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**REPORT OF CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE  
MEETING ON TUESDAY 1<sup>st</sup> NOVEMBER 2011**

**MEMBERSHIP AND ATTENDANCE**

Chairman: \* Cllr R Kipps

Members: - \* Cllr M Green  
\* Cllr Mrs Hayward (ex officio)  
\* Cllr Miss P Howell  
Cllr R Khiroya  
Cllr K Morris  
\* Cllr Mrs A Preedy  
\* Cllr Mrs L Sutherland (ex officio)  
\* Cllr S Watkins

Also in attendance: Mr S Manson - Surveyor  
\* Major Philpot – Royal British Legion  
\* Mrs Y Merritt – Treasurer  
\* Mrs M Putman – Secretary

\*Denotes members present

Also present was: Mrs Worrall

**11/027 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Khiroya and Cllr Morris.

**11/028 DECLARATION OF INTEREST**

There were no declarations of interest received.

**11/029 APPROVAL OF THE MINUTES**

The Committee  
RESOLVED

The minutes of the meeting dated 6<sup>th</sup> September 2011, were approved as a true and correct record.

**11/030 MATTERS ARISING**

There were no matters arising.

**11/031 SECRETARY'S REPORT**

**War Memorial Hall**

**Electrical Supply**

The Committee discussed the electrical report that had been received and advised to date the other report has still not been received.

The Committee  
RESOLVED

To use the current report as a specification and send out tender documents to three contractors.

This was proposed by Cllr Kipps, seconded by Cllr Watkins and unanimously agreed.

### **Prostate Cancer - Hall Hire**

Friends of Prostate Cancer requested a reduction in the hire charge for their forthcoming event on Monday 7<sup>th</sup> November 2011.

The Committee  
RESOLVED

That FOPCS are charged the voluntary rate for their evening.

This was proposed by Cllr Mrs A Hayward, seconded by Cllr Watkins and unanimously agreed.

### **Hall Bookings**

The Secretary advised that the Antique Fair had cancelled their booking for December 2011 and all further bookings for 2012.

The Committee  
RESOLVED

To note the cancellations

### **Disabled Access**

The Committee noted the comments regarding the disabled access. Information is still being obtained. It was agreed that any disabled access would need to be suitable not only for the Royal British Legion Hall, but also for the Hollybush.

### **Public Performance Licence.**

The Committee  
RESOLVED

To note the report

### **Filming in the War Memorial Hall.**

The Committee  
RESOLVED

To note the report

### **Sound System**

After seeking advice

The Committee  
Resolved

That a feedback destroyer would not be purchased.

### **HOLLYBUSH HALL**

Cllr Worrall wanted confirmation that the Hollybush Hall would still be used as an Education Centre even if the disabled access was not viable. The Treasurer confirmed that providing that it was advertised at such this would not be an issue. Cllr Worrall also advised that is schools and organisations could be encouraged to use it from the poorer areas of the community it may be possible to make a bid from the Local Strategic Partnership money.

The Committee  
RESOLVED

A working party is set up to look into making the Hollybush an education centre.

Working party to consist of: Cllr R Kipps, Cllr Miss P Howell and Cllr Mrs J Worrall.

### **BULLSLAND HALL**

The committee noted that arrangements had been made to have the heating fixed.

### **11/032 TREASURER'S REPORT**

It was agreed that when investigating the fees and charges that the cost of the liquor license should be reviewed, along with fees for adult and children's dance classes.

The Committee  
RESOLVED  
To note the report

### **11/033 BRITISH LEGION**

Major Philpot advised the Committee that one of the rules associated with the Royal British Legion Branches was that there needed to be a Chairman of the Branch. He had agreed to become Chairman on a short term basis, six years ago. However due to personal circumstances he had now tendered his resignation. The problem was that there are 58 members of the Chorleywood branch and the majority of these where in their 80's. There were two options either a new chairman was found or the Chorleywood Branch would close and members would amalgamate with the Rickmansworth Branch. It was likely that a decision would be made at the AGM being held on 22<sup>nd</sup> November 2011. The Parish Council would be informed of their decision, and if they did decide to close the branch the hall would revert back to the Parish Council.

The Councillor wished to Thank Major Philpot for his efforts and wished him every success in the future.

### **11/034 CLOSE**

The meeting having commenced at 7.02 pm, closed at 8.05 pm

The Committee Chairman has agreed these minutes.

**Signed** ..... **Date** .....

These minutes were agreed as a true and correct record and signed by the Chairman.

**Signed** ..... **Date** .....