REPORT OF CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE MEETING ON TUESDAY 15h JUNE 2010

MEMBERSHIP AND ATTENDANCE

Chairman: * Cllr M Green

Members: -
* Cllr N Eve
* Cllr Miss P Howell
* Cllr R Kipps (ex officio)
* Cllr Mrs Hayward (ex officio)
Cllr K Morris
* Cllr Mrs A Preedy
* Cllr Mrs L Sutherland
* Cllr S Watkins

Also in attendance:
Mr S Manson - Surveyor
Major Philpot – Royal British Legion
* Mrs Y Merritt – Treasurer
* Mrs M Putman - Secretary

*Denotes member present

10/01 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Morris, and Major Philpot

10/02 DECLARATION OF INTEREST

There were no declarations of interest

10/03 APPROVAL OF THE MINUTES

The Committee
RESOLVED
The minutes of the meeting dated 9th March 2010, were approved as a true and correct record.

10/04 MATTERS ARISING

There were no matters arising.

10/05 SECRETARY'S REPORT

War Memorial Hall

Christmas Pantomime – Councillors considered the details within the report. Cllr Kipps proposed that the committee charge a fee of £2700, this was seconded by Cllr Mrs Sutherland. Cllr Eve stated that this would be an increase of 8% and therefore he wished to make an amendment to the proposal that the Committee charge a fee of £2600 equating to a 4% increase. This was seconded by Cllr Watkins.

Members voted on the amendment to the proposal which was carried five in favour and two against.

Members then voted on the proposal as amended which was carried five in favour and two against.

The Committee
RESOLVED
That a charge be made of £2600 for the Christmas Pantomime.

Microphone Stands – Members considered the details within the report and concluded that a mixture of table and telescopic stands would be beneficial.

The Committee
RESOLVED
That two table microphone stands and two telescopic stands be purchased.

This was proposed by Cllr Green, seconded by Cllr Mrs Preedy and carried six in favour with one abstention.

Spot Lights – Members considered the details within the report.

The Committee
RESOLVED
To purchase two lighting units at a cost of approximately £100 each.

Bullsland Hall

The Treasurer advised that she was still waiting for the surveyors report and the prices for boarding out the loft. It was agreed that this would be brought forward to the next meeting.

7.35 Cllr Mrs Hayward joined the meeting.

10/06 TREASURER'S REPORT

The Committee
RESOLVED
To note the report

10/07 WAR MEMORIAL HALL RE-DECORATION

Members considered that prices from the contractors. The Treasurer confirmed that all three companies were known to the Council and had carried out work on the halls before.

Members were concerned about the tight deadline for carrying out the work. The Treasure confirmed that all three contractors had been advised of the deadlines and were asked to price the job accordingly.

The Committee
RESOLVED
To award the decorating contract for the War Memorial Hall to company C for the sum of £5340. That a penalty clause be added: that should bookings have to be cancelled to allow for the completion of the work, the contractor should pay for the loss of revenue from the cancelled bookings.

10/08 CLOSE

The meeting having commenced at 7.35pm, closed at 8.17 pm

The Committee Chairman has agreed these minutes.

Signed …… Date ……

These minutes were agreed as a true and correct record and signed by the Chairman.

Signed ……. Date ……