



CHORLEYWOOD PARISH COUNCIL

Notice is hereby given that the **ANNUAL MEETING** of the Parish Council will be held in the Council Chamber, South Lodge, Chorleywood House, on 3rd June 2014 which will commence at 8 pm, and you are hereby summoned to attend.

Members of the Press and Public are cordially invited to attend.

27th May 2014

Mrs Y Merritt
Clerk of the Council

AGENDA

1. ELECTION OF CHAIRMAN OF THE COUNCIL

To elect the Chairman of the Council for the Municipal Year 2014/15

2. ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

To elect Vice Chairman of the Council for the Municipal Year 2014/15

3. APOLOGIES FOR ABSENCE

4. APPROVAL OF THE MINUTES

Enc

If so resolved to confirm the Minutes of the Annual Meeting of the Council held on Tuesday, 14th May 2013, which were noted at the Council meeting held on 25th June 2013.

5. MEMBERSHIP OF COMMITTEES 2014/15

To appoint members of Committees of the Council for the Municipal Year 2014/15.

- | | | |
|----|---|-----|
| a) | Open Spaces, Lawn Cemetery & Allotments Committee | (7) |
| b) | Planning Committee | (7) |
| c) | Chorleywood Village Halls Management Committee | (7) |
| d) | Cricket Club Advisory Committee | (5) |

(N.B. The Chairman and Vice-Chairman of the Council are ex officio members of the above Committees)

There will be a short adjournment to nominate the committee Chairman and Vice-Chairman to sit on the Policy and Resources Committee

Policy & Resources Committee

N.B. The composition of this Committee is:-

Chairman – Parish Council

Vice Chairman – Parish Council

Chairman & Vice Chairman – Open Spaces, Lawn Cemetery & Allotment
Committee

Chairman & Vice Chairman – Planning Committee

Chairman & Vice Chairman – Chorleywood Village Halls Management Committee

The Outgoing Chairman of the Council will automatically hold a place on the Policy and Resources Committee regardless of whether he holds the position of a Chairman or Vice Chairman of a Committee.

6. **REPRESENTATION ON OTHER BODIES 2014/15**

To consider the Parish Councils representation on the following bodies:-

- | | | |
|----|--|-------------------|
| a) | Joint Committee of Parish Councils in Three Rivers District Council
(Chairman & Vice-Chairman) | |
| b) | Chorleywood Youth Club | 1 representative |
| c) | Chiltern Open Air Museum | 1 representative |
| d) | Hertfordshire Association of Parish & Town Councils
(Nomination only - there is a vacancy for this position which will be put to vote from
Members of HAPTC) | 1 representative |
| e) | Chorleywood Twinning Association | 2 representatives |
| f) | Herts Association Larger Local Councils | 2 representatives |
| g) | TRDC Environmental Forum | 1 representative |
| h) | Highways Forum | 1 representative |

7. **BANK MANDATE**

To nominate three Members to be authorised signatories to the Council's cheques -

8. **CHORLEYWOOD MATTERS EDITORIAL TEAM**

To elect members for the Chorleywood Matters editorial team.

9. **HUMAN RESOURCES PANEL**

To elect three Members to the Human Resources Panel

10. **ANNUAL SUBSCRIPTIONS AND DONATIONS**

Enc

To consider the attached list of annual subscriptions

11. **CLOSURE**

CHORLEYWOOD PARISH COUNCIL

ANNUAL MEETING

Agenda item 10

TUESDAY 3rd June 2014

LIST OF ANNUAL SUBSCRIPTIONS AND DONATIONS

HAPTC Herts Association of Parish and Town Councils	£1485.97*
*Includes the subscription to NALC	
National Assoc Rural Community Councils (ACRE)	£10.00
Chiltern Society	£25.00
Chiltern Open Air Museum	£250.00
Society of Local Council Clerks	£256.00
Council for Protection of Rural England (CPRE)	£29.00
Community Development Agency (CDA)	£30.00
Open Spaces Society	£40.00
LCR The Official Magazine for NALC	£16.00
Conservation Land Management	£16.00
Journal of the Assoc of Small Historic Towns & Villages	£35.00
Hertfordshire Building Preservation Trust	£30.00
ICCM Institute of Cemetery and Crematorium Management	£90.00
Total	£2312.97