

**REPORT OF CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE
MEETING ON TUESDAY 7th SEPTEMBER 2010**

MEMBERSHIP AND ATTENDANCE

Chairman: * Cllr M Green

Members: - * Cllr N Eve
* Cllr Miss P Howell
* Cllr R Kipps (ex officio)
* Cllr Mrs Hayward (ex officio)
* Cllr K Morris
* Cllr Mrs A Preedy
* Cllr Mrs L Sutherland
* Cllr S Watkins

Also in attendance: Mr S Manson - Surveyor
Major Philpot – Royal British Legion
* Mrs Y Merritt – Treasurer
* Mrs M Putman - Secretary

*Denotes member present

10/09 APOLOGIES FOR ABSENCE

Apologies were received from Major Philpot

10/10 DECLARATION OF INTEREST

There were no declarations of interest

10/11 APPROVAL OF THE MINUTES

The Committee

RESOLVED

The minutes of the meeting dated 15th June 2010, were approved as a true and correct record.

10/12 MATTERS ARISING

There were no matters arising.

10/13 SECRETARY'S REPORT

War Memorial Hall

The Treasurer advised that the painting of the hall had successfully been completed, on time and on budget. She also advised that the curtains had not yet been received back from cleaning but this was being chased.

The additional repairs were noted, as were the expenditure items for the microphone stands and the spot lights.

Bullsland Hall

The Treasurer advised she still had not received any communication from TRDC about the crack in the outside wall. She had called out the Council's Surveyor to ask his opinion, and referred Members to the attached report. Members felt that the Committee was entitled to a response in

the way of a report from TRDC especially as it was their building. Cllr Kipps proposed that the Treasurer write to Nick Dimpleby with a copy to the Chief Executive asking for a response and their proposals as to how they were prepared to fix the problem. There was discussion on the wording of the lease agreement, however it was suggested that the work was structural and as TRDC insured the building and the fault appeared to be down to poor workmanship when the new windows were put in that TRDC should carry out the repairs.

The Committee

RESOLVED

That the Treasurer write to Nick Dimpleby copied into the Chief Executive to ask for a report on their surveyor's findings and how they proposed to proceed.

This was proposed by Cllr Kipps, seconded by Cllr Eve and unanimously agreed.

Board out of the Loft

The Chairman advised that if the loft was boarded out it should be used for maintenance access only and that it should not be used for storage. He asked that a notice be put into the loft advising of this fact.

Members considered the quotation to be reasonable and therefore

The Committee

RESOLVED

To agree to the loft at the Bullsland Hall being board out at a cost of £830.00, with the money being taken from the Halls Maintenance Budget.

This was proposed by Cllr Morris, seconded by Cllr Watkins and unanimously agreed.

7.35 Cllr Mrs Sutherland joined the meeting.

10/14 TREASURER'S REPORT

The Committee

RESOLVED

To note the report

10/15 REQUESTS FROM U3A

The Chairman advised he had received an email from the U3A group about the tea urn and storage at the War Memorial Hall. The Treasurer explained the H&S implications of putting the tea urn on a 9" stand and also the issue of storing food in the hall, which in the past had attracted mice. She advised she had held a meeting with Cllr Mrs Boatman who was representing the group and advised of the Council's position.

Having listened to the request and the Treasurers rationale

The Committee

RESOLVED

That the Treasurer write to the organisers of the U3A advising them that the Management Committee were unable to do anything about their complaints for the reasons already explained.

This was proposed by Cllr Eve, seconded by Cllr Morris and unanimously agreed.

10/16 CLOSE

The meeting having commenced at 7.00pm, closed at 7.46 pm

The Committee Chairman has agreed these minutes.

Signed **Date**

These minutes were agreed as a true and correct record and signed by the Chairman.