



## **CHORLEYWOOD PARISH COUNCIL**

Notice is hereby given that the ANNUAL MEETING of the Parish Council will be held at **The Common Room**, Common Road, Chorleywood, on 9<sup>th</sup> May 2017 upon the rising of the Annual Parish Meeting which will commence at 7.30 pm, and you are hereby summoned to attend.

*Members of the Press and Public are cordially invited to attend.*

2<sup>nd</sup> May 2017

Mrs Y Merritt  
Clerk of the Council

### **AGENDA**

1. **ELECTION OF CHAIRMAN OF THE COUNCIL**

To elect the Chairman of the Council for the Municipal Year 2017/18

2. **ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**

To elect Vice Chairman of the Council for the Municipal Year 2017/18

3. **APOLOGIES FOR ABSENCE**

4. **DECLARATIONS OF INTEREST AND DISPENSATION**

To receive declarations of interest from Councillors on items on the agenda  
To receive written requests for dispensation for declarable interests  
To grant any requests for dispensation as appropriate

5. **MINUTES**

Enc

Council	28 <sup>th</sup> March 2017
Planning	4 <sup>th</sup> April 2017 (previously circulated)
Extra Ordinary Meeting P&R	25 <sup>th</sup> April 2017
Planning	2 <sup>nd</sup> May 2017 (to follow)

6. **MEMBERSHIP OF COMMITTEES 2017/18**

To appoint members of Committees of the Council for the Municipal Year 2017/18.

- |    |   |     |
|----|---|-----|
| a) | Open Spaces, Lawn Cemetery & Allotments Committee | (7) |
| b) | Planning Committee                                | (7) |

- c) Chorleywood Village Halls Management Committee (7)
- d) Cricket Club Advisory Committee (5)

(N.B. The Chairman and Vice-Chairman of the Council are ex officio members of the above Committees (a) – (c))

*There will be a short adjournment to nominate the committee Chairman and Vice-Chairman to sit on the Policy and Resources Committee*

Policy & Resources Committee

N.B. The composition of this Committee is:-

- Chairman – Parish Council
- Vice Chairman – Parish Council
- Chairman & Vice Chairman – Open Spaces, Lawn Cemetery & Allotment Committee
- Chairman & Vice Chairman – Planning Committee
- Chairman & Vice Chairman – Chorleywood Village Halls Management Committee

The Outgoing Chairman of the Council will automatically hold a place on the Policy and Resources Committee regardless of whether he holds the position of a Chairman or Vice Chairman of a Committee.

## **7. REPRESENTATION ON OTHER BODIES 2017/18**

To consider the Parish Councils representation on the following bodies:-

- a) Joint Committee of Parish Councils in Three Rivers District Council (Chairman & Vice-Chairman)
- b) Chorleywood Youth Club 1 representative
- c) Chiltern Open Air Museum 1 representative
- d) Hertfordshire Association of Parish & Town Councils\* 1 representative
- e) Chorleywood Twinning Association 2 representatives
- f) Herts Association Larger Local Councils 2 representatives
- g) TRDC Environmental Forum 1 representative
- h) Highways Forum 1 representative

\*Position for one year.

## **8. BANK MANDATE**

To nominate three Members to be authorised signatories to the Council's cheques – currently Cllrs Edwards, Preedy, Trevett and White.

## **9. GENERAL POWER OF COMPETENCE**

The Parish Council is entitled to use the above power, which gives it greater scope than the standard powers available in law to Parish Councils. To become entitled the Parish Council has to confirm it has a two thirds electoral mandate and a qualified Clerk. This council has both, so by confirming this in a resolution is lawfully entitled to use the power.

**10. CHORLEYWOOD MATTERS EDITORIAL TEAM**

To elect members for the Chorleywood Matters editorial team.

**11. HUMAN RESOURCES PANEL**

To consider if this Panel is still relevant bearing in mind the Council now uses Watford and Three Rivers HR, and if the Council believes this to be the case to agree terms of reference.

**12. ANNUAL SUBSCRIPTIONS AND DONATIONS**

**Enc**

To consider the attached list of annual subscriptions

**13. CLOSURE**

**CHORLEYWOOD PARISH COUNCIL**

**ANNUAL MEETING**

**Agenda item 12**

**TUESDAY 9th MAY 2017**

**LIST OF ANNUAL SUBSCRIPTIONS AND DONATIONS**

**DONATIONS:**

Chiltern Open Air Museum	£250.00
Citizens Advice Bureau	£780.00
Total Donations	£1030.00

**SUBSCRIPTIONS:**

<b>HAPTC</b> Herts Association of Parish and Town Councils *Includes the subscription to NALC	£1630.47*
National Assoc Rural Community Councils ( <b>ACRE</b> )	£10.00
Chiltern Society	£25.00
Society of Local Council Clerks ( <b>SLCC</b> )	£284.00
Council for Protection of Rural England ( <b>CPRE</b> )	£36.00
Community Development Agency ( <b>CDA</b> )	£30.00
Open Spaces Society	£45.00
<b>LCR</b> - The Official Magazine for NALC	£17.00
Conservation Land Management	£16.00
Journal of the Assoc of Small Historic Towns & Villages	£35.00
Hertfordshire Building Preservation Trust	£30.00
<b>ICCM</b> Institute of Cemetery and Crematorium Management	£90.00
Country Land & Business Association ( <b>CLA</b> )	£289.00
Total Subscriptions	£2537.47
<b>TOTAL DONATIONS &amp; SUBSCRIPTIONS</b>	<b>£3567.47</b>