

## CHORLEYWOOD PARISH COUNCIL

### MINUTES of the meeting of the PARISH COUNCIL held in the, Parish Office, South Lodge, Rickmansworth Road, Chorleywood, on Tuesday 11<sup>th</sup> February 2014 2013

#### MEMBERSHIP & ATTENDANCE

Chairman:	* R Khiroya	
Councillors:	Mrs W Boatman	* G Liley
	* T Edwards	* F Mahon-Daly
	M. Green	* K Morris
	Mrs A Hayward	Mrs A Preedy
	* Miss P Howell	Mrs L Sutherland
	* Mrs M Jarrett	* S Watkins
	* R Kipps	Mrs J White
	* Mrs V Lantree	* Mrs J Worrall

\*Denotes Member present

#### **13/52 PUBLIC FORUM**

There were two members of the press and public present, and PCSO Cloe Hatch

PCSO Cloe Hatch introduced herself to the Council, she said that she had just finished her training and was looking forward to working in the parish.

Mr Michael Hyde thanked the Council for the Commons Information Day held at the War Memorial Hall.

Mr Greg Hill, on behalf of Friends of the Common spoke of the Community Plan advised members that the Friends of the Common AGM was being held on 28<sup>th</sup> February 2014.

#### **13/53 REPRESENTATIONS FROM THE DISTRICT AND COUNTY COUNCILLORS**

A report from Cllr Martin Trevett was read out to the Council. Concern was expressed with regard to the Shepherds Bridge proposals.

The Council  
RESOLVED

That this item be placed on the next Planning Agenda with a request for more information to be sent to both Three Rivers District and Herts County Councils.

This was proposed by Cllr Mrs Worrall, seconded by Cllr Liley and unanimously approved.

#### **13/54 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Mrs Boatman, Green, Mrs Hayward, Mrs Preedy and Mrs White.

#### **13/55 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **13/56 APPROVAL OF MINUTES**

It was noted that the Council photo had been postponed and it was agreed that the next Full Council meeting would take place at the War Memorial Hall and that the photo was being rescheduled to take place at this time.

The Council  
RESOLVED

To approve the minutes of the meeting dated 10<sup>th</sup> December 2013 as true and correct

These were duly signed by the Chairman

### **13/57 MATTERS ARISING**

**13/16 GRANT APPLICATION FOR THE YOUTH COUNCIL** - It was noted that the grant funding had not yet been claimed. It was also noted that this grant had been given under the Local Government (miscellaneous Provision) Act 1976 s62

**13/47 THREE RIVERS BOUNDARY REVIEW** - the Clerk advised that TRDC had accepted the request from the Parish Council to investigate amending the boundary to take into account the anomalies in Loudwater and Stag Lane. Contact and details of the procedure would follow in due course.

**13/48 PARKING ARRANGEMENTS AT THE WAR MEMORIAL PERMISSIVE PARKING AREA** - Concern had been expressed as to the type of signage to be used. It was suggested that more sympathetic signage should be put to public consultation; however this was not formally proposed.

### **13/58 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman advised he had 'Won the Lottery' and was deeply honoured to announce that he had been invited to the Buckingham Place Garden Party on 3<sup>rd</sup> June.

The Clerk advised that PCSO Tania Stabler had decided to resign her post. The Council formally wished to thank Tania for her commitment and hard work in the area and wished to present her with a token of appreciation at the appropriate time.

### **13/59 QUESTIONS UNDER STANDING ORDER 9**

There were no questions under Standing Order 9.

### **13/60 COMMITTEE REPORTS**

**OPEN SPACES COMMITTEE 14<sup>th</sup> JANUARY 2014**

#### **AMENDED REQUEST FROM UK POWER NETWORKS**

The Clerk advised that the contractors were unable to follow the route for the new electricity supply to Cherry Tree Dell due to the number of tree roots. A site meeting had therefore been arranged with the company, Parish Ranger and Clerk to discuss a new proposal of channelling the cable underground using the mole system. This system was found to be suitable to the Company and the Parish Ranger could see no impact on the Common.

The Council therefore  
RESOLVED

To grant permission to UK Power Networks to provide a new underground power supply to the properties at Cherry Tree Dell, subject to DEFRA approval.

This was proposed by Cllr Edwards seconded by Cllr Mrs Jarrett and unanimously approved.

## **POLICY & RESOURCES COMMITTEE 28<sup>th</sup> JANUARY 2014**

### **RECOMMENDATION**

#### **DRAFT PRECEPT 2014/15**

Members considered the details within the report and also the supplementary confidential paper on the staff re-evaluation. The Clerk confirmed that the increases in salary had been reflected in the final draft of the budget and this would not affect the precept figure.

The Committee

**RESOLVED**

That the salary increases following re-evaluation be accepted.

That the precept be set at £400,000 or £66.52 per band D Property equivalent to an increase of £7.36 per year or 14p per week.

It was also agreed that a statement would be made from the Council advising why the precept had been increased due to the essential works required at the War Memorial Hall.

This was proposed by Cllr Mahon Daly, seconded by Cllr Mrs Jarrett and unanimously approved.

**13/39 HR AND H&S CONTRACT** – Cllrs discussed the contract and agreed that the final decision rests with the Full Council. Members felt that this should be dealt with as a matter of urgency, calling an extra ordinary meeting if necessary.

**13/43 QUIZ NIGHT** – The Council wished to thank Bob Whitney for his comprehensive report. Members generally agreed that in future the number of tables sold should be limited to 18, however some were critical of other suggestions. After some extensive debate

The Council

**RESOLVED**

That the report be referred back to the P&R Committee with added comments from current Councillors for further discussion.

Non Committee Members were encouraged to attend.

This was proposed by Cllr Mrs Worrall, seconded by Cllr Morris and carried with 10 in favour and one abstention.

**13/45 FOUR YEAR VISION - Office Premises – Purchase of South Lodge** The Clerk advised that information discussed at the TRDC Meeting had been incomplete and therefore it had been agreed that this item would be returned to the original TRDC Committee for further consideration.

#### **13/61 ACCOUNTS FOR PAYMENT**

The Committee

**RESOLVED**

To approve the payments and direct debits

Chorleywood Village Halls £7969.27

Parish Council £83481.01

#### **13/62 CI/LCA TRAINING FOR THE CLERK**

Members generally felt that the Ci/LCA Training for the Clerk would benefit the Council. It would also in the long term allow the Council to obtain the Power of General Competence.

The Council

**RESOLVED**

That the Clerk enrolls for the Ci/LCA Training Course, allowing her to work from home one day per month

That progress reports be issued to each P&R Committee Meeting.

This was proposed by Cllr Mrs Worrall, seconded by Cllr Mahon-Daly and unanimously agreed.

**13/63 PARKING ARRANGEMENTS AT THE WAR MEMORIAL PERMISSIVE PARKING AREA**

The Senior Admin Officer explained the research she had undertaken. It was generally felt that Option 2 would be preferable. There was confidence that the signage would be in keeping. It was also advised only one machine would be required at each site, as usually it was the coin mechanism that failed. It was also considered preferable to have a lead in period when warning notices would be put on cars for the first offence.

The Council  
RESOLVED

That Option 2 was chosen as the contract for parking enforcement at the War Memorial and Shepherds Bridge permissive parking areas, subject to a contribution of £1,000 towards the capital costs and 50% of the revenue costs being paid for by the Golf Club.

This was proposed by Cllr Mahon-Daly, seconded by Cllr Watkins and unanimously approved.

**13/64 INTERNAL AUDIT REPORT – FIRST INTERIM**

The Council  
RESOLVED

To accept the audit report with congratulations to the Clerk and Officers.

This was proposed by Cllr Kipps, seconded by Cllr Mrs Lantree and unanimously agreed.

**13/65 CLOSURE**

The meeting have started at 8.00pm, closed at 9.55pm

These minutes have been checked by the Chairman.

Signed ..... Dated .....

These minutes have been agreed at Full Council and signed by the Chairman.

Signed .....Dated.....