

**CHORLEYWOOD PARISH COUNCIL**

**CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE MEETING**  
**TUESDAY 17<sup>th</sup> March, 2015**

Agenda item 5

**SECRETARY'S REPORT**

**WAR MEMORIAL HALL**

**TABLE TOP SALE**

We have 16 tables confirmed for the table top sale on Sunday 15<sup>th</sup> March , 2015 in the War Memorial hall. The sale on Sunday 15<sup>th</sup> February was very successful and raised £404.80.

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**DEMOLITION OF THE GUIDE HUT**

The planning application for demolition of the guide hut came before the planning Committee on Tuesday 3 March, 2015 - the Committee had no Objections to this application.

Power Networks attended site on the 3<sup>rd</sup> March to cut off the electricity to the Guide Hut. However they were not able to complete the work as there was a high load on the cable, which indicated that there was more than one premises supplied by this cable. They are therefore only able to disconnect the cable from within the site. They would therefore need to excavate outside the Guide Hut and cut the cable in this location.

Power Networks are requesting permission to complete the work on site.

**For Decision.**

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**BOOKING - 24<sup>th</sup> - 26<sup>th</sup> JULY**

The booking for Justine Davidge for the 24<sup>th</sup> - 26<sup>th</sup> July where permission was given for a hog roast to be available to the guests. The client has requested that if the weather is inclement would they be able to use lpg gas inside the premises?

**For Decision**

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**NEW YEARS EVE BOOKING**

We have received a request from a hirer to hire the hall on Thursday 31<sup>st</sup> December, 2015. The Committee need to decide if this is acceptable and if so what the charges would be for this function and to confirm that one of the caretakers would be prepared to work on New Year’s Eve.

**For Decision**

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**Toilet**

We are still encountered problems with the Ladies toilet in the War Memorial Hall. Unfortunately if the flush button is not pressed down hard enough the toilet eventually backs up with paper and becomes blocked which has happened on numerous occasions. The caretakers are eventually able to unblock the toilets. We have had the plumbers out to look at the problem. Next time do we call out Dyna-rod?

**For Decision.**

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**Brownies Sleepover.**

Unfortunately at the last minute the Brownies decided not to sleep over in the hall. They ended their evening with a showing of ‘Frozen’.

**For Information**

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**Wall Lights**

One of the wall lights by the stage has a split down the middle of the light. We are looking at replacing just this one if we can find the same style and size.. If we are not able to replace just the broken one, do we continue to repair the faulty light or replace all of them

**For Decision**

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**REMOVAL OF THE LARGE WESTERN RED CEDAR OUTSIDE THE WAR MEMORIAL HALL**

An update on the removal of the tree will be available at the meeting.

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**BULLSLAND HALL**

A new basket was ordered for the dishwasher.

**For Information**

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**HOLLYBUSH**

We have received a letter from Talkwood Productions who would like to hire the Hollybush Hall from the 13<sup>th</sup> – 17<sup>th</sup> April, 2015 from 10.00am - 5.00pm.

They have requested a discounted price for the above block booking.

**For Decision**

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# Financial Budget Comparison

Comparison between 01/04/14 and 11/03/15 inclusive. Includes due and unpaid transactions.  
Excludes transactions with an invoice date prior to 01/04/14

	2014/15	Rev 2014/2015	Actual Net	Balance	
<b>Chorleywood Village Halls</b>					
<b>Income</b>					
30	WMH Lettings	£30,360.00	£32,000.00	£29,493.63	-£2,506.37
31	Bullsland Lettings	£9,700.00	£12,500.00	£11,401.94	-£1,098.06
32	Hollybush Lettings	£2,200.00	£1,000.00	£1,150.50	£150.50
33	Other	£0.00	£0.00	£855.27	£855.27
34	Grants	£20,000.00	£20,000.00	£20,000.00	£0.00
35	Bank Interest Current Account	£25.00	£35.00	£33.58	-£1.42
36	Parish Events	£800.00	£800.00	£255.00	-£545.00
<b>Total Income</b>		<b>£63,085.00</b>	<b>£66,335.00</b>	<b>£63,189.92</b>	<b>-£3,145.08</b>

## EXPENDITURE

<b>Chorleywood Village Halls</b>					
300	Salaries	£26,000.00	£26,000.00	£21,691.91	£4,308.09
301	Income Tax & NI	£6,120.00	£6,120.00	£5,203.51	£916.49
302	Superannuation	£8,250.00	£9,000.00	£8,328.48	£671.52
303	Travelling Expenses	£775.00	£775.00	£596.27	£178.73
304	Rates	£0.00	£0.00	£0.00	£0.00
305	War Memorial Services	£6,370.00	£6,370.00	£3,969.10	£2,400.90
306	Bullsland Services	£1,450.00	£1,450.00	£883.80	£566.20
307	Hollybush Services	£520.00	£520.00	£358.02	£161.98
308	Audit	£360.00	£360.00	£184.50	£175.50
309	Consumables	£930.00	£930.00	£490.47	£439.53
311	Hall Cleaning	£720.00	£720.00	£609.20	£110.80
312	Hall Maintenance	£4,000.00	£4,000.00	£1,795.77	£2,204.23
313	Hand Drier & Sanitary Rental	£1,520.00	£1,620.00	£1,619.92	£0.08
314	Insurance	£2,075.00	£1,500.00	£1,481.64	£18.36
315	Licences	£1,460.00	£1,460.00	£1,222.20	£237.80
316	Minor Improvements	£1,000.00	£1,000.00	£1,584.84	-£584.84
317	Miscellaneous	£200.00	£260.00	£334.80	-£74.80
318	Post & Stationery	£400.00	£400.00	£95.23	£304.77
319	Trade Refuse	£1,470.00	£1,200.00	£1,191.10	£8.90
320	Affiliation Fee CDA	£35.00	£35.00	£30.00	£5.00
321	Annual Safety Inspection	£115.00	£115.00	£0.00	£115.00
322	Bank Charges	£50.00	£50.00	£18.00	£32.00
323	Computer Services	£1,300.00	£1,300.00	£1,395.00	-£95.00
324	Health & Safety	£500.00	£500.00	£33.72	£466.28
325	Parish Events	£50.00	£50.00	£0.00	£50.00
326	Refunds of Hall Hire	£0.00	£0.00	£225.00	-£225.00
<b>Total Expenditure</b>		<b>£65,670.00</b>	<b>£65,735.00</b>	<b>£53,342.48</b>	<b>£12,392.52</b>