

CHORLEYWOOD PARISH COUNCIL

THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE
TUESDAY 10th JULY 2012 AT 7.00 PM

Notice is hereby given that there will be a meeting of the **Chorleywood Village Halls Management Committee** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

3rd July 2012

Yvonne Merritt
Clerk of the Council

MEMBERSHIP

Chairman: Cllr S Watkins

Members: Cllr M Green
Cllr Miss P Howell
Cllr R Khiroya (ex officio)
Cllr R Kipps
Cllr Mrs V Lantree
Cllr K Morris
Cllr Mrs A Preedy
Cllr Mrs L Sutherland (ex officio)

Also in attendance: Mr S Manson – Surveyor
Mrs M Putman – Secretary
Mrs Y Merritt – Treasurer
Mr R Kipps - Royal British Legion Representative

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTEREST**
3. **APPROVAL OF THE MINUTES**

If so resolved to confirm the minutes of the meeting held on 15th May 2012, previously circulated.

4. **MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 15th May 2012, which will not be covered in the course of the Agenda.

5. SECRETARY'S REPORT

Enc

To consider the Secretary's report on the halls.

6. TREASURER'S REPORT

Enc

To consider the Financial Budget Comparison.

7. MARKETING ADVISORY GROUP

CLlr Watkins will report back on the proposed marketing strategy, with suggestions for the way forward.

8. HOLLYBUSH EDUCATION CENTRE

Planning advice means that the Council have to provide architectural plans for the disabled access and internal alterations to the Hollybush Hall. The Committee are asked to discuss the way forward and financial implications.

9. CLOSE