

REPORT OF THE POLICY & RESOURCES COMMITTEE MEETING 15th MARCH 2011

MEMBERSHIP & ATTENDANCE

Chairman: * R Kipps

Councillors: * N Eve
* M Green
* Mrs A Hayward
* Mrs M Jarrett
* G Liley
S Watkins
* Mrs J Worrall

*Denotes members present

There were no members of the public present

RECOMMENDATIONS

There were no recommendations.

MINUTES

10/58 APOLOGIES FOR ABSENCE

There was one apology for absence from Cllr S Watkins

10/59 DECLARATIONS OF INTEREST

There were no declarations of interest.

10/60 APPROVAL OF MINUTES

The Minutes of the meeting dated 25th January 2011 were agreed as a true and correct record.

10/61 MATTERS ARISING FROM THE MINTUES

The Committee
RESOLVED

That the Clerk be asked to produce an interim report on the time and motion study being undertaken by the Parish Office staff.

10/62 FINANCIAL COMPARISON STATEMENT 2010/11

The Committee
RESOLVED
To note the report

10/63 COUNCILLOR SURGERIES AT CHORLEYWOOD LIBRARY

Discussion centred on the frequency, timing, number of councillors to be present at the surgeries and publicity for the surgeries.

The Committee

RESOLVED

To accept the recommendation of having Councillor surgeries at Chorleywood Library but that they take place approximately quarterly for a trial period of a year.

This was proposed by Cllr Mrs Worrall seconded by Cllr Liley and unanimously approved.

Cllr Mrs Hayward was tasked with setting up a rota starting in June 2011 for a two hour surgery with a minimum of two Councillors available for one hourly sessions in June October and February.

10/64 PENSION EMPLOYER CONTRIBUTION RATE INCREASE

The Committee

RESOLVED

The report be noted given that there is no choice.

10/65 HEALTH AND SAFETY UPDATE

Cllr Worrall stated that she was pleased to see the progress being made on Health and Safety. Discussion took place on the current position regarding the Asbestos certificate for the Parish Office building. No building surveyor had yet been seen at the office following the Clerk's approach to Three Rivers District Council.

The Committee

RESOLVED

That a strong letter be written again to the Chief Executive of Three Rivers District Council raising the matter, pointing out that it was believed that an asbestos survey had been undertaken several years ago but no certificate had been forthcoming nor evidence received that such a survey was done.

This was proposed by Cllr Liley, seconded by Cllr Eve and unanimously agreed.

10/66 WEBSITE AND EMAILS

The Chairman of Planning advised that she would be considering additional items for the Planning area of the Website.

The Committee

RESOLVED

That the report be noted.

10/67 CLOSURE

The meeting having started at 8.00pm, finished at 8.51pm

These minutes have been checked by the Chairman.

Signature

Date.....

These minutes were agreed as a true and correct record at the Policy & Resources meeting and signed by the Chairman.

Signature

Date