

CHORLEYWOOD PARISH COUNCIL

THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE
TUESDAY 16th JULY 2013 AT 8.00 PM

8th July 2013

Yvonne Merritt
Clerk of the Council

MEMBERSHIP

Chairman: Cllr R Kipps

Members: Cllr Mrs A Hayward
Cllr R Khiroya (ex officio)
Cllr Mrs V Lantree
Cllr F Mahon-Daly
Cllr K Morris
Cllr Mrs A Preedy
Cllr Mrs L Sutherland (ex officio)
Cllr S Wakins

Also in attendance: Mr S Manson – Surveyor
Mrs M Putman – Secretary
Mrs Y Merritt – Treasurer
Mr R Kipps - Royal British Legion Representative

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTEREST**
3. **APPROVAL OF THE MINUTES**

If so resolved to confirm the minutes of the meeting held on 28th May 2013. (Previously Circulated)

4. **MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 28th May 2013, which will not be covered in the course of the Agenda.

5. **SECRETARY'S REPORT**

Enc

To consider the Secretary's report on the halls.

6. **TREASURER'S REPORT**

Enc

To consider the Year End Financial Budget Comparison.

7. FOUR YEAR VISION

To consider the Four Year Vision.

8. MODEL HIRE AGREEMENT DOCUMENT

To review the current hire agreement issued under separate cover.

9. CLOSE