

CHORLEYWOOD PARISH COUNCIL

THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE
TUESDAY 15th JUNE 2010 AT 7.00PM

Notice is hereby given that there will be a meeting of the **Chorleywood Village Halls Management Committee** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

8th June 2010

Yvonne Merritt
Clerk of the Council

MEMBERSHIP

Chairman: Cllr M Green

Members: Cllr N Eve
Cllr Mrs A Hayward (ex officio)
Cllr Miss P Howell
Cllr R Kipps (ex officio)
Cllr K Morris
Cllr Mrs A Preedy
Cllr Mrs L Sutherland
Cllr S Watkins

Also in attendance: Mr S Manson – Surveyor
Mrs M Putman – Secretary
Mrs Y Merritt – Treasurer
Major R Philpot - Royal British Legion Representative

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTEREST**
3. **APPROVAL OF THE MINUTES**

If so resolved to confirm the minutes of the meeting held on 9th March, 2010, (previously circulated)

4. **MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 9th March, which will not be covered in the course of the Agenda.

5. **SECRETARY'S REPORT**

Enc

To consider the Secretary's report on the halls.

6. TREASURER'S REPORT

Enc

To consider the Financial Budget Comparison.

7. WAR MEMORIAL HALL RE-DECORATION

Enc

To assess the tender prices for the decoration of the hall which will be available at the meeting. A copy of the specification is attached in appendix 1.

8. CLOSE