

CHORLEYWOOD PARISH COUNCIL

MINUTES of the ANNUAL MEETING of the Parish Council held at the War Memorial Hall, Common Road, Chorleywood, on Tuesday 5th May 2015

MEMBERSHIP & ATTENDANCE

Councillors:	Cllr Jo Clarke	* Cllr K Morris
	* Cllr John Copley	* Cllr Alison Preedy
	* Cllr Harry Davies	* Cllr David Raw
	* Cllr Barbara Dickens	* Cllr Martin Trevett
	* Cllr Tony Edwards	* Cllr Steve Watkins
	* Cllr Barbara Green	* Cllr Jane White
	* Cllr Raj Khiroya	* Cllr Jenny Wood
	* Cllr Rodney Kipps	* Cllr Jackie Worrall
	* Cllr Jill Leeming	

* Denotes Member present

Officers Present	Mrs Y Merritt – Clerk
	Mrs C James – Deputy Clerk
	Mrs M Putman – Admin Officer
	Miss L Hamilton – Admin Officer

There were six members of the public present

15/01 ELECTION OF CHAIRMAN OF THE COUNCIL

Nominations were received for Cllr Tony Edwards, proposed by Cllr Jackie Worrall and seconded by Cllr Jane White.

With no other nominations

The Council
RESOLVED

That **Cllr Tony Edwards** be elected as Chairman of the Council for the Municipal Year 2015/2016.

This was carried unanimously.

(Upon his election the Chairman signed his declaration of acceptance of office).

15/02 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

The Chairman asked for nominations for the Vice Chairman. The Clerk advised that she had received one nomination for Cllr Jane White proposed by Cllr Martin Trevett and seconded by Cllr Steve Watkins. There were no other nominations.

The Council
RESOLVED

That **Cllr Jane White** is elected as Vice-Chairman of the Council for the Municipal Year 2015/2016.

This was carried unanimously.

The Chairman thanked everyone for selecting him, once again, to serve as chairman of the Parish Council. He stated that he must have done something right during the last year. He also wished to thank Cllr Steve Watkins for his invaluable assistance and support throughout the last twelve months.

He welcomed Cllr Jane White as Vice Chair and hoped that it was her intention to go on to Chair the Council next year.

He stated that he had no doubt that this year would be full of interesting challenges, not least of all the issue of the Play Area but also the next phase of the refurbishment of the Memorial Hall, the return of grazing, Village Day, progress with the Nature Trail and the Community Plan. He advised that we would soon be seeing a much more colourful Village Centre thanks to Chorleywood in Bloom.

Having launched the Chairman's Charity last year which raised £1650 for Children and Young People with Cancer he stated that this year his chosen charities would be the Alzheimer's Society and Dementia Friendly Chorleywood.

He concluded by saying "Let us work again, as we have in the past, as one harmonious unit and get these jobs done".

15/03 APOLOGIES FOR ABSENCE

There were no apologies for absence. Cllr Jo Clarke was absent from the meeting.

15/04 DECLARATION OF INTEREST

None recieved

15/05 APPROVAL OF THE MINUTES

The Council

RESOLVED

To formally approve the minutes of the Annual Meeting of 3rd June 2014 as a true and correct record.

15/06 MEMBERSHIP OF COMMITTEES 2015/2016

The Council

RESOLVED

That the composition of the Committees of the Council in the Municipal Year 2015/2016 (with the addition of the Chairman and Vice-Chairman of the Council being ex officio members of each) be as follows:-

Open Spaces:

Those members to sit on the Opens Spaces Committee were as follows:-

Councillors

Jo Clark
 Barbara Dickens
 Tony Edwards (ex-officio)
 Barbara Green
 Raj Khiroya
 Jill Leeming
 Alison Preedy
 Martin Trevett
 Jane White (ex officio)

Planning:

Those members to sit on the Planning Committee were as follows:-

Councillors:

Barbara Dickens
 Tony Edwards (ex officio)
 Rodney Kipps
 Alison Preedy
 David Raw
 Steve Watkins
 Jane White (ex officio)
 Jackie Worrall

Chorleywood Village Halls Management Trust:

Those members to sit on the Chorleywood Village Halls Management Committee were as follows:-

Councillors:

John Copley
 Tony Edwards (ex officio)
 Harry Davies
 Raj Khiroya
 Rodney Kipps
 Ken Morris
 Alison Preedy
 Jane White (ex officio)
 Jenny Wood

Cricket Club Advisory Committee

Those members to sit on the Cricket Club Advisory Committee were as follows:-

Councillors:

Barbara Green
 Rodney Kipps
 Jill Leeming
 Alison Preedy
 Jane White

Play Area Advisory Committee

Those members to sit on the Play Area Advisory Committee were as follows:-

Councillors:

Barbara Green
Alison Preedy
Martin Trevett
Steve Watkins

Cllr Jackie Worrall wished to record her objection to Cllr Martin Trevett standing on the Play Area Advisory Committee as in the previous Annual Parish Meeting he had declared an interest as a District Councillor on one site. She also objected that as a District Councillor he had already written to residents of Grovewood stating he was not in favour of the site for a play area, predetermining the reports from the outside bodies. The Clerk would be seeking the view of Ann Morgan, Monitoring Officer at TRDC and HAPTC on the subject.

Standing orders were then temporarily suspended at 8.17pm to elect the Chair and Vice Chairs of the Committees.

15/07 ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES

(i) Open Spaces

Cllr Barbara Green was proposed as Chairman, Cllr Martin Trevett as Vice Chairman. There were no other nominations therefore the Committee unanimously agreed to the appointment of

Cllr Barbara Green as Chairman of Open Spaces and
Cllr Martin Trevett as Vice Chairman of Open Spaces

(ii) Planning Committee

Cllr Steve Watkins was proposed as Chairman, Cllr Barbara Dickens as Vice Chairman. There were no other nominations therefore the Committee unanimously agreed the appointment of

Cllr Steve Watkins as Chairman of Planning
Cllr Barbara Dickens as Vice Chairman of Planning

(iii) Chorleywood Village Halls Management Committee

Cllr Rodney Kipps was proposed as Chairman, Cllr Alison Preedy as Vice Chairman. There were no other nominations therefore the Committee unanimously agreed the appointment of

Cllr Rodney Kipps as Chairman of the Chorleywood Village Halls
Management Committee
Cllr Alison Preedy as Vice Chairman of the Chorleywood Village Halls
Management Committee

Standing Orders were re-instated at 8.20pm

(iv) Policy & Resources Committee

The Council

RESOLVED

That the Policy & Resources Committee be made up as follows:

Chairman – Cllr Tony Edwards

Vice-Chairman – Cllr Jane White

Chairman Open Spaces – Cllr Barbara Green.

Vice-Chairman Open Spaces – Cllr Martin Trevett

Chairman of Planning – Cllr Steve Watkins

Vice-Chairman of Planning – Cllr Barbara Dickens

Chairman of Chorleywood Village Halls Management Committee – Cllr Rodney Kipps

Vice-Chairman of Chorleywood Village Halls Management Committee – Cllr Alison Preedy

These positions were unanimously agreed en-bloc.

15/08 REPRESENTATION ON OTHER BODIES 2015/2016

The Council

RESOLVED

that the Parish Council's representation in the municipal year should be as follows:

a) **Joint Committee of Parish Councils in TRDC**

Chairman, Vice-Chairman and Clerk.

b) **Chorleywood Youth Club**

Cllr Raj Khiroya.

c) **Chiltern Open Air Museum**

Cllr Steve Watkins

d) **Hertfordshire Association of Town & Parish Councils**

No Nominations required

e) **Chorleywood Twinning Association**

Cllr John Copley

f) **Herts Association Larger Local Councils**

Cllr Ken Morris, Cllr Martin Trevett and Cllr Jane White

g) **Three Rivers Environmental Forum**

Cllr Barbara Green

h) **Highways**

Cllr David Raw

i) **Chorleywood Youth Council**

Cllr Rodney Kipps

These positions were unanimously agreed en-bloc.

15/09 BANK MANDATE

The Council

RESOLVED

That the authorised signatories to the Council's bank accounts being the Parish Council Account and the War Memorial Hall Account be Cllrs Tony Edwards, Alison Preedy, Martin Trevett and Jane White, the Clerk and the Deputy Clerk.

15/10 EDITORIAL TEAM OF CHORLEYWOOD MATTERS.

The Council

RESOLVED

That the Chorleywood Matters editorial team be made up of Cllrs Barbara Green, Jill Leeming and Jackie Worrall.

Members of the Council were advised that they could put forward articles for publication at any time.

Cllr Barbara Dickens stated that the team did an excellent job, with the issues going out this year being the best ever.

Laura Hamilton was thanked for her significant input from the office to Chorleywood Matters

15/11 HUMAN RESOURCES PANEL

The Council

RESOLVED

That Cllrs Barbara Dickens and Ken Morris remain as the Human Resources Panel.

However it was noted that as the Council now has an HR contract with Watford/TRDC the panel may no longer be called upon.

15/12 ANNUAL SUBSCRIPTIONS AND DONATIONS

Following a discussion on the value that would be gained from membership of the Country Land and Business Association (CLA) with respect to the issues being dealt with by the Council and the CLA expertise in Open Spaces, commons ,and leasing legislation,

The Council

RESOLVED

To note the Annual Subscriptions and Donations as set out on the schedule (Appendix 1).

This was proposed by the Chairman, and unanimously agreed.

Before closing the meeting, the Chairman advised Members of the recent death of an ex Councillor Joe Angel.

The Chairman wished to welcome the Clerk back from sick leave and thank the Officers for holding the fort during her absence, appreciating the hours and effort put in.

15/13 CLOSURE

The meeting have commenced at 8.00 pm closed at 8.34 pm.

These minutes have been checked by the Chairman

Signed ... Dated

These minutes have been agreed by the Council and signed by the Chairman

Signed Dated

Appendix 1**LIST OF ANNUAL SUBSCRIPTIONS AND DONATIONS 2015/16**

HAPTC Herts Association of Parish and Town Councils *Includes the subscription to NALC	£1494.94*
National Assoc Rural Community Councils (ACRE)	£10.00
Chiltern Society	£25.00
Chiltern Open Air Museum	£250.00
Society of Local Council Clerks	£260.00
Council for Protection of Rural England (CPRE)	£36.00
Community Development Agency (CDA)	£30.00
Open Spaces Society	£40.00
LCR The Official Magazine for NALC	£17.00
Conservation Land Management	£16.00
Journal of the Assoc of Small Historic Towns & Villages	£35.00
Hertfordshire Building Preservation Trust	£30.00
ICCM Institute of Cemetery and Crematorium Management	£90.00
Country Land & Business Association (CLA)	£224.00
Total	£2312.97