CHORLEYWOOD PARISH COUNCIL **To be received by Council 2nd February, 2010**

REPORT OF CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE MEETING ON TUESDAY 24th NOVEMBER 2009

MEMBERSHIP AND ATTENDANCE

Chairman: * Cllr R Kipps (ex officio)

Members: -
* Cllr Eve
* Cllr Liley
Cllr K Morris
* Cllr Mrs Mytom-Hart
* Cllr Mrs L Smith
* Cllr Mrs S Stibbs
* Cllr Mrs Worrall (ex officio)

Also in attendance:
Mr S Manson - Surveyor
*Major Philpot – Royal British Legion
Mrs Y Merritt – Treasurer
*Mrs M Putman - Secretary

*Denotes member present

Also in attendance Cllr Green and Cllr Mrs Jarrett

09/17 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Morris

09/18 DECLARATION OF INTEREST

There were no declarations of interest.

09/19 APPROVAL OF THE MINUTES

The Committee
RESOLVED
That the minutes of the meeting dated 28th July 2009 be approved as a true and correct record.

O9/20 MATTERS ARISING

There were no matters arising.

09/21 SECRETARY'S REPORT

WAR MEMORIAL HALL

The Christmas pantomime which is being held in the War Memorial Hall will run from the 19th December to the 1st January, 2010.

The Committee agreed that the cost for the pantomime would be £3,000 for the duration of the hire

The Committee
RESOLVED
The cost of hire would be £3,000 for the duration of hire
This was proposed by Cllr Eve, seconded by Cllr Liley and unanimously carried.

The Committee agreed that flowers be sent to the cleaner of the Halls, Lynne Watts.

HOLLYBUSH HALL

The asset register for the Hollybush hall would be done in the New Year.

BULLSLAND HALL

The asset register would be done on Tuesday 8th December, prior to the Extra Ordinary Meeting in the Hall.

BRISITH LEGION

Major R Philpott advised the Committee that the Poppy appeal was up from last year; to date they had collected £18,500.

09/22 TREASURER'S REPORT

The Committee
RESOLVED
To note the report

09/23 ANNUAL RETURN TO CHARITY COMMISSION.

Cllr Liley was concerned with the total funds carried forward regarding the amount of £1,280,249 which it was thought was the value of the village Halls.

09/24 HEALTH AND SAFETY

Cllr Worrall thanked the Committee members that helped with the assets register at the War Memorial Hall on Friday 30th October, 2009. The completed lists are still in the folders that they arrived in, and will be written into an asset book for the halls. There is a lot of rubbish in the halls members agreed that a day needs to be set aside to clean out the rubbish in the New Year.

Cllr Kipps was concerned that he had not been notified of the H& S report before the 17th November, 2009. However the Committee made no further comments on how the recommendations held within the report were going to be actioned.

09/25 BUDGET STRATEGY 2010/11

Cllr Worrall proposed that the Committee put in a shopping list for work to be carried out in the halls, to enable quotes to be obtained, before 5th January, 2010 meeting.
Some of the work to be carried out is applicable to the licence's which are issued to the Parish Council, and some of which should have been highlighted by TRDC.

Cllr Worrall proposed that the Secretary, the Chairman and Vice Chairman have the delegated authority to produce a report on the maintenance and repair work required for the halls to be produced at the next meeting.

The Committee felt that it would have to ask for a higher grant funding from the Parish Council or the nil budget would be impossible. It was also considered that income may have to go up and be more cost effective.

There had been a request from P&R for each committee to produce a five year plan – however the committee felt it will be hard to deliver a Nil budget if the members had to consider additional maintenance and improvement works.

Cllr Kipps requested a review of the recycling at the hall as we appear to be charged more than previous years. It was felt that if the prices do not go down, then we will stop the extra re-cycling and return to previous. The committee requested that details be obtained from Three Rivers District Council. .

09/26 **CLOSE**

The meeting having commenced at 7.35pm, closed at 8.30pm

The Committee Chairman has agreed these minutes.

Signed …… Date ……

These minutes were agreed as a true and correct record and signed by the Chairman.

Signed ……. Date ……