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**REPORT OF CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE  
MEETING ON TUESDAY 6<sup>th</sup> NOVEMBER 2012**

**MEMBERSHIP AND ATTENDANCE**

Chairman: \* Cllr S Watkins

Members: - \* Cllr M Green  
\* Cllr Miss P Howell  
\*Cllr R Khiroya (ex officio)  
\*Cllr R Kipps  
Cllr Mrs V Lantree  
Cllr K Morris  
\*Cllr Mrs A Preedy  
\*Cllr Mrs L Sutherland (ex officio)

Also in attendance: Mr S Manson - Surveyor  
\*Mrs Y Merritt – Treasurer  
\*Mrs M Putman – Secretary  
\*Cllr Mrs J Worrall

\*Denotes members present

**12/ 028 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Mrs Lantree and Cllr Morris

**12/029 DECLARATION OF INTEREST**

Cllr Green declared an interest in agenda item 5. Friends of Chorleywood House Estate.

**12/030 APPROVAL OF THE MINUTES**

The Committee  
RESOLVED

The minutes of the meeting dated 4<sup>th</sup> September 2012 were approved as a true and correct record.

**12/031 MATTERS ARISING**

11/12 It had been agreed that the leases for the buildings owned by the Parish Council would be transferred from this committee to the P&R Committee on the Four Year Vision.

It was confirmed that hall hire had been charged to the Parish Council for organising the Quiz Night, however the Children's 90<sup>th</sup> Birthday Party was given free of charge.

It was agreed that the Indoor Market had been a success and that this may be repeated in the New Year.

**12/032 SECRETARY'S REPORT**

**War Memorial Hall**

The Secretary advised that the Chorleywood House Estate used the Hollybush Hall 3 to 4 times per year, but they did this free of charge. Due to the economic climate it was felt that this could no longer continue

The Committee

RESOLVED

That the secretary write to the Chairman of the Friends of Chorleywood House Estate and advise that if they wished to continue to use the Hollybush Hall, payment would need to be made.

This was proposed by Cllr Kipps, seconded by Cllr Mrs Sutherland and unanimously approved.

Members discussed the current condition of the halls, it was suggested that a site visit take place to inspect the War Memorial hall in the very near future to do a schedule of condition and have a brain storming session on what can be done to increase the income to the halls.

Some of the ideas that came forward were to have a Table Top Sale towards the end of January and an Indoor Market sometime in March.

**12/033 TREASURER'S REPORT**

The Committee

RESOLVED

To note the report

**12/034 REVISED BUDGET FOR THE VILLAGE HALLS**

The committee

RESOLVED

To note the report but to try to find ways of increasing income to the halls to reduce the current deficit

**12/035 HOLLYBUSH**

It was agreed to defer any conversation regarding the Hollybush Hall as there was a report being presented to the Open Spaces Committee, and therefore it appeared wise to defer any decision to the next meeting.

Access to the lower part of the War Memorial Site should also be considered.

**12/036 CLOSE**

The meeting having commenced at 7.00 pm, closed at 8.10 pm

The Committee Chairman has agreed these minutes.

**Signed** ..... **Date** .....

These minutes were agreed as a true and correct record and signed by the Chairman.

**Signed** ..... **Date** .....