

CHORLEYWOOD PARISH COUNCIL

THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE
TUESDAY 28th MAY 2013 AT 8.00 PM

22nd May 2013

Yvonne Merritt
Clerk of the Council

MEMBERSHIP

Chairman: Cllr R Kipps

Members: Cllr Mrs A Hayward
Cllr R Khiroya (ex fficio)
Cllr Mrs V Lantree
Cllr F Mahon-Daly
Cllr K Morris
Cllr Mrs A Preedy
Cllr Mrs L Sutherland (ex officio)
Cllr S Wakins

Also in attendance: Mr S Manson – Surveyor
Mrs M Putman – Secretary
Mrs Y Merritt – Treasurer
Mr R Kipps - Royal British Legion Representative

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTEREST**
3. **APPROVAL OF THE MINUTES**

If so resolved to confirm the minutes of the meeting held on 5th March 2013. (Previously Circulated)

4. **MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 5th March 2013, which will not be covered in the course of the Agenda.

5. **SECRETARY'S REPORT**

Enc

To consider the Secretary's report on the halls.

6. **TREASURER'S REPORT**

Enc

To consider the Year End Financial Budget Comparison.

7. FOUR YEAR VISION

To consider the report brought forward from the previous meeting and prioritise the Four Year Vision.

8. ACRE MODEL HIRING AGREEMENT DOCUMENT.

To consider the context and format of the model hiring agreement as a comparison to the Halls current one. Issued under separate cover.

9. WAR MEMORIAL HALL ALTERATIONS

To consider the report to follow

10. CLOSE