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**REPORT OF CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE  
MEETING ON TUESDAY 11<sup>th</sup> JANUARY 2011**

**MEMBERSHIP AND ATTENDANCE**

Chairman: \* Cllr M Green

Members: - \* Cllr N Eve  
Cllr Miss P Howell  
\* Cllr R Kipps (ex officio)  
\* Cllr Mrs Hayward (ex officio)  
Cllr K Morris  
\* Cllr Mrs A Preedy  
\* Cllr Mrs L Sutherland  
\* Cllr S Watkins

Also in attendance: Mr S Manson - Surveyor  
Major Philpot – Royal British Legion  
\* Mrs Y Merritt – Treasurer  
\* Mrs M Putman – Secretary

Cllr Mrs Jarrett,

\*Denotes member present

**10/25 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Miss Howell , Cllr Morris and Major Philpot

**10/26 DECLARATION OF INTEREST**

There were no declarations of interest

**10/27 APPROVAL OF THE MINUTES**

The Committee  
RESOLVED

Subject to the changes made at Full Council the minutes of the meeting dated 9<sup>th</sup> November 2010, were approved as a true and correct record.

**10/28 MATTERS ARISING**

There were no matters arising

**10/29 SECRETARY'S REPORT**

**War Memorial Hall**

The Committee agreed to wait for the electrical report, which would be discussed at the next meeting.

It was agreed that the Secretary would contact the Royal British Legion to progress the issue of the outside light.

The Committee discussed the application from the Friends of Prostate Cancer to have a public awareness event at the War Memorial Hall

Members considered this to be a very worthwhile cause, but as a charity itself had to be seen to be fair to all users of the hall, many of which held fundraising events throughout the year to raise funds for worthy causes.

The Committee

RESOLVED

To offer a one off reduction of hire giving the seven hours required for the cost of five.

This was proposed by Cllr Watkins, seconded by Cllr Mrs Preedy and unanimously approved.

### **Bullsland Hall**

The Secretary advised that she had obtained two prices, from the supplier and manufacturer for the repair of the dishwasher; the cheapest estimate coming from the manufacturer.

The Committee

RESOLVED

That the Secretary arrange for Nelsons to come and repair the dishwasher pump at a cost of £300.00 plus labour.

### **10/30 TREASURER'S REPORT**

The Committee

RESOLVED

To note the report

### **10/31 FIVE YEAR PLAN**

The Treasurer explained the background behind the thinking where the previous Council discussed proposals for the next five years. The first being a feasibility study on the potential to redevelop or modernise the War Memorial Hall site to incorporate all current users and improve current facilities.

The Committee

RESOLVED

That the Treasurer contacts the Community Development Agency to ask them to look at the site and make recommendations for the potential future of the site.

This was proposed by Cllr Eve, seconded by Cllr Kipps and unanimously approved.

The second area for consideration was the possible use of the Hollybush Hall as an education centre for visitors using the common. This may increase the usage of the hall and possible income. From the Open Spaces perspective it would allow the facility to be used for educational purposes to enhance the education programme for the common and help attain additional funding through Higher Level Stewardship Grants.

The Committee

RESOLVED

To open negotiations with the Open Spaces Committee on how to progress this suggestion.

This was proposed by Cllr Kipps, seconded by Cllr Watkins and unanimously approved.

**10/32      HEALTH AND SAFETY**

Members noted the contents of the report and Cllrs Green, Kipps and Watkins volunteered to accompany the staff to help carry out the initial Hazard Risk Assessment on the War Memorial Hall on 19<sup>th</sup> January 2011.

**10/24      CLOSE**

The meeting having commenced at 7.00 pm, closed at 7.56 pm

The Committee Chairman has agreed these minutes.

**Signed** .....      **Date** .....

These minutes were agreed as a true and correct record and signed by the Chairman.

**Signed** .....      **Date** .....