
**REPORT OF CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE
MEETING ON TUESDAY 4th SEPTEMBER 2012**

MEMBERSHIP AND ATTENDANCE

Chairman: * Cllr S Watkins

Members: - * Cllr M Green
* Cllr Miss P Howell
*Cllr R Khiroya (ex officio)
*Cllr R Kipps
* Cllr Mrs V Lantree
*Cllr K Morris
*Cllr Mrs A Preedy
*Cllr Mrs L Sutherland (ex officio)

Also in attendance: Mr S Manson - Surveyor
– Royal British Legion
*Mrs Y Merritt – Treasurer
*Mrs M Putman – Secretary
*Cllr Mrs J Worrall

*Denotes members present

12/ 018 APOLOGIES FOR ABSENCE

There were no apologies for absence.

12/019 DECLARATION OF INTEREST

There were no declarations of interest received.

12/020 APPROVAL OF THE MINUTES

The Committee
RESOLVED

The minutes of the meeting dated 10th July 2012, were approved as a true and correct record, and duly signed by the Chairman.

12/021 MATTERS ARISING

12/012 – 12/007 Four Year Vision – the report relating to the renewal of leases had been omitted from the agenda. There was a question as to what committee this should fall under as the buildings are assets of the Council and therefore may need to be dealt with by the P&R Committee, with recommendation to Full Council.

12/022 SECRETARY'S REPORT

War Memorial Hall

Bowls Club

Members noted the disappointment from the Bowls club not being mentioned in a recent publication. It was felt this could be addressed in the next edition of Chorleywood Matters where an article was to be published about the 90th Anniversary of the Hall.

Income

Members noted that income was down significantly on last year. It was also noted that the hall was not in use on Sunday mornings. Various suggestions were made as to how to increase usage which will be investigated.

War Memorial Hall 90th Anniversary

The Treasurer confirmed that the 90th anniversary organisation was running along smoothly with all the help of the Chorleywood Mums and the Chorleywood and Loudwater Children's Centre. Cllr Mrs Preedy was in the process of securing sponsorship from Waitrose, Hetherington's and John Roberts. The Chairman thanked Cllr Mrs Preedy for hard work.

Organisation for the Tea Dance was also well underway with the assistance of Three Rivers District Council officers.

12/023 TREASURER'S REPORT

The Committee
RESOLVED
To note the report

12/024 MARKETING ADVISORY GROUP

Cllr Khiroya, Cllr Mrs Lantree, Cllr Mrs Preedy and Cllr Watkins are responsible for the marketing of the Village Halls.

The Chairman advised that he had been busy taking photographs of different events at the Halls, in view of producing a new publicity brochure. He also advised that articles were to be placed in the Chorleywood Magazine and the Residents Association Newsletter.

Members discussed the Officers suggestions of an indoor market selling arts, crafts and gift ideas. It was agreed that this would be organised for 3rd November from 10 am to 2 pm. It was agreed that banners would be placed around the village in the usual locations, and flyers would be issued through the schools. The event would also be published on the Council website. It was noted that if Members were prepared to monitor on the day this would reduce the staffing costs. Cllr Kipps was asked if he could be responsible for the catering.

Members of the Committee would see how this goes in the hope of organising more events in the New Year.

12/025 FOUR YEAR VISION

The details within the Four Year Vision were noted, the contents had been discussed in the main on other items on the agenda.

12/026 HOLLYBUSH EDUCATION CENTRE

The Chairman of the Committee voiced concerns about the name Hollybush Education Centre, he felt that using the word 'education' could be misleading for others wishing to hire the hall. Members agreed that in future it would be called the Hollybush Hall.

It was agreed that the Funding Group, made up of Cllrs Mrs Jarrett, Miss Howell, Mrs Sutherland and Mrs Worrall would look at the list of facilities required in the hall and obtain quotations for the work to be done.

The Treasurer advised that she had spoken to TRDC Planning who had advised that planning permission would be required for a change of use, and within this a Design and

Access Statement would need to be produced. Within this statement it would be necessary to provide a fall back position with regard to disability access. This could be achieved by offering either the War Memorial Hall or the Bullsland Hall at the same rates to a groups requiring disability access, both of which are disability compliant as an alterative to the Hollybush.

12/027 CLOSE

The meeting having commenced at 7.00 pm, closed at 8.15 pm

The Committee Chairman has agreed these minutes.

SignedApproved via text message Date ...17..9.12...

These minutes were agreed as a true and correct record and signed by the Chairman.

Signed Date