

**REPORT OF CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE
MEETING ON TUESDAY 2nd NOVEMBER 2010**

MEMBERSHIP AND ATTENDANCE

Chairman: * Cllr M Green

Members: - * Cllr N Eve
* Cllr Miss P Howell
* Cllr R Kipps (ex officio)
Cllr Mrs Hayward (ex officio)
* Cllr K Morris
* Cllr Mrs A Preedy
* Cllr Mrs L Sutherland
* Cllr S Watkins

Also in attendance: Mr S Manson - Surveyor
Major Philpot – Royal British Legion
* Mrs Y Merritt – Treasurer
* Mrs M Putman – Secretary

Cllr Mrs Jarrett, Cllr Edwards

*Denotes member present

Before the commencement of the meeting the Committee received a presentation from Tom Barton from Talkwood Productions and Carol Kristian regarding the Christmas show to be held at the War Memorial Hall

10/17 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Hayward and Major Philpot

10/18 DECLARATION OF INTEREST

There were no declarations of interest

10/19 APPROVAL OF THE MINUTES

The Committee
RESOLVED

The minutes of the meeting dated 7th September 2010, were approved as a true and correct record.

10/20 MATTERS ARISING

10/13 Bullsland Hall

The Treasurer advised that she had had a meeting with Nick Dimbley at TRDC who was going to carry out a survey and would report back. This was still awaited.

10/21 SECRETARY'S REPORT

War Memorial Hall

The Secretary advised that she had received a quotation for the electrical works to be carried out, the majority of which could be carried out as routine maintenance. There was however an issue relating to the outside lights near the Royal British Legion Hall which would require further investigation. Whilst this item was being discussed, it was concluded that provision should be

made in the near future for a full electrical survey to be carried out, and funding may need to be set aside to rewire the hall.

The Secretary advised members of the cancellation at short notice of the theatrical performance which resulted in the hall being empty for three days during primetime. Whilst a cancellation fee had been charged this did not compensate for the loss of hiring or the inconvenience caused to other hirers who had agreed to move or cancel their bookings. Members considered the dilemma

The Committee

RESOLVED

That CADS be charged a non refundable deposit of 50% if the hire charge at the time of booking.
That the Amateur Dramatic Society work around other regular users

This was proposed by Cllr Watkins, seconded by Cllr Mrs Preedy and unanimously agreed.

10/22 TREASURER'S REPORT

The Committee

RESOLVED

To note the report

10/23 BUGET STRATEGY 2011/12

The Treasure explained the decision from the P&R committee who had proposed a baseline increase of budgets of up to 5%. She confirmed that Parish Councils were not charge capped and that any increase to the precept would not be included in the capping faced by principal authorities. The Committee therefore had to agree the budget that was best for the halls and their users. If the grant from the Parish Council was not considered, the income was equal to the expenditure; therefore the budget would not impact on the community.

The Committee also considered the amount put into reserves for capital projects and bearing in mind the previous agenda items and the requirement for an electrical inspection with the possibility of rewiring in the near future the committee felt that the capital budget should remain.

The Committee

RESOLVED

To Recommend to the P&R Committee

That the 2011/12 revenue budget be agreed as outline within the report

That the capital budget remains at £5,000

This was proposed by Cllr Watkins, seconded by Cllr Morris and carried with eight in favour and one abstention.

10/24 TO CONSIDER ANY ISSUES RAISED FROM THE PRESENTATION FROM TALKWOOD PRODUCTIONS

Having considered the details within the report there appeared to be a discrepancy in the figures discussed. The Treasure advised that the original charged had been calculated on real time for the Caretaker, bearing in mind that he would be working antisocial hours and bank holidays which had financial enhancements. The Council would not profit financially from the booking. It was agreed that the company had made a compelling argument and had certainly taken on board criticisms from the previous year, however their marketing strategy was still lacking. Members felt that under the circumstances it would be too difficult to make a decision without further site of balance sheet figures from last year and projected costs for this year.

The Committee

RESOLVED

To defer the decision until the next meeting when further information would be available.

10/24 **CLOSE**

The meeting having commenced at 7.35pm, closed at 8.27 pm

The Committee Chairman has agreed these minutes.

Signed **Date**

These minutes were agreed as a true and correct record and signed by the Chairman.