

CHORLEYWOOD PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL held in the Council Chamber, South Lodge, Rickmansworth Road, Chorleywood, on Tuesday 4th December 2012

MEMBERSHIP & ATTENDANCE

Chairman: * Mrs Lyn Sutherland

Councillors: * Mrs W Boatman * R Kipps
* T Edwards * Mrs V Lantree
Dr N Eve * G Liley
* M. Green * K Morris
* Mrs A Hayward Mrs A Preedy
* Miss P Howell * S Watkins
* Mrs M Jarrett * Mrs J White
R Khiroya * Mrs J Worrall

*Denotes Member present

12/49 PUBLIC FORUM

There were three members of the public present

Mr Greg Hill a resident and precept-payer noted the reference to legal fees in the Report from Open Spaces Committee; he understood that higher-than-expected fees had arisen because of a need to deal with erroneous points which had been raised in connection with the grazing project, and he deprecated the need to use officer time and Parish Council money on such issues (particularly when raised by people who are not residents of the Parish): he hoped that if the advice received by the Council was in terms which justified this course, the Council would say that it would not discuss these points further unless legal proceedings were brought (and would ask for an Order for costs if the Council were successful in such proceedings). Cllr Mrs Sutherland confirmed that the Council has said it will not enter into further correspondence unless it hears from the relevant person's solicitor.

PCSO James Stopford and PCSO Tania Stabler attended the meeting and made a presentation on current crime figures and initiatives a copy of which is on the Councils website.

12/50 REPRESENTATIONS FROM THE DISTRICT AND COUNTY COUNCILLORS

The report District Councillor Trevett was noted, the Chairman thanked Cllr Trevett for his report.

12/51 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Dr Eve, Khiroya. Cllr Mrs Preedy, was absent.

The Clerk advised that Cllr Eve was ill and would not be able to attend Council meetings for the foreseeable future. Whilst he had been absent from Council

meetings for a period of more than six months he wished to remain a member of the Council

The Council
RESOLVED

That the Council continue to accept apologies of absence from Cllr Eve for the foreseeable future.

This was proposed from the Chair and unanimously approved.

It was also noted that Cllr Eve's presence was sorely missed around the table.

12/52 DECLARATIONS OF INTEREST

There were no declarations of interest.

12/53 APPROVAL OF MINUTES

The Council
RESOLVED

To approve the minutes of the meeting dated 25th September 2012.

These were duly signed by the Chairman

12/54 MATTERS ARISING

12/45 PLANNING. The Chairman of Planning advised that the Committee had received a presentation from the interested parties regarding the development of Bullsland Farm. She also advised that no comments would be made until a formal application was received.

She also advised that she had received queries as to when the generator on the Railway embankment was likely to be removed. She advised this would be discussed at the next planning meeting.

12/55 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that she had had a busy few months.

She had had a meeting with Phillipa Scott from TRDC regarding grant funding. She advised that the officer had a wealth of information and that there appeared to be a lot of funding out there to be applied for.

She advised she had attended the following functions

- 14th October she attended the Three Rivers Chairman Service
- 3rd November she attended the Indoor Market at the War Memorial Hall. She said it was very successful and that she felt the Village Halls Committee should definitely try to organise one again.
- 11th November she attended the Service of Remembrance at Christ Church, laying a wreath on behalf of the parish Council. She added that this service had been very well attended.
- 13th November the 90th Anniversary T-Dance – again this was very successful and she wished to thank TRDC for organising the event.
- 16th November she attended the Chilterns Forum with Cllr Mrs Jarrett, she said she found this very interesting. She added that she had emailed pictures of the village hall in which the event was held. The hall was a similar size and age to the War Memorial Hall and was owned by a Parish Council. The

hall had recently been refurbished for a sum of £220,000, of which £180,000 had been obtained through grant funding.

- 24th November she had attend the 90th Anniversary Children's Party which again had been very successful. She had given out party bags to over 50 children at the end of the event.
- On the same evening she attended the Chairman's Charity Quiz Night and Charity Auction. The event had raised £7136.00 for 22 local charities. She wished to publically thank Bob and Diana Whitney who had organised the event on behalf of the Parish Council and advised that a formal letter of thanks would be sent from the Council.
- 25th November she had attended the opening of The Bridge, part of St Andrews Church which was a lovely new facility.
- 26th November she attended a meeting at the War Memorial Hall to look at the schedule of condition and discuss what options were available to increase revenue to the halls.

12/56 QUESTIONS UNDER STANDING ORDER 9

There were no questions under Standing Order 9.

8.20 Cllr Mrs Hayward joined the meeting.

12/57 COMMITTEE REPORTS

Cllr Mrs Lantree agreed to update the Four Year Vision as this should be a standard agenda item.

Planning 6th November 2012 – that all members were now invited to the HCC Highways Liaison meeting which would be held on 17th December 2012.

Licensing Act 2003

Premises: Fields at North Hill Farm on Ordnance Survey Ref: TQ0397NW, Chorleywood, WD3 6HA

- Live/recorded music, performance of dance & anything of a similar description indoors and outdoors Friday – Sunday from 12:00 – 00:30 hrs.
- The provision of late night refreshment & supply of alcohol for consumption on premises only, Monday to Sunday from 12:00 – 00:30 hrs.
- Opening times of premises to be Monday – Sunday from 12:00 – 01:00 hrs.

The Chairman explained that the Planning Committee had submitted objections to the Licence Application. TRDC officers had advised that objections had to be approved by Full Council. The Chairman of the Planning committee therefore asked Full Council for endorsement of the Planning Committees objections.

The Council
RESOLVED

To endorse the objections of the Planning Committee.

This was proposed by Cllr Mrs Worrall, seconded by Cllr Mrs Sutherland, and carried with 12 in favour and two against.

Open Spaces 13th November 2012 - Cllr Miss Howell was also in attendance.

In Recommendation 1 Cllr Watkins advised that he did not state that no money should be spent on the Hollybush Hall, he had stated that it would be very costly to convert the hall for disabled use.

12/73 Cllr Mrs Jarrett explained that the Parish Council was not a Member of the Chilterns Conservation Board, but that Cllr Mrs Jarrett was an elected member for Three Rivers who sat on the board.

Recommendation 1

Refurbishment of the Hollybush Hall It was explained the reason that this item had been passed to Full Council was because as there was dual interest in the Hall from two committees, Full Council should decide what committee look into the future use of the Hollybush Hall, in connection with a resource for visits to the Common under the Higher Level Stewardship agreement.

Whilst the Village Halls Trust managed the building, the Open Spaces Committee wished to use the hall in association with Nature Conservation.

A debate took place as to who should look into this further. The Chairman voiced concerns that working parties did not really work and she felt that once committee should look into the project as a whole.

The Council voted on the resolution as written and

The Council
RESOLVED

That a small group should be set up to assess the need and target audience and funding for use of the Hollybush Hall by Open Spaces.

This was not carried with seven against and seven abstentions.

Cllr Mrs Worrall proposed, seconded by Cllr Green and

The Council
RESOLVED

That the project be bounced back to the Open Spaces Committee to assess the need and target audience and funding for use of the Hollybush Hall for groups and the Higher Level Stewardship.

That the Village Halls Committee looks into the purchase of the necessary equipment

This was unanimously approved.

Policy & Resources 20th November 2012 –

Recommendation 1.

Budget Strategy 2013/14

The Clerk advised that normally the P&R Committee would give guidance to Officers regarding Fees and Charges; however this had not been discussed. It was usual to do the initial calculations based on the latest RPI figures, given by the Office of National Statistics.

The Council
RESOLVED

That the Officers calculate fees and charges based on an increase of RPI, based on the latest figures from the Office of National Statistics. The Clerk also advised that she had asked staff to obtain figures from similar services in the area for comparison purposes and that these would be presented to the relevant committee at the next cycle of meetings.

Members considered the Recommendation from the P&R Committee to set up a Finance Sub Committee to look at the Councils investment portfolio, fiancés and Risk Management identified by the Auditor. No volunteers were forthcoming

The Council
RESOLVED

To vote on the Recommendation as written,
The recommendation failed with none in favour 11 against and three abstentions.

The Chairman put forward a second proposal and

The Council
RESOLVED

That the Chairman of each Committee carries out a Risk Management Exercise, looks at their own budget and produces a Risk Management Strategy for their Committee

This was proposed by the Chair and unanimously approved.

Recommendation 2

Property Register – Members had discussed the property portfolio earlier in the meeting.

Cllrs Mrs Sutherland and Khiroya had already expressed an interest in working on this project. Cllr Mrs White also volunteered.

The Council
RESOLVED

That Cllrs Mrs Sutherland, Mrs White and Khiroya look at a strategy for the Councils Assets, with a focus on the Royal British Legion and Guide Hut Lease

This was carried the 13 in favour and one abstention.

12/58 ACCOUNTS FOR PAYMENT

The Committee
RESOLVED

To accept the accounts for payment

Parish Account £73,258.09

Village Halls Trust £15,538.93

Parish Direct Debits from 1st April 2012, £9,578.79

Village Halls Trust Direct debits from 1st April 2012 £3,720.51

12/59 EXTERNAL AUDIT REPORT

The Council
RESOLVED

To note the comments of the Auditor.

This was proposed by the Chair and unanimously approved.

12/60 ELECTORAL REVIEW OF THREE RIVERS

The Council
RESOLVED

To note the comments of the Local Government Boundary Commission, but reserve comments until further information was available

12/61 CLOSURE

There being no further business the meeting closed at 9.59 pm

These minutes have been checked by the Chairman.

SignedDatedChecked via email

These minutes have been agreed at Full Council and signed by the Chairman.

SignedDated.....