

CHORLEYWOOD PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL held in the, Parish Office, South Lodge, Rickmansworth Road, Chorleywood, on Tuesday 8th April 2014

MEMBERSHIP & ATTENDANCE

Chairman: * R Khiroya

Councillors:	* Mrs W Boatman	G Liley
	* T Edwards	* F Mahon-Daly
	* M. Green	* K Morris
	* Mrs A Hayward	* Mrs A Preedy
	Miss P Howell	* Mrs L Sutherland
	* Mrs M Jarrett	* S Watkins
	* R Kipps	* Mrs J White
	* Mrs V Lantree	* Mrs J Worrall

*Denotes Member present

13/65 PUBLIC FORUM

There were four members of the public present

13/66 REPRESENTATIONS FROM THE DISTRICT AND COUNTY COUNCILLORS

There were no reports from District or County Councillors

13/67 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Miss Howell, Cllr Liley was representing the Parish Council at a Highways Meeting

13/68 DECLARATIONS OF INTEREST

There were no declarations of interest.

13/69 APPROVAL OF MINUTES

Cllr Mrs Sutherland had apologised for absence at the previous meeting which had been omitted from the minutes

Cllr Mrs White had apologised for absence but was attending the Highways Meeting on behalf of the Council.

The Council

RESOLVED

To approve the minutes of the meeting dated 11th February 2014 as true and correct

These were duly signed by the Chairman

13/70 MATTERS ARISING

13/53 Shepherds Bridge – The Clerk advised that she had received no formal information with regard to Shepherds Bridge.

13/60 - 13/45 Purchase of South Lodge – The Clerk advised that this item had been deferred by TRDC until after the election.

13/71 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded Members that the Annual Report was due to be published after Easter and therefore could all Members send their reports to the Clerk no later than 22nd April. Copies of last year's reports could be forwarded upon request.

The Chairman advised that since the last meeting he had attended two official functions. He and the Vice Chairman, Cllr Mrs Sutherland had attended the Brownies Sleepover in the War Memorial Hall. He stated that he had swapped his chain of office for the Brownie Sash and believed he was now an honorary Brownie. Sweets and biscuits had been supplied by the Parish Council for the Brownie Midnight Feast.

He had also attended a Q&A session with the Archbishop at Christ Church, this was filmed and would be shown on TV. He said it was well attended and very interesting.

13/72 QUESTIONS UNDER STANDING ORDER 9

There were no questions under Standing Order 9.

13/73 COMMITTEE REPORTS

Planning 4th March 2014 –It was noted that there was a full investigation into the flooding of Green Street, lasting six weeks.

Open Spaces 11th March 2014

13/94 Parking Enforcement – The timings for the parking enforcement were discussed. Officers explained the scheme as agreed by the Open Spaces Committee, however it was felt that this needed adjusting as concern had been expressed from interested parties. Officers explained the new proposals and also the costs involved in changing the signage and machines.

The Council
RESOLVED

That whilst the Council had acted in good faith, they agreed to accept the new proposals but that associated costs should be borne by the Golf Club.

This was proposed by Cllr Mrs Lantree, seconded by Cllr Mrs Hayward and unanimously agreed.

Village Halls 18th March 2014

13/035 Hall Refurbishment – The Clerk explained that the plans were being drawn up for the hall refurbishment and as the meeting was at the War Memorial Hall, showed Councillors the surveyors proposals. The Plan was agreed and the Clerk advised that the tender process would take place at the same time that planning permission was being sort. She stated however that due to the elections there was unlikely to be a meeting to discuss any issues that may arise in the interim, therefore asked for a small group of Members who were standing again to be appointed as an advisory Committee.

The Council
RESOLVED

To approve the amended plans.

This was proposed by Cllr Watkins, seconded by Cllr Mrs Lantree and unanimously approved.

The Council

RESOLVED

That Cllrs Kipps, Mrs Preedy, Mrs Sutherland and Mrs White be appointed as an advisory Committee for the Refurbishment of the War Memorial Hall.

This was proposed by Cllr Mrs Jarrett, seconded by Cllr Edwards and unanimously approved.

13/74 ACCOUNTS FOR PAYMENT

The Committee

RESOLVED

To approve the payments and direct debits

Chorleywood Village Halls £9230.60

Parish Council £98498.20

13/75 COMMUNITY PLAN

Cllr Mrs White gave an overview of the work to date on the Community Plan. She felt that overall the project had met with an enthusiastic response and partners were generally enthusiastic. Cllr Mrs White wished to thank Cllrs Mrs Lantree and Mrs Worrall for their work on funding, however it was recognised that it was difficult to estimate costs as the size and format of the questionnaire was not yet known.

It had been agreed that a web page would be set up on the Parish Council website.

The Clerk confirmed that she had spoken to TRDC with regard to the Barcoding the questionnaire they agreed that they would be prepared to help with data base information and equipment. It was agreed that the format and style of the questionnaire would be paramount in obtaining valid and relevant information.

Cllr White stated that as the Parish Council had agreed to set up the Community Plan she was asking for some delegated authority to move this project forward.

The Council

RESOLVED

To confirm the delegated authority given to the Steering Group to continue to work on creating a Community Plan for Chorleywood, in the knowledge that further discussions with the Council will take place as required on matters concerning the Council's assets and interests, and specifically for the expenditure of £150 for the development of a webpage for the Community Plan to be attached to the Parish Council Website.

This was proposed by Cllr Morris, seconded by Cllr Edwards and carried with 14 in favour and 1 abstention.

13/76 CHORLEYWOOD PARISH COUNCIL COMPLAINTS PROCEDURE

The Council

RESOLVED

To approve the Complaints procedure

This was proposed by Cllr Mrs Worrall, seconded by Cllr Mrs Hayward and unanimously approved.

13/77 HR & H&S CONTRACT

It was agreed that recent experience dealing with the current HR Company had proved difficult as the company was so far away, although the contract was marginally more

expensive it was important to have a good working relationship with the provider. Members who had recently dealt with Watford & Three Rivers HR had been extremely impressed.

The Council
RESOLVED

To agree the Contract for HR & H&S from Watford and Three Rivers HR department.

This was proposed by Cllr Morris, seconded by Cllr Mrs Worrall and unanimously approved.

Before the meeting closed Cllr Mrs Margaret Jarrett stated that she would be standing down at the next election and as this was the last meeting she wanted to say that she had enjoyed most of the 29 ½ years she had served on the Council. She had had a great experience working with able and interesting people. She wished to thank the Council for an interesting thirty years and that she would miss the people but not the work!

The Chairman Proposed a vote of thanks for Cllr Mrs Jarrett's time and dedication she had devoted to the Parish Council and stated that she would be sorely missed.

The Chairman stated as this was the last full Council meeting before the elections he wished to thank the Council for giving him the opportunity to be Chairman, for all those councillors not standing again he said thank you and to all those seeking re-election thank you and good luck.

13/78 CLOSURE

The meeting have started at 8.00 pm, closed at 9.18 pm

These minutes have been checked by the Chairman.

Signed Dated

These minutes have been agreed at Full Council and signed by the Chairman.

Signed Dated