

CHORLEYWOOD PARISH COUNCIL

**MINUTES of the meeting of the PARISH COUNCIL held in the Parish Office, South Lodge,
Rickmansworth Road, Chorleywood, on Tuesday 15th September 2015**

MEMBERSHIP & ATTENDANCE

Chairman: * Tony Edwards

Councillors:	* Jo Clarke	Ken Morris
	* John Copley	* Alison Preedy
	* Harry Davies	* David Raw
	* Barbara Dickens	Martin Trevett
	* Barbara Green	* Steve Watkins
	* Raj Khiroya	* Jane White
	* Rodney Kipps	* Jenny Wood
	* Jill Leeming	Jackie Worrall

*Denotes Member present

Officers Present: Yvonne Merritt – Clerk
Claire James – Deputy Clerk
Michelle Putman – Admin Officer
Laura Hamilton – Admin Assistant

15/19 PUBLIC FORUM

There were four members of the public present.

15/20 REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS

A message was read out from District Councillor for Chorleywood South and Maple Cross, Angela Killick with an update on Dog Control Orders.

15/21 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Ken Morris, Martin Trevett and Jackie Worrall

15/22 DECLARATIONS OF INTEREST

Cllr Rodney Kipps declared an interest in P&R 15/33 with regard to the lease for the Royal British Legion.

15/23 APPROVAL OF MINUTES

The Council

RESOLVED

To approve the minutes of the Full Council meeting of 30th June 2015.

These were duly signed by the Chairman

15/24 MATTERS ARISING FROM THE PREVIOUS MEETING

There were no matters arising

15/25 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that Cllr Ken Morris had had surgery for a heart bypass he was now out of hospital. The Council wished him a speedy recovery. He also advised that one of the Parish Rangers, Phil Palmer had completed a Bungie Jump in aid of Cancer Research and the British Hear Foundation, if anyone wanted to sponsor him the forms would be handed out at the end of the meeting.

The Chairman stated that Village Day had been a great success and the feedback was phenomenal. He felt that the organisation had been very slick, and the event had been helped by the great weather. The Chairman had contacted stall holders who were raising funds for local charities and it was considered that over £1200 was raised on the day.

13th June 2015, The Chairman had attended the Joint Committee of Parish Councils, where the issue of land acquisition was discussed. It was agreed that this issue would be raised at the TRDC meeting to be held later next month.

14th July 2015, The Chairman had attended the Commons Day at Dunstable Downs with the Clerk and Parish Ranger. The event had been put on by the Chilterns Conservation Board to celebrate the four year project funded by the Heritage Lottery Fund. The Parish Council had benefited from the work carried out and funds raised by grants for the three lecterns and also the clearance of Christchurch pond.

11th September 2015, The Chairman had attended a Charity event at Moor Park Mansion which included a 9 hole putting competition, a cream tea and raffle. The Charity event co-in sided with Heritage Week.

The Chairman advised that a request had been received from a member of the public asking if the meetings of the Play advisory Group were able to be attended by members of the public. He advised that when the group had been set up the Council had not concluded if the press and public were able to attend, therefore he was asking fellow Councillors for their opinions.

Cllr Barbara Green, as Chairman of the Advisory Committee said that whilst she wished the process to be transparent, she felt that members of the group may not be able to express their opinions with the public present, members needed to feel free to argue their case. She also felt that whilst discussions were taking place the reports by the press may be misleading, and members of the public may not get the whole story.

The Clerk advised a point of order: the Advisory Committee had been set up whilst the process of the New Standing orders were being adopted. Standing Order 4:9 stated that Council should pass resolution as to whether the Press and Public were able to attend meeting s and therefore a formal decision would be required.

The Council
RESOLVED

That for the Play Advisory Group Meetings the press and public would not be permitted to attend, but that the agendas and minutes would be available for inspection on the Councils website.

This was proposed from the Chair and carried 12 in favour, one against and one abstention.

15/26 QUESTIONS UNDER STANDING ORDER 9

There were no questions received under Standing Order 9

15/27 CLERKS REPORT

Demolition of the Guide Hut: The Clerk advised that she had not received any further communication regarding the future of the Guide Hut.

War Memorial Hall Refurbishment: The Clerk advised that the Weather was holding up the development of the extensions at the War Memorial Hall. She also advised that a new door had been ordered for the kitchen side of the hall as a key access would be required, if the new hall was in use.

The Council

RESOLVED

To Note the report.

15/28 COMMITTEE MINUTES

Play area in Chorleywood Advisory Group meeting 2nd July 2015 – Cllr Barbara Green advised fellow Councillors of the progress of the group. She advised that she had attended a meeting with Officers at TRDC to discuss the questions that had arisen from their report. She had asked for written responses to the questions which were yet to be received.

Cllr Preedy was rather taken aback stating that if the process was to be open and transparent why hadn't the questions raised by the relevant groups been circulated to all members of the group. She asked Cllr Green if she had attended the meeting at TRDC with an officer or fellow councillor. Cllr Barbara Green confirmed that she had attended alone. Cllr Barbara Green stated that she had assumed that the questions had been copied to all members. The Clerk Confirmed that the group members had been asked to send the questions to Cllr Barbara Green, they had not been told to copy them to the Clerk and therefore she had not received copies. If these were forwarded, she would ensure that all the information was passed through to the group.

Open Spaces 14th July 2015

15/24 Permissive Parking Ticket Machines – The Clerk confirmed that there was an annual maintenance charge for the ticket machine.

15/26 Park Run –It was agreed that the organisers of the Park Run would be given a six month trial, but before the event commences they would meet with the Common Ranger to organise a route which would not impede on other users.

Chorleywood Village Halls 21st July 2015

15/12 War Memorial Hall - It was noted that Cllr John Copley had discussed the Sarratt Village Halls website and not Cllr Harry Davies

Planning 1st September 2015

Recommendation 1 – Community Plan.

The Council

RESOLVED

That the Chairman of the Community Plan Cllr Jane White could ask the Chairman of the Council to call an Extra Ordinary Meeting to be held at the War Memorial Hall at some date into the future to present the results of the Community Plan.

This was proposed by the Chair and Carried unanimously.

Recommendation 2

Neighbourhood Plan

The Council

RESOLVED

That for cohesion, the same working group working on the Community Plan should be formed to create the Neighbourhood Plan to incorporate a list of local assets, to include venues of architectural interest, local amenity and community values. That the working party should consist of Cllrs Steve Watkins, Jane White and Jackie Worrall with the assistance of other groups within the Community who could bring forward different interests and suggestions.

This was proposed by the Chair and unanimously carried.

Policy & Resources 8th September 2015

Recommendation 1

Four Year Vision – Members of the P&R committee had recommended that Open Spaces Committee add the Nature Trail to the Four Year Vision, with a view of Contacting a former officer of the Chilterns Conservation Board to help with the implementation. This officer had detailed knowledge of the Common and its legal status, and also had experience with Nature Trails.

The Council
RESOLVED

That the Clerk contacts the Officer to enter into discussion to see if they were able to assist the Parish Council in the implementation of the Nature Trail.

This was proposed by the Chair and unanimously carried

15/28 Chorleywood in Bloom – The Chairman updated Councillors of the current status of Chorleywood In Bloom. He stated that the Council and the Community owed a great debt of thanks to Lyn Sutherland for all her hard work on the project. He advised that Cllr Jane White had judged the baskets with the winner being the Chorleywood Sports Shop, and commendations to Chorleywood Book Shop and Eden Rose. He felt that the baskets enhanced the village

15/29 ACCOUNTS FOR PAYMENT

The Council
RESOLVED
To note the report

15/30 RESIGNATION OF CLLR HARRY DAVIES FROM THE CHORLEYWOOD VILLAGE HALLS COMMITTEE

The Chairman advised that he had received a notice of resignation from Cllr Harry Davies to the Chorleywood Village Halls Committee, leaving one vacancy. He also advised that Cllr Steve Watkins had agreed to take his place. With no further nominations

The Council
RESOLVED

That resignation from Cllr Harry Davies be accepted and that Cllr Steve Watkins replace him on the Chorleywood Village Halls Committee

This was proposed by the Chair and carried unanimously.

15/31 GRANT APPLICATION FORM FROM CHORLEYWOOD LITERARY FESTIVAL

The Clerk advised that Chorleywood Book Shop did not keep separate accounts for the Literary Festival and therefore whilst the event was a community event without separate accounts the Council did not have any powers to grant fund a local business with public money.

The Council
RESOLVED

Regretfully to reject the application for the reasons given by the Clerk but to advise that if in the future separate auditable accounts were kept the council may be able to reconsider an application.

This was proposed by the Chair and carried 13 in favour and one abstention.

15/32 COMMUNITY PLAN

Cllr Jane White advised Members that the third draft of the Community Plan was now with the group to consider. This would become a public document once the final draft was agreed and would be put before Council at an extra ordinary meeting. She advised that following a recent training session, she could see that in the future the Community Plan and proposed Neighbourhood Plan would need to be split, as there were more legal issues to be dealt with for the NHP. It was confirmed that once agreed a NHP would be a legal document and could form part of the TRDC Core Strategy.

The Chairman thanked the Members of the Public for attending.

15/33 CONFIDENTIAL BUSINESS

The Committee
RESOLVED

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

15/34 CLOSURE

The meeting have started at 7.30 pm, closed at 9.24pm

These minutes have been checked by the Chairman.

Signed Dated

These minutes have been agreed at Full Council and signed by the Chairman.

SignedDated.....