

## CHORLEYWOOD PARISH COUNCIL

### MINUTES of the meeting of the PARISH COUNCIL held in the War Memorial Hall, Common Road, Chorleywood, on Tuesday 7<sup>th</sup> April 2015

#### MEMBERSHIP & ATTENDANCE

Chairman: \* Tony Edwards

Councillors: \* Jo Clarke                      \* Ken Morris  
                  \* John Copley                 \* Alison Preedy  
                  Harry Davies                       \* David Raw  
                  \* Barbara Dickens               \* Martin Trevett  
                  \* Barbara Green                  \* Steve Watkins  
                  \* Raj Khiroya                      Jane White  
                  \* Rodney Kipps                  \* Jenny Wood  
                  \* Jill Leeming                     Jackie Worrall

\*Denotes Member present

Officers Present: Mrs C James – Deputy Clerk  
                         Mrs M Putman – Admin Officer  
                         Miss L Hamilton – Admin Officer

#### **14/80 PUBLIC FORUM**

There were twenty-three members of the public present

Gregory Hill from Friends of Chorleywood Common made comment relating to the Play area proposals.

Mrs Irons, a local resident made comment relating to the shortlisting of Grovewood for further evaluation as a possible site for a play area in Chorleywood .

#### **14/81 REPRESENTATIONS FROM THE DISTRICT AND COUNTY COUNCILLORS**

There were no representations received.

#### **14/82 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Harry Davies, Jane White and Jackie Worrall.

#### **14/82 DECLARATIONS OF INTEREST**

No Declarations of Interest were made.

#### **14/83 APPROVAL OF MINUTES**

The Council

RESOLVED

To approve the minutes of the meeting dated 10<sup>th</sup> February 2015.

These were duly signed by the Chairman

#### **14/84 MATTERS ARISING**

**14/63 - 14/54 The Cost of the Water Bill for the Hollybush Hall:** Members were advised that no response had been forthcoming yet from Affinity Water regarding the water bill for Hollybush Hall.

#### **14/85 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman's Diary of events

**15<sup>th</sup> February & 15 March:** The Chairman had helped out at the indoor car boot sales being run by the Parish Council at the War Memorial Hall.

**28<sup>th</sup> February:** Friends of Chorleywood Common AGM attended.

**2<sup>nd</sup> March:** Local Area Forum attended

**11<sup>th</sup> March:** Local Council Quality Scheme Briefing session attended with Vice Chairman Cllr Steve Watkins and the Deputy Clerk

**30<sup>th</sup> March:** Dementia Meeting attended. There will be a 'Dementia Friendly Chorleywood' launch in the Library on the 25<sup>th</sup> April at 2.00-4.00 and the Library will be holding a Dementia Friendly week from 16-23 May.

**4<sup>th</sup> April:** Attended the Chorleywood House exhibition about the history of the House and Grounds

#### **14/86 QUESTIONS UNDER STANDING ORDER 9**

No questions under Standing Order 9 had been received.

#### **14/87 DEPUTY CLERKS REPORT**

The Council

RESOLVED

To note the report

#### **14/88 COMMITTEE REPORTS**

**Planning 3<sup>rd</sup> March 2015** – In the absence of both the Chair and Vice Chair of the Planning Committee, the Chairman of the Council Cllr Tony Edwards presented the minutes of the Planning Committee meeting.

**Open Spaces 10<sup>th</sup> March 2015** - Cllr Barbara Green presented the minutes of the Open Spaces Committee drawing Members attention to:

**14/71 Trees next to the Railway Line** – advising that the Ranger could show Members the area of trees in question.

**14/71 Resurfacing works** – Members were advised that these were due to take place on the 15<sup>th</sup> April

#### **Recommendation 1 PERMISSIVE PARKING AREA SCHEME CONTRACT RENEWAL 15-16**

The Council

RESOLVED

That the contract for the permissive Parking Area Scheme be renewed for the forthcoming year at the same level as the 14/15 year

This was proposed from the Chair by Cllr Tony Edwards and approved unanimously.

**Village Halls Trust 17<sup>th</sup> March 2015** – Cllr Rodney Kipps presented the minutes of the Village Halls Committee meeting.

#### **Recommendation - Indoor Car Boot Sale Dates for 15/16:**

The Council

RESOLVED

That the proposed dates for the Indoor Car Boot Sales: 25<sup>th</sup> October 2015, 22<sup>nd</sup> November 2015, 17<sup>th</sup> January 2016, 21<sup>st</sup> February 2016 and 20<sup>th</sup> March 2016 go-ahead but noted that additional assistance will be required from all Councillors to run these events.

This was proposed by Cllr Rodney Kipps, Seconded by Cllr Tony Edwards and carried unanimously.

**Planning 24<sup>th</sup> March 2015** - In the absence of both the Chair and Vice Chair of the Planning Committee, the Chairman of the Council Cllr Tony Edwards presented the minutes of the Planning Committee meeting.

**Policy and Resources 31<sup>st</sup> March 2015** – Cllr Tony Edwards presented the minutes of the Policy & Resources Committee.

### **Recommendation 1 LOCAL COUNCIL AWARD SCHEME**

Members were advised of the potential benefits to both the Public and the Council of the Local Council Quality Award Scheme.

The Council

RESOLVED

That the Council applies for the Foundation Award accreditation initially

This was proposed by the Chairman Cllr Tony Edwards and unanimously approved.

### **Recommendation 2 CHORLEYWOOD IN BLOOM**

Members were advised of the enthusiasm and raised expectations in the Village with respect to Chorleywood in Bloom. It was confirmed that self watering baskets and tubs were being looked at to reduce the need for watering daily and the costs of the baskets and tubs discussed. It was also noted that sponsorship would be sought for the tubs in particular given their greater unit cost. Some of the cost would be one off set up costs to get the scheme going in the first year. The Chorleywood in Bloom Steering Group were to meet the following evening and the Horticultural Society were being involved.

The Council

RESOLVED

That a further £1100 be allocated to Chorleywood in Bloom taken from the Christmas Lights budget line bringing the total budget for Chorleywood In Bloom to £2100

This was proposed from the Chair by Cllr Tony Edwards and approved unanimously.

**14/62 Notice Boards** It was noted that Cllr Martin Trevett was following up the possibility of the Parish Council sharing use of the District Council Boards in Chorleywood.

**14/63 Purchase of a Defibrillator Box.** It was noted that the Committee had agreed to the purchase of a defibrillator box which would be placed on the outside of the War Memorial Hall as part of the refurbishment works in the Summer. Members dissed the need and benefits of defibrillators being available and the Chairman outlined the process that operated when a box was called into use. Publicity on the availability of the defibrillators would be made through the Parish website and local magazines when installation had taken place.

### **14/89 ACCOUNTS FOR PAYMENT**

The Council

RESOLVED

To approve the payments and direct debits

Chorleywood Village Halls

- Cheques £10,002.91
- Direct Debits £420.63
- Debit Card Payments £0.00

Total £10,423.54

Parish Council

- Cheques £91,292.95
- Direct Debits £678.16
- Debit Card Payments £0.00

Total £91,971.11

**14/90 REQUEST FOR PLAY AREA ECOLOGICAL SURVEY COSTS**

Background to the request for funding was given to Members. Two of the three surveys agreed by the Play Area Advisory Group were being funded by Three Rivers District Council who felt the third, Ecological surveys, ought to be funded by the Parish Council, particularly given that three of the four shortlisted sites are Parish council owned. The benefits to the Parish Council of the ecological surveys outside of the possible play area were confirmed. Reference was also made to the recent Open Spaces Committee meeting which had agreed that more surveys of the Common were required to add to the knowledge base of the Common. In response to a question, members were advised that a brief had been issued for each of the requested surveys. It was noted that Countryside Management Services (CMS) had confirmed that there would be little difference to the costs if one site be taken out of the list. It was confirmed that all the reports would be available to Full Council.

The Council

RESOLVED

To fund the environmental surveys by CMS for the four shortlisted sites supported by the Play Area Advisory Group at a total cost of £850 with the money to be taken from reserves.

This was proposed from the Chair by Cllr Tony Edwards and approved with thirteen votes in favour and one against.

**14/91 COMMUNITY PLAN**

In the absence of Cllr Jane White, Cllr Steve Watkins updated the Council on the progress being made with the analysis of the results of the Community Plan Questionnaire. A synopsis of the results had been published in the recent edition of Chorleywood Matters and further publication of the results would be through the Parish website. It was noted that the Police had already undertaken two speed checks in Chorleywood following feedback from the results of the questionnaires.

**14/92 CLOSURE**

The meeting have started at 8.00 pm, closed at 8.56 pm

These minutes have been checked by the Chairman.

Signed ..... Dated .....

These minutes have been agreed at Full Council and signed by the Chairman.

Signed .....Dated.....