

CHORLEYWOOD PARISH COUNCIL

THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE

TUESDAY 27th SEPTEMBER 2016 AT 7.30 pm

Notice is hereby given that there will be a meeting of the **Chorleywood Village Halls Committee** at The **Hollybush Hall, Common Road, Chorleywood**, for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

******Please note the change in venue******

20th September 2016

Yvonne Merritt
Clerk of the Council

MEMBERSHIP

Chairman: Cllr Rodney Kipps

Members: Cllr Raj Khiroya
Cllr Jill Leeming
Cllr Ken Morris
Cllr Alison Preedy
Cllr Martin Trevett
Cllr Steve Watkins (ex officio)
Cllr Jane White (ex officio)
Cllr Jenny Wood

Also in attendance: Ms M Putman – Secretary
Mrs Y Merritt – Treasurer
Mr R Kipps - Royal British Legion Representative

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTEREST**
3. **APPROVAL OF THE MINUTES**
Enc

If so resolved to confirm the minutes of the meeting held on 26th July 2016.

4. **MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 26th July 2016 which will not be covered in the course of the Agenda.

5. SECRETARY'S REPORT

Enc

To consider the Secretary's report on the halls.

6. TREASURER'S REPORT

Enc

To consider the Budget comparisons.

7. MONTESSORI SCHOOL

Enc

To consider the amendments to the Heads of Terms suggested by the Lessee and to agree the start date of the tenancy are per the attached report.

**Heads of Terms issued under separate cover*

8. MOTORISED SCREEN

Enc

To consider the attached report

9. FOUR YEAR VISION

Enc

To consider the projects identified within the four year vision and consider what to do next

10. HEALTH AND SAFETY REPORT

Enc

To consider the attached report

11. CLOSE