

REPORT OF THE POLICY & RESOURCES COMMITTEE MEETING 31st March 2015

MEMBERSHIP & ATTENDANCE

Chairman: * **Tony Edwards**

Councillors: **Harry Davies**
* **Barbara Green**
* **Raj Khiroya**
* **Rodney Kipps**
* **Martin Trevett**
* **Steve Watkins**
Jane White
* **Jackie Worrall**

*Denotes members present

Officers Present: ***Claire James – Deputy Clerk**
***Michelle Putman – Admin Officer**

There was one member of the public present

RECOMMENDATION

1 LOCAL COUNCIL AWARD SCHEME

Cllrs Tony Edwards and Steve Watkins together with the Deputy Clerk had attended a briefing session on the new Local Council Award scheme which had replaced the previous Quality Council Award Scheme

The Committee

RESOLVED to recommend

That the Council applies for Foundation Award accreditation initially.

This was proposed from the Chair by Cllr Tony Edwards and carried unanimously.

2 CHORLEYWOOD IN BLOOM

Lyn Sutherland gave a brief presentation on the progress made with the Chorleywood in Bloom project. She had worked with Councillors and Officers to move the project forward. Following visits to a high proportion of shops and Businesses in the Village it was evident that there was a lot of enthusiasm for hanging baskets and tubs to brighten up the village centre. Members were shown photographs of other towns and villages with floral displays using both hanging baskets and tubs. Examples were given of the different types of baskets and tubs and the costs appropriate to each option discussed.

It was felt that expectations had been raised, which had been further endorsed by the feedback from the Community Plan in which 64% of those commenting on what people wanted to make the Village better had chosen hanging baskets and troughs. These expectations were unlikely to be met by the existing budget allocation to Chorleywood in Bloom. Members discussed moving budget from the Christmas Lights to Chorleywood in Bloom. It was noted that the contract for the Christmas lights was up for renewal this year. It was felt that there may be more competition now in this market which may lead to better prices for a new contract. The Deputy Clerk advised that a

number of quotes were currently being sought. It was also noted that sponsorship may well be forthcoming, particularly for the tubs for which the unit price was higher. TRDC have advised that planning permission is not required for the Hanging Baskets but permission did need to be sought from Herts Highways for the tubs/troughs.

Members thanked Lyn Sutherland for her efforts on behalf of the Parish Council and acknowledged the assistance of Cllrs Steve Watkins and Jenny Wood to Lyn.

The Committee

RESOLVED to recommend

That a further £1100 be allocated to Chorleywood in Bloom bringing the total budget to £2100

This was proposed by Cllr Martin Trevett, seconded by Cllr Jackie Worrall and carried unanimously.

14/53 APOLOGIES FOR ABSENCE

There were apologies for absence from Cllrs Harry Davies and Jane White.

14/54 DECLARATIONS OF INTEREST

Cllr Tony Edwards – Agenda Item 11 Purchase of a Defibrillator Box

14/55 APPROVAL OF MINUTES

The Committee

RESOLVED

That the minutes of the meeting dated 27th January 2015 which had been taken at Full Council with no amendments, be approved as a true and correct record.

14/56 MATTERS ARISING FROM THE MINUTES

Recommendation 1 Review of Standing Order and Financial Regulations. The Extra Ordinary Full Council meeting had now been agreed for the 21st April at 7.30pm and it was hoped that the Agenda and papers would be issued well in advance so that all Members had plenty of time to consider this important topic.

14/57 FINANCIAL COMPARISON STATEMENT

In response to a Member's request, endorsed by other Members, the Financial comparison statements to the end of the financial year, i.e. covering the extra week not covered by the report to this Committee, would be made available to Members for the forthcoming Full Council the next week.

The Committee

RESOLVED

To note the financial comparison statement.

14/58 QUARTERLY CASH BOOK

The Committee

RESOLVED

To note the quarterly cashbook figures.

14/59 RISK MANAGEMENT AND EFFECTIVENESS OF INTERNAL AUDIT

Members requested an update on the new HR contract at the next Policy and Resources Committee. Members considered all aspects of the Risk Management and were satisfied that the Parish has the right processes in place.

The Committee
RESOLVED
To accept the report.

This was proposed from the Chair by Cllr Tony Edwards and carried unanimously

14/60 LOCAL COUNCIL AWARD SCHEME

See Recommendation 1

14/61 BUILDING ON CHORLEYWOOD IN BLOOM

See Recommendation 2

14/62 NOTICE BOARDS

Further quotes had been obtained for the replacement notice boards as requested at the last Policy and Resources committee. Members were also advised that the Residents Association were only prepared to fund £700 to the cost, noting also that this had yet to be presented as a formal proposition to the Residents Association Committee. The size of the board was considered in relation to the space available in the location of the current board and concern expressed that it might obstruct access. It was noted that there were other boards in the village owned by TRDC and Cllr Martin Trevett undertook to discuss with TRDC whether the Parish could share use of these boards. The Deputy Clerk was also asked to confirm the legal requirements of the Council with respect to the display of notices. Given the high cost of the quotes received it was agreed that more basic options needed to be looked at again

The Committee
RESOLVED
That further options of more basic notice boards be explored and options reported back to the next Policy and Resources committee.

14/63 PURCHASE OF A DEFIBILLATOR BOX

The Committee
RESOLVED
To purchase a box to be placed on the outside of the War Memorial Hall as part of the refurbishment works at the Hall in the summer. The placing of other boxes would be reconsidered as funding becomes available.

This was proposed by Cllr Barbara Green, seconded by Cllr Raj Khiroya and carried with all in favour with one abstention by Cllr Tony Edwards.

14/64 CILCA UPDATE

There was nothing to report on this agenda item at this meeting.

14/65 HEALTH AND SAFETY

The committee
RESOLVED
To Note the report

14/66 CLOSURE

The meeting having started at 8.00 pm, finished at 9.40 pm

These minutes have been checked by the Chairman.

SignatureAgreed with the Chairman by Email Date.....02/04/15.....

These minutes were agreed as a true and correct record at the Policy & Resources meeting and signed by the Chairman.

Signature Date