



CHORLEYWOOD PARISH COUNCIL

Notice is hereby given that the **ANNUAL MEETING** of the Parish Council will be held at South Lodge, Rickmansworth Road, Chorleywood, on 3rd May 2016 upon the rising of the Annual Parish Meeting which will commence at 7.30 pm, and you are hereby summoned to attend.

Members of the Press and Public are cordially invited to attend.

27th April 2016

Mrs Y Merritt
Clerk of the Council

AGENDA

1. **ELECTION OF CHAIRMAN OF THE COUNCIL**

To elect the Chairman of the Council for the Municipal Year 2016/17

2. **ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**

To elect Vice Chairman of the Council for the Municipal Year 2016/17

3. **APOLOGIES FOR ABSENCE**

4. **DECLARATION OF INTEREST**

To receive any declarations of interests from Members present.

5. **APPROVAL OF THE MINUTES**

Enc

If so resolved to confirm the Minutes of the Annual Meeting of the Council held on Tuesday, 5th May 2015, which were noted at the Council meeting held on 30th June 2015.

6. **MEMBERSHIP OF COMMITTEES 2016/17**

To appoint members of Committees of the Council for the Municipal Year 2016/17.

- | | | |
|----|---|-----|
| a) | Open Spaces, Lawn Cemetery & Allotments Committee | (7) |
| b) | Planning Committee | (7) |
| c) | Chorleywood Village Halls Management Committee | (7) |
| d) | Cricket Club Advisory Committee | (5) |

(N.B. The Chairman and Vice-Chairman of the Council are ex officio members of the above Committees (a) – (c))

There will be a short adjournment to nominate the committee Chairman and Vice-Chairman to sit on the Policy and Resources Committee

Policy & Resources Committee

N.B. The composition of this Committee is:-

- Chairman – Parish Council
- Vice Chairman – Parish Council
- Chairman & Vice Chairman – Open Spaces, Lawn Cemetery & Allotment Committee
- Chairman & Vice Chairman – Planning Committee
- Chairman & Vice Chairman – Chorleywood Village Halls Management Committee

The Outgoing Chairman of the Council will automatically hold a place on the Policy and Resources Committee regardless of whether he holds the position of a Chairman or Vice Chairman of a Committee.

7. **REPRESENTATION ON OTHER BODIES 2016/17**

To consider the Parish Councils representation on the following bodies:-

- | | | |
|----|---|-------------------|
| a) | Joint Committee of Parish Councils in Three Rivers District Council
(Chairman & Vice-Chairman) | |
| b) | Chorleywood Youth Club | 1 representative |
| c) | Chiltern Open Air Museum | 1 representative |
| d) | Hertfordshire Association of Parish & Town Councils | 1 representative |
| e) | Chorleywood Twinning Association | 2 representatives |
| f) | Herts Association Larger Local Councils | 2 representatives |
| g) | TRDC Environmental Forum | 1 representative |
| h) | Highways Forum | 1 representative |

8. **BANK MANDATE**

To nominate three Members to be authorised signatories to the Council's cheques -

9. **CHORLEYWOOD MATTERS EDITORIAL TEAM**

To elect members for the Chorleywood Matters editorial team.

10. **HUMAN RESOURCES PANEL**

To elect three Members to the Human Resources Panel

11. **ANNUAL SUBSCRIPTIONS AND DONATIONS**

Enc

To consider the attached list of annual subscriptions

12. **CLOSURE**

CHORLEYWOOD PARISH COUNCIL

ANNUAL MEETING

Agenda item 11

TUESDAY 3rd MAY 2016

LIST OF ANNUAL SUBSCRIPTIONS AND DONATIONS

DONATIONS:

Chiltern Open Air Museum £250.00

SUBSCRIPTIONS:

HAPTC Herts Association of Parish and Town Councils £1598.52*
*Includes the subscription to NALC

National Assoc Rural Community Councils (**ACRE**) £10.00

Chiltern Society £25.00

Society of Local Council Clerks (**SLCC**) £284.00

Council for Protection of Rural England (**CPRE**) £36.00

Community Development Agency (**CDA**) £30.00

Open Spaces Society £45.00

LCR - The Official Magazine for NALC £17.00

Conservation Land Management £16.00

Journal of the Assoc of Small Historic Towns & Villages £35.00

Hertfordshire Building Preservation Trust £30.00

ICCM Institute of Cemetery and Crematorium Management £90.00

Country Land & Business Association (**CLA**) £289.00

TOTAL DONATIONS & SUBSCRIPTIONS £2755.52