

CHORLEYWOOD PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL held in the Council Chamber,
South Lodge, Rickmansworth Road, Chorleywood, on Tuesday 27th September 2011

MEMBERSHIP & ATTENDANCE

Chairman: * Mrs A Hayward

Councillors: * Mrs W Boatman * Mrs V Lantree
* T Edwards * G Liley
* Dr N O Eve * K Morris
* M. Green * Mrs A Preedy
* Miss P Howell * Mrs L Sutherland
* Mrs M Jarrett * S Watkins
* R Khiroya * Mrs J White
* R Kipps * Mrs J Worrall

*Denotes Member present.

11/22 PUBLIC FORUM

There were four members of the public present

The meeting was suspended to hear representations from
Mr R Hartley Resident from Dog Kennel Lane on Grazing
Mr H Fordyce Resident from Dog Kennel Lane on Grazing
Mr Gregory Hill Friends of Chorleywood Common
PCSO James Stopford

11/23 REPRESENTATIONS FROM THE DISTRICT AND COUNTY COUNCILLORS

The report from District and County Councillor Hayward was noted

11/24 APOLOGIES FOR ABSENCE

There were no apologies for absence.

11/25 DECLARATIONS OF INTEREST

There were no declarations of interest.

11/26 APPROVAL OF MINUTES

Cllr Mrs Boatman was present at the last meeting.

11/16 Committee Reports

Policy and Resources 7th June 2011

11/09 Staffing of the Parish Office
First Paragraph fourth line, the word and be changed to 'or'

11/20 The way the Council interact with the Public

Cllr Mrs Boatman was also to be involved in creating a calendar of events for the Parish Council Website along with Cllr Mrs Howell and Cllr Mrs Lantree.

The Council

RESOLVED

That subject to the above amendments, the minutes of the meeting dated 28th June 2011, be approved as a true and correct record.

11/27 MATTERS ARISING

There were no matters arising

11/28 CHAIRMAN'S ANNOUNCEMENTS

2nd July was the Chorleywood Parish Surgery held in the library. The Chairman thanked all those councillors who attended and for dealing with the issues that were raised by parishioners. She advised that the next surgery had been arranged for Saturday 12th November between 10 am and 12 noon.

On 6th July the Chairman visited Hertford Town Council on the invitation of the Worshipful Mayor of Hertford. After a guided tour of Hertford Castle, where the Town Council is based she viewed the Civic Regalia.

The 9th July was Village Day, the Chairman congratulated everyone involved. She felt it was a very successful day providing an event that enables the community of Chorleywood Parish to come together.

On September 23rd the Chairman attended the TRDC Charity event and again she thanked all Councillors who had supported the event.

Looking ahead the Chairman reminded Councillors of the invitation to the Community Weekend at the Junction on Sunday 9th October at 3 pm, and also that the Local Area Forum was being held at the War Memorial Hall on the 10th October at 2 pm and the Council's Charity Quiz Night on Saturday 26th November.

With regard to Parish Business, the Chairman advised that there was a training session being held on November 14th from 7 pm at the Bullsland Hall to look at preparation of a four year plan. She also advised that the Council were embracing technology with Twitter.

Finally the Chairman advised that she had received a letter from Cllr Eve advising of his resignation from the Editorial Committee, the Chairman thanked Cllr Eve for his service on the Editorial Committee and advised the Council that there was now a vacancy.

11/29 QUESTIONS UNDER STANDING ORDER 9

There were no questions under Standing Order 9

11/30 COMMITTEE REPORTS

Planning 12th July 2011 – 11/1152/FUL Land to the Rear of 23/25 Upper Hill Rise, The planning application was agreed at District Council despite public representation. There had been no support from Herts Highways.

Chorleywood Village Halls 6th September 2011

11/21 Electricity Supply at the War Memorial Hall – The Chairman of the Committee advised that a second contractor had stated that he would require a fee of £200.00 to carry out an electrical inspection and quotation for works. He also advised that should his quotation be successful, he would reduce the final bill by the £200.00 paid.

Planning 6th September 2011

Recommendation 1.

Members considered the report. Cllr Watkins asked why the Parish Council should be involved with the salt bins when it was a County Council issue.

Cllr Mrs Worrall proposed that recommendation 1 and 3 be agreed and items 2 and 4 of the recommendation be deferred to a future meeting. This was seconded by Cllr Liley and unanimously agreed.

The Council
RESOLVED

That the Parish Council write to Herts County Council sending a copy of the report including a list of all the salt bins in the Parish

That the Parish Council asks Herts Highways to replace the badly damaged, deteriorating bins in the coming years.

And following a response from Herts County Council

To decide at a future meeting if the Parish Council should replace any bins in the future and to consult with District and Parish Councillors as to which are the priority bins.

Open Spaces 13th September 2011

11/54 Grazing Update – The Chairman apologised on behalf of the Council for appearing not to respond directly to the local residents who had signed a petition against specific aspects of the grazing. The Chairman confirmed that the Planning Inspectorate had sent copies of all the consultation responses which had included the petition and that these were available for Councillors to read. The planning process was such that replies had to go direct to the Planning Inspector and that it would have been incorrect for the Council to reply directly to the petitioners. The Council's response had therefore been directed as part of a further submission to the Planning Inspector. It was suggested that communication could have been improved if a copy of the petition had been issued directly to the Council at the same time that it had been sent to the Planning Inspector, but it was also acknowledged that channels of communication need to be examined within the

Council. The Chairman advised that internal communication would be discussed at a future P&R meeting.

Policy and Resources 20th September 2011

Recommendation 1.

Document Retention Policy

The Council
RESOLVED
To approve the Document Retention Policy

This was proposed by Cllr Morris, seconded by Cllr Liley and unanimously approved.

Recommendation 2.

Internal Audit Review of Cemetery Procedures

The Committee
RESOLVED
To approve and adopt the Cemetery Procedures

This was proposed by Cllr Kipps, seconded by Cllr Watkins and unanimously approved.

11/31 Website & Emails - The third line of the minute should read 'offered'

11/31 ACCOUNTS FOR PAYMENT

The Council
RESOLVED
To note the report

11/32 CONSULTATION ON PROPOSED CHANGES TO SPECIAL NEEDS EDUCATION PROVISION.

The Council
RESOLVED
To note the report

11/33 LOCALISM BILL

It was agreed that the Localism Bill was very relevant to members of the Planning Committee
The Council
RESOLVED
To note the report.

11/34 CHORLEYWOOD MATTERS

Cllr Mrs White advised that a Parish Council Twitter account had been opened and on a trial basis and the results would be reported back to a future meeting. The account would be used as an information service only. It was agreed that this information should be published in the next edition of Chorleywood Matters.

The Chairman asked for nominations to join Cllrs Mrs Jarrett and Mrs Worrall. Cllr Mrs Boatman stated that she would be happy to join the team.

The Council

RESOLVED

That the Editorial Committee be made up of Cllr Mrs Boatman, Mrs Jarrett and Mrs Worrall.

That the Council formally thank Cllr Eve for his contribution to past editions.

11/35 CLOSURE

There being no further business the meeting having commenced at 8.00pm closed at 9.28 pm.

These minutes have been checked by the Chairman.

Signed Dated.....

These minutes have been agreed at Full Council and signed by the Chairman.

Signed