

CHORLEYWOOD PARISH COUNCIL

THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE

TUESDAY 10th JANUARY 2017 AT 7.30 pm

Notice is hereby given that there will be a meeting of the **Village Halls Committee** at **Chorleywood Parish Council, South Lodge, Rickmansworth Road, Chorleywood**, for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

3RD January 2017

Yvonne Merritt
Clerk of the Council

MEMBERSHIP

Chairman: Cllr Rodney Kipps

Members: Cllr Raj Khiroya
Cllr Jill Leeming
Cllr Ken Morris
Cllr Alison Preedy
Cllr Martin Trevett
Cllr Steve Watkins (ex officio)
Cllr Jane White (ex officio)
Cllr Jenny Wood

Also in attendance: Ms M Putman – Secretary
Mrs Y Merritt – Treasurer
Mr R Kipps - Royal British Legion Representative

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTEREST

3. APPROVAL OF THE MINUTES

Enc

If so resolved to confirm the minutes of the meeting held on 8th November, 2016.

4. MATTERS ARISING

To consider any items, which may be raised from the Minutes of the meeting held on 8th November 2016 which will not be covered in the course of the Agenda.

5. SECRETARY'S REPORT

Enc

To consider the Secretary's report on the halls.

6. TREASURER'S REPORT

Enc

To consider the Budget comparisons.

7. 2017 REVALUATION – NOTIFICATION

Enc

To consider the attached report

8. FEES AND CHARGES 2017/18

Enc

To consider the attached report

9. DRAFT BUDGET FOR 2017/18

Enc

To consider the attached report

10. FOUR YEAR VISION

To note that the Website working party has met and work is ongoing

11. HEALTH AND SAFETY REPORT

12. CLOSE