.

The Chairman stated that this had been a difficult year for the council, which had started off usually. The Council had taken part in the Peer Mentoring pilot, more of which would be discussed later in the agenda. She wished to formally thank the Council for all the support she and received. She also wanted to give special thanks to the members of staff who had all pulled together during the absence of the Clerk. She stated that Claire James who had only joined the Council a few weeks prior to the Clerks absence had proved to be a worthwhile Member of the team but she also wanted to thank Michelle Putman, Di Horwood and the Parish Rangers for their support and hard work.

The response to the Quiz Night thus far had been disappointing, especially from the voluntary groups within the community. She advised that unless there was more support she would have to cancel the event.

Cllr Mrs Hampton wish to formally thank Cllr Mrs Worrall for her work as Chairman over the past year.

## **09/74 QUESTIONS UNDER STANDING ORDER 9**

There were no questions under Standing Order 9

## **09/75 COMMITTEE REPORTS**

**Cricket Club Advisory Committee 10<sup>th</sup> February 2010.** Cllr Eve advised that he had had an informal meeting with Owen Edis at the Parish Office, where they surveyed the whole history of the project however there was no definite outcome. Cllr eve felt that it was a useful meeting and there were some suggestions that the Cricket Club may be reviewing their plans.

### **Open Spaces 2<sup>nd</sup> March 2010.**

**09/84 Grove wood** – The Clerk advised that she had applied for conservation area consent from TRDC for the tree works to be carried out. Three Rivers had advised that this decision could take up to eight weeks to determine, the final date being 6<sup>th</sup> May. As it was now the nesting season, the programme may have to be prioritised, however the residents would be kept informed.

**09/88 Grazing** – The Chairman of the Council voiced concerns that the CMS had agreed to carryout walks on the common without the knowledge of the Councillors. The Clerk explained that the walks being organised were open to the public, having been organised by the CMS. The first was scheduled for the 1<sup>st</sup> July 2010 from 10 – 12 and would be a flower walk, the second was on 28<sup>th</sup> September 2010, from 2-4pm and would focus on grazing. The Clerk state that she had intended to notify all councillor after the election, and would put a notice on the website.

**Chorleywood Village Halls Trust 9<sup>th</sup> March 2010** – Whilst there were no issues with the minutes, the Clerk took the opportunity to advise the council that the appeared to be some structural damage to the Bullsland Hall. A small crack in the brickwork had been identified during last years inspection, however this had considerably increased in size, and had caused damage to the plasterwork inside. The Clerk stated that she had called in a contractor to get advise and would report back to the next meeting of the Chorleywood Village Halls Trust.

## **P&R 16<sup>th</sup> March 2010**

**09/56 Calendar of Meetings** – Due to the change in date of the Parish Election, the Chairman confirmed that the second calendar of meetings would be used, therefore the only meeting left in this Council year would be planning on the 18<sup>th</sup> May 2010. The Clerk confirmed that new calendars would be issued with the Councillor Information Pack after the election. She also advised that the calendar was available on the Parish Website.

### **09/58 Advise From The Council's Insurers Regarding Poor Weather Conditions -**

The resolution should read

*That the Council would not remove snow or grit public places during adverse weather conditions but would put notices up explaining why they had come to this decision.*

### **09/76 ACCOUNTS FOR PAYMENT**

The Clerk advised that the comments from the interim audit had been emailed to all Councillors, and as there were no adverse comments, the next report following the final audit would be issued to P&R in the usual way.

The Council

RESOLVED

To authorise the schedule of payments.

	£
Parish Council Accounts	64,355.03
Village Halls Trust	10,723.21
Co-Op Bank Credit Card	289.01

### **09/77 PEER MENTORING**

The Chairman stated that in her opinion the process was mixed. She felt that the Mentor did his best however it appeared that his terms of reference were not clear and there did not appear to be focus or a clear objective.

Disappointment was voiced at the lack of commitment that the representative from NALC gave to the scheme and the fact that they did not do the final analysis, passing this on to a consultant. AS for the report itself members considered this to be poor. The statistical data was not quantified and therefore the outcomes were not sustainable. There was a looseness of terms, which seemed to focus on the code of conduct rather than the content discussed at the meetings.

The Council

RESOLVED

That a letter be sent to HAPTC advising of the Councils views on the project

That this Council would be reluctant to take part in any similar exercise

This was proposed by Cllr Eve, seconded by Cllr Liley and unanimously approved.

### **09/78 PURCHASE OF A NEW TRACTOR**

The Council

RESOLVED

That the new tractor, side shift and mower be purchased by Company B

That the Parish Ranger be complemented on his maintenance of the Council machinery.

**09/79    RESTORATION AND REPAIR OF COUNCIL CHAMBER CHAIRS**

Members considered the information within the report and agreed in principal that the chairs and table should be restored; however additional quotations and samples of the contractors work would be required.

The Council  
RESOLVED

That the Clerk obtains additional quotations for the refurbishment of the Chairs and table in the Council Chamber and that the P&R Committee be given delegated authority to decide who carried out the work with the money coming from reserves to a maximum expenditure of £3000 for the chairs.

This was proposed from the Chair and unanimously approved.

**09/80    OFFICE OF CHAIRPERSON**

The Chairman advised Members that this issue had first been raised by Cllr Watkins when the P&R Committee were considering the selection of Chairman and succession planning. Unfortunately Cllr Morris who had wanted to discuss this issue was unable to attend the meeting, very little could be added to previous debate. It was generally felt that the Vice Chairman should be allowed to be more proactive and should work with the Chairman wherever possible, but that there should be no formal resolution.

The Council  
Therefore RESOLVED  
to note the report.

**09/81    CLOSURE**

There being no further business the meeting having commenced at 8.00pm closed at 9.21 pm.

These minutes have been checked by the Chairman.

Signed ..... Dated.....

These minutes have been agreed at Full Council and signed by the Chairman.

Signed ..... Dated.....