

CHORLEYWOOD PARISH COUNCIL

MEETING OF THE POLICY & RESOURCES COMMITTEE MEETING

TUESDAY 25th JANUARY 2011

8.00 PM COUNCIL CHAMBER, SOUTH LODGE, RICKMANSWORTH ROAD

Notice is hereby given that there will be a meeting of the **Policy and Resources Committee** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

17th January 2011

Yvonne Merritt
Clerk of the Council

MEMBERSHIP:

Chairman: R Kipps

**Councillors: N Eve
M Green
Mrs A Hayward
Mrs M Jarrett
G Liley
S Watkins
Mrs J Worrall**

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTEREST

3. APPROVAL OF MINUTES

If so resolved to confirm the Minutes of the Meeting of the Committee held on Tuesday 23rd November 2010 (previously circulated).

4. MATTERS ARISING FROM THE MINUTES

To update any items, which may be raised, arising from the Minutes of the Meeting of 23rd November 2010, which will not be covered within the course of this Agenda.

5. FINANCIAL COMPARISON STATEMENT 2010/11

Enc

To consider the current financial position of this Committee.

6. APPLICATION FOR GRANT FUNDING

Enc

To consider the application from Christchurch School for grant funding

7. AUDIT REPORT FOR THE FIRST INTERIM INTERNAL AUDIT 2010/11

Enc

To consider the report from the external auditors sent under separate cover.

8. FINANCIAL RISK ASSESSMENT AND EFFECTIVENESS OF INTERNAL AUDIT

Enc

To consider the attached report,

9. LATE NIGHT SHOPPING EVENT REVIEW

Enc

To consider the attached report

10 EMAILING OF AGENDAS AND MINUTES TO COUNCILLORS

Enc

To consider the report

11. HEALTH AND SAFETY UPDATE

Enc

To update Councillors on the current situation regarding H&S.

12. WEBSITE AND EMAILS

Enc

To consider the attached report

13. PAYMENT OF SALARIES BY BACS

Enc

To consider the attached report

13A TO CONSIDER THE PRESENTATION AND FORMAT OF THE ANNUAL REPORT AND TO DISCUSS THE ANNUAL PARISH MEETING

Enc

To consider the attached report.

14. EXCLUSION OF PRESS & PUBLIC

The Committee should consider whether or not in accordance with Standing Order 32 & 33 the remaining items should be taken in private, and if so, it will be appropriate for a resolution to be passed in the following terms:-

“that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

4. Public access to report	-	denied until issue resolved (see future agenda)
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PRIVATE & CONFIDENTIAL

15. ABSENCE OF THE CLERK

Enc

To consider the attached report.

16. ANNUAL SALARY REVIEW

Enc

To consider the attached report

17. CLOSURE

