

CHORLEYWOOD PARISH COUNCIL

THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE

TUESDAY 13th JUNE 2017 AT 7.30 pm

Notice is hereby given that there will be a meeting of the **Village Halls Committee** at The **Common Room, Common Road, Chorleywood**, for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

7th June 2017

Yvonne Merritt
Clerk of the Council

MEMBERSHIP

Chairman: Cllr Rodney Kipps

Members: Cllr Carol Kristian
Cllr Stuart Marshall
Cllr Ken Morris
Cllr Alison Preedy
Cllr Martin Trevett
Cllr Steve Watkins (ex officio)
Cllr Jane White (ex officio)
Cllr Jenny Wood

Also in attendance: Ms M Putman – Secretary
Mrs Y Merritt – Treasurer
Mr R Kipps - Royal British Legion Representative

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATION

To receive declarations of interest from Councillors on items on the agenda
To receive written requests for dispensation for declarable interests
To grant any requests for dispensation as appropriate

3. APPROVAL OF THE MINUTES

Enc

If so resolved to confirm the minutes of the meeting held on 28th February, 2017.

4. MATTERS ARISING

To consider any items, which may be raised from the Minutes of the meeting held on 28th February, 2017 which will not be covered in the course of the Agenda.

5. SECRETARY'S REPORT

Enc

To consider the Secretary's report on the halls.

6. TREASURER'S REPORT

Enc

To consider the Budget comparisons.

7. CONDITIONS OF HIRE

Enc

To consider draft conditions of hire previously circulated.

8. FOUR YEAR VISION

Enc

To consider the Four Year Vision and to consider any revisions

9. HEALTH AND SAFETY REPORT

Detailed within the Secretaries Report

10. CLOSE