

CHORLEYWOOD PARISH COUNCIL

THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE
TUESDAY 4th SEPTEMBER 2012 AT 7.00 PM

Notice is hereby given that there will be a meeting of the **Chorleywood Village Halls Management Committee** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

28th August 2012

Yvonne Merritt
Clerk of the Council

MEMBERSHIP

Chairman: Cllr S Watkins

Members: Cllr M Green
Cllr Miss P Howell
Cllr R Khiroya (ex officio)
Cllr R Kipps
Cllr Mrs V Lantree
Cllr K Morris
Cllr Mrs A Preedy
Cllr Mrs L Sutherland (ex officio)

Also in attendance: Mr S Manson – Surveyor
Mrs M Putman – Secretary
Mrs Y Merritt – Treasurer
Mr R Kipps - Royal British Legion Representative

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTEREST**
3. **APPROVAL OF THE MINUTES**

Enc

If so resolved to confirm the minutes of the meeting held on 10th July 2012.

4. **MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 10th July 2012, which will not be covered in the course of the Agenda.

5. SECRETARY'S REPORT

Enc

To consider the Secretary's report on the halls.

6. TREASURER'S REPORT

Enc

To consider the Financial Budget Comparison.

7. UPDATE ON THE 90th ANNIVERSARY CELEBRATIONS

Enc

To consider the attached report

8. MARKETING ADVISORY GROUP

Enc

To consider the attached report.

9. FOUR YEAR VISION

Enc

To consider the attached report.

10. HOLLYBUSH EDUCATION CENTRE

Enc

To consider the attached report

11. CLOSE